



Essex County  
Fire & Rescue Service

# Procurement Dashboard

## August 2023



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# Executive Summary

- The new Property Category Manager started in August.
- Working alongside departments to assist with the creation of budgets for FY24/25 to ensure that contractual arrangements are captured and to gain insight into future plans for our procurement pipeline.
- A paper was submitted and reviewed by SLT on the procurement function following the conclusion of the restructure.
- There was one STA in August for Southend Fire Station for just under £6000, this was following a water lead into the kitchen rendering it unusable. This would cost the Service approx. £250 per day in emergency feeding arrangements whilst the kitchen is out of use and given the time period required to obtain further quotations it was deemed better value to progress forward with an STA.



## Property / FM Category Headlines

Work progressing on the following projects:

- **Cleaning** – Decision Sheet approved; contract mobilisation underway ready for a contract start date of the 1<sup>st</sup> October 2023.
- **BA Chambers** (Harlow and Saffron Walden) – evaluation complete and Decision Sheet drafted.
- **Orsett Fire Station Fire Risk Assessment & Whole Time Fire Station Refurbishment** – expected cost £600k – tender run under the Essex Construction Framework, tender closed, evaluation completed and Decision Sheet submitted for approval to proceed to contract award.
- **PPM Electrical** – estimated costs £670k – 3 year contract with a 2 year extension option. Decision Sheet approved and proceeded to standstill period. Standstill period successfully completed at the end of August.
- **Basildon and Grays Boilers** – estimated costs - Grays £100k, Basildon £150k – tenders issued under the Fusion 21 framework with a closing date of the end of September.
- **SAMP** – contract awarded to Lambert Smith Hampton for £79,500 under the CCS framework for alternative use/value site appraisals.



# ICT Category Headlines

Work progressing on the following projects:

- **Budget Sum FY24/25** – Confirmed reporting with a commitment matrix of current contracts. The report captures contractual inflationary increases to assist Head of ICT create and accurately plan for the financial year 2024/25.
- **Laptop Refresh** – Updated to a full replacement of all issued laptops. Out to market on different models as the Samsung information request proved not fit for purpose. Opportunity to collaborate still expected but would need agreement on specification of model. Initial budget of £350,000 pending approval for a Capital Purchase.
- **Mobile Data Terminal** – Model review for tender of replacement 103 Mobile Data Terminal (MDT). Further information will be sought at the Emergency Service Show in September.
- **OCAT Training CCTV** – Commencement of project specification build for the installation requirements of the KP training CCTV monitoring system. Expected build of specification to be ready for tender in October 2023. Information governance has been made aware of project to complete Data Protection Impact Assessment.



# Corporate Services and Operations Category Headlines

Work progressing on the following projects:

- **Workwear** – tender launching in September, Stage 1 to be concluded to shortlist to final 4 suppliers for wearer user trials by 31<sup>st</sup> January 2024
- **Laundry services** – for contaminated workwear. Contract signed for £112k for 1 year, implementation underway for end of September go-live.
- **Public Perception Survey** – Tender evaluation underway for awarding in September following Information Governance review.
- **Apprenticeships** – Operational Firefighter apprenticeship, preparing tender for launch in September for the apprenticeship funding provider with ECFRS as the supporting trainer.
- **PHEM D training** – estimated costs £350-£400k - preparing tender for launch in September under the Cambridgeshire Fire and Rescue Service national framework.
- **Thermal Imaging Cameras** – estimated costs £650k - preparing tender for launch in September for collaboration with Herts and Suffolk Fire Services, testing to take place at Wethersfield Training Centre in October. This is being run under the NFCC National Emergency Response Equipment Framework.
- **PPV fans** – estimated costs £130k – tender preparation ready to go out to tender in October, we are joining a collaboration led by Suffolk Fire and Rescue to run a further competition under the NFCC National Emergency Response Equipment Framework.



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# SUMMARY SUPPLIER SPEND

Based on Supplier Invoicing

£1.2M

Month Supplier Spend

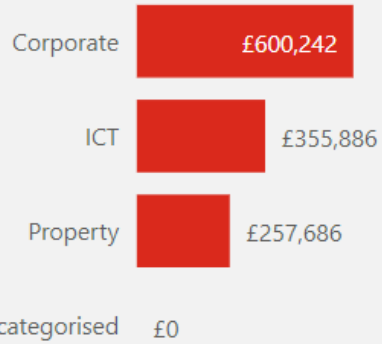
669

# Invoices

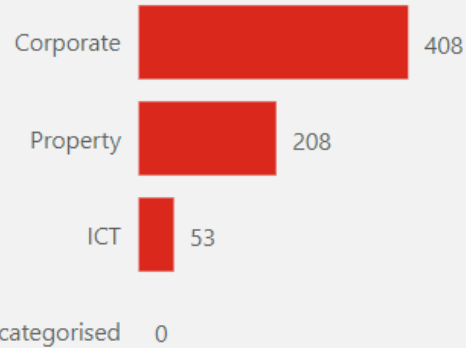
## MONTH

## YEAR TO DATE

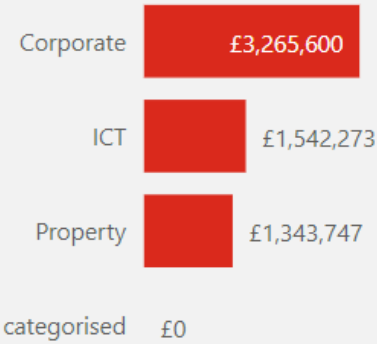
Month Total by Category



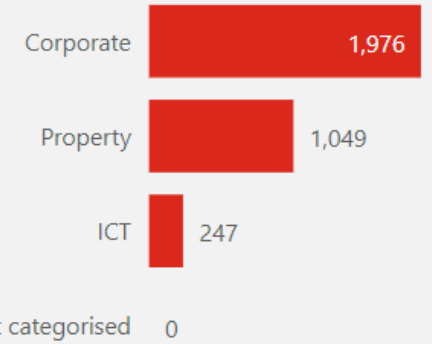
# Month Invoices by Category



YTD Total by Category

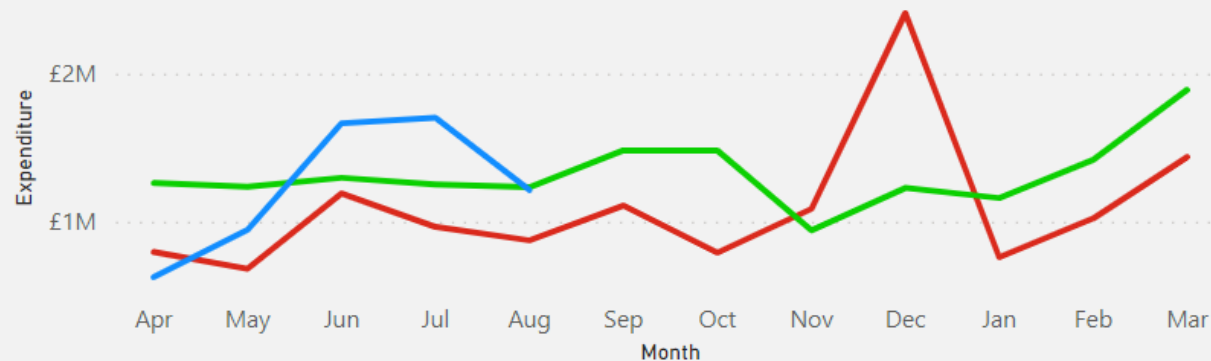


# YTD Invoices by Category



Expenditure by Month and Fiscal Year

Fiscal Year ● 21-22 ● 22-23 ● 23-24





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# CORPORATE & OPS

£600K

Month Total

408

# Invoices in Month

£3.3M

YTD Total

1,976

# Invoices YTD

## MONTH

## YEAR TO DATE

### Top 10 Suppliers (Month)

Pulse Fitness Limited	£89,970
National Fire Chiefs Council...	£60,000
Delta Fire Limited	£35,800
Toyota Gb Plc	£35,415
Certas Energy Uk Ltd	£31,179
Randstad Solutions Limited	£24,983
Greenwich Leisure Limited	£18,158
Interspiro Ltd	£16,981
Waddington Brown Limited	£16,555
People Asset Management ...	£13,256

### Top 10 Nominals (Month)

Fixed Assets Under Constr...	£89,970
Subscriptions - Corporate	£67,534
Petrol and Diesel	£43,359
Operational Equipment Su...	£41,472
Casual and Temporary Staff	£36,451
Stocks & WIP (Purchasing ...	£36,166
Fixed Assets Under Constr...	£35,415
Occupational Health	£26,075
Consultancy Fees	£24,141
Operational training item r...	£20,965

### Top 10 Suppliers (YTD)

Volvo Car Uk Limited	£736,836
Bristol Uniforms Ltd Re Bris...	£234,095
Certas Energy Uk Ltd	£195,781
Pulse Fitness Limited	£155,948
Cmt Flexibles Limited	£136,267
National Fire Chiefs Council...	£60,000
People Asset Management ...	£58,706
Waddington Brown Limited	£58,233
Lex Autolease Ltd	£53,745
Bunzl Cleaning & Hygiene ...	£52,056

### Top 10 Nominals (YTD)

Fixed Assets Under Constr...	£788,622
Fixed Assets Under Constr...	£294,998
Petrol and Diesel	£244,603
Managed Personal Protecti...	£235,199
Stocks & WIP (Purchasing ...	£173,989
Occupational Health	£123,378
Community Safety	£114,314
Consultancy Fees	£112,077
Operational Equipment Su...	£106,619
Externally provided operati...	£98,877

#### Points to note for August:

- Pulse Fitness – roll out of treadmills
- Toyota GB PLC – Electric Van for Fleet workshops
- Interspiro Ltd – Breathing Apparatus equipment.
- People Asset Management – Service medical advisor





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# ICT

£356K

Month Total

53

# Invoices in Month

£1.5M

YTD Total

247

# Invoices YTD

## MONTH

## YEAR TO DATE

### Top 10 Suppliers (Month)

Airwave Solutions Ltd	£209,881
Virgin Media Business Limit...	£34,657
Daisy Updata Communicati...	£21,568
Concerto Support Services ...	£18,750
British Telecommunications	£18,271
Kyocera Document Solutio...	£11,188
Data Pro It Limited	£8,464
Sol-Tec Limited	£7,335
Work Networks Limited	£4,867
3Tc Software	£4,690

### Top 10 Nominals (Month)

IT Maintenance and Contra...	£146,252
Fixed Assets Under Constru...	£109,570
IT Communications	£73,988
Consultancy Fees	£13,025
IT Consumables	£4,614
Tools & Light Equipment	£3,955
Recruitment	£2,250
Operational Equip-Initial P...	£1,883
Media Expenses	£213
Stocks & WIP (Purchasing ...	£137

### Top 10 Suppliers (YTD)

Virgin Media Business Limit...	£237,112
Airwave Solutions Ltd	£231,693
Dell Corporation Ltd	£165,832
Airbus Defence & Space	£107,678
Civica Uk Ltd	£84,898
Unit4 Business Software Li...	£79,500
Remsdaq Ltd	£72,377
Data Pro It Limited	£42,812
Freshworks Inc	£42,624
British Telecommunications	£36,877

### Top 10 Nominals (YTD)

IT Maintenance and Contra...	£738,292
Fixed Assets Under Constru...	£439,764
IT Communications	£199,991
IT Consumables	£50,843
Consultancy Fees	£38,874
Essex Digital Partnership	£31,160
Subscriptions - Corporate	£12,192
Tools & Light Equipment	£9,075
Media Expenses	£6,083
Recruitment	£5,102

#### Points to note for August:

- Airwave Solutions Ltd – Control Room setup, licensing and support
- Virgin Media Business Limited – SD-WAN costs
- Daisy Updata Communications Ltd– Legacy Closure of stations, contract finishes December 2023.
- Data Pro IT Limited – Ricoh Waterproof Cameras.
- 3TC Software – Milestone for Incident Recording System



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# PROPERTY

£258K

Month Total

208

# Invoices in Month

£1.3M

YTD Total

1,049

# Invoices YTD

## MONTH

## YEAR TO DATE

### Top 10 Suppliers (Month)

Bakers Of Danbury Contracting	£59,277
Monthind Clean Llp	£32,559
Balm & Davies Ltd	£23,133
Gardhams Property Services	£17,954
Zest Recycle Ltd	£16,174
Ingleton Wood Llp	£15,988
Hs Door Systems Ltd	£13,831
Mark Walker (Grounds Maintenance)	£13,017
Stace Llp	£11,775
Tree Fella Limited	£10,128

### Top 10 Nominals (Month)

Asset Improvements	£67,986
Building Maintenance	£53,642
Building Cleaning	£49,402
Consultancy Fees	£27,763
Int Decs/Alts & Improvements	£15,104
Grounds Maintenance	£13,357
Planned Works	£12,019
Furniture and Fittings	£6,902
Asset Protection	£3,938
Water Services	£3,617

### Top 10 Suppliers (YTD)

Bakers Of Danbury Contracting	£231,422
Balm & Davies Ltd	£204,943
Monthind Clean Llp	£139,224
Pick Everard	£110,849
Munro Building Services Ltd	£57,359
C S Electrical Essex Ltd	£45,293
Mark Walker (Grounds Maintenance)	£45,230
Hs Door Systems Ltd	£44,671
Stace Llp	£43,045
Gardhams Property Services	£38,507

### Top 10 Nominals (YTD)

Asset Improvements	£269,271
Building Maintenance	£257,331
Building Cleaning	£196,001
Planned Works	£192,940
Consultancy Fees	£184,421
Int Decs/Alts & Improvements	£72,459
Grounds Maintenance	£47,994
Furniture and Fittings	£45,028
Water Services	£38,451
Asset Protection	£19,955

#### Points to note for August:

- Zest – waste contract for all sites
- Stace LLP – BA Chambers building surveying and health and safety services
- Tree Fella – Shoeburyness lease costs.



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# CONTRACT SUMMARY

Expiration Period	Contract Value	Number Expiring
Expired		1
6 Months	£10,535,454	67
12 Months	£17,308,903	114
24 Months	£18,555,789	133

## EXPIRED CONTRACTS

Top 10 Most Recently Expired Contracts

Contract Title Contract Value

## EXPIRING WITHIN 6 MONTHS

Top 10 contracts expiring in the next 6 months by Total Contract Value

Contract Title	Service Area/Dept	Status	Contract Value
Monthly Wan Services	ICT	To finish at the end of the term	2,080,000.00
Daily and periodic cleaning	Property Services	To finish at the end of the term	1,572,363.75
Insurance	Finance	preparing tender	633,526.75
Daily and periodic cleaning	Property Services	To finish at the end of the term	524,297.13
1718/403B - Planned Preventative Maintenance Contract - Mechanical	Property Services	Under review	421,653.00
E-Learning licensing	ICT	To be extended	394,783.00
Hitachi CRM Support Contract for Water Hydrants	ICT	To be renewed	334,895.00
Servicing of Intruder alarms/access control/CCTV/fire alarms	Property Services	Under review	291,619.50
Provision for emergency services fuel cards	Fleet Workshops		289,000.00
Framework Agreement for the Supply of UK Fire and Rescue Firefighting Foam	Purchasing & Supply	To finish at the end of the term	280,000.00



# STA Status

There was one STA in August 2023.

