

ESSEX POLICE, FIRE AND CRIME COMMISSIONER
FIRE & RESCUE AUTHORITY
Essex County Fire & Rescue Service



Meeting	Audit Committee	Agenda Item	13
Meeting Date	22 September 2023	Report Number	13
Report Author:	Austin Page – Finance and Compliance Manager		
Presented By	Neil Cross – Chief Finance Officer (S151)		
Subject	Single Tender Actions		
Type of Report:	Information		

BACKGROUND

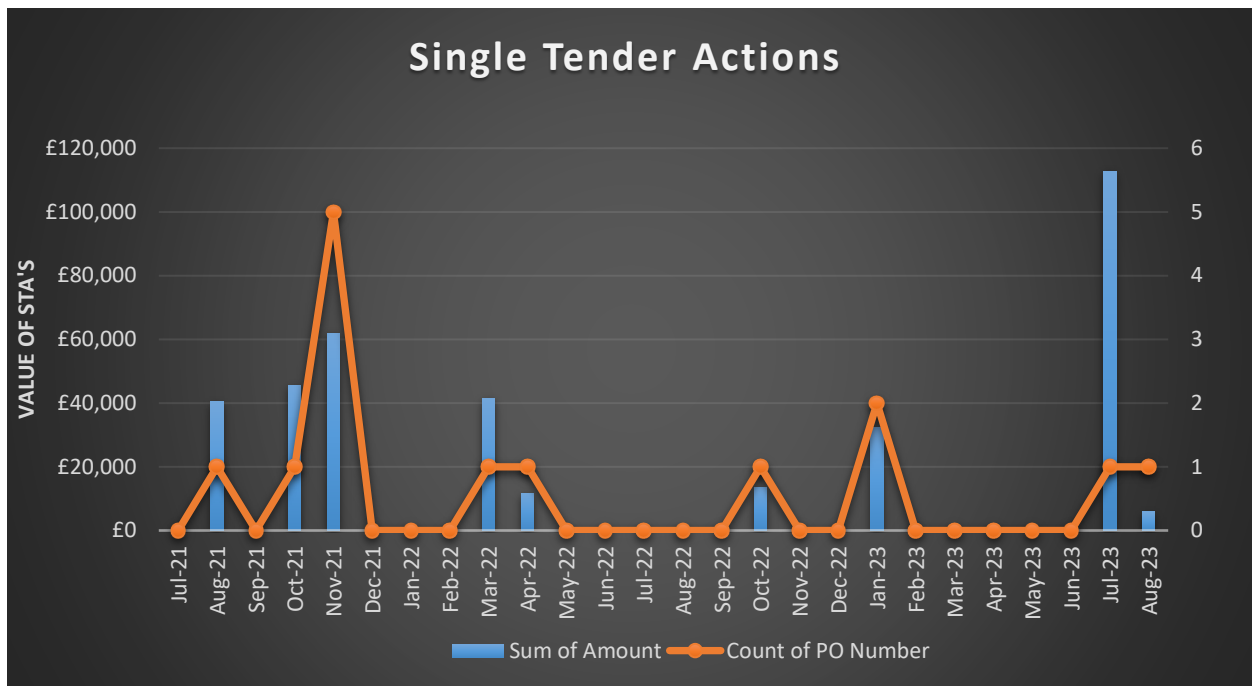
The purpose of this report is to advise the Committee of any Single Tender Actions.

These are also included within the financial pack reported into the Performance & Resources Board monthly.

OPTIONS AND ANALYSIS

Any Single Tender Actions require completion of a standard document with the justification of why it is required.

The Single Tender Action documentation was updated in December 20 in response to the RSM 2019/20 Procurement internal audit report. The Procurement team are conducting a supplier review with the aim of producing an approved supplier list.



Single Tender Actions for the period include:

Value	Department	Supplier	Justification	STA Submitted Before?
112,817	Technical Services	PHS BESAFE	Urgent requirement due to emerging situation with contaminants on workwear worn under PPE at potentially carcinogenic fires.	No
5,832	Property Services	Mansard Roofing Ltd	Emergency works were required on the roof at Southend Fire Station. Water had leaked into the kitchen and resulted in the kitchen being taken out of use.	No

BENEFITS AND RISK IMPLICATIONS

The Authority is required to ensure compliance with Public Contract Regulations (2015) As part of risk mitigation, the award of single tender actions is subject to independent Scrutiny by the Audit Committee.

FINANCIAL IMPLICATIONS

None.

EQUALITY AND DIVERSITY IMPLICATIONS

None.

WORKFORCE ENGAGEMENT

The Authority is actively engaging with the workforce to ensure that they have an understanding of the procurement regulations.

LEGAL IMPLICATIONS

Potential risk of non-compliance and open to challenge from other suppliers.

HEALTH AND SAFETY IMPLICATIONS

Not applicable.