



Ministry  
of Justice

Rachel Coffey  
Deputy Director – Victims and  
Witnesses Commissioning and  
Implementation Unit  
Victims, Vulnerabilities and Criminal  
Law Directorate  
Ministry of Justice  
102 Petty France  
London SW1H 9AJ

www.justice.gov.uk

The Police and Crime Commissioner for  
Essex  
(by email)

28 June 2023

**GRANT ADDENDUM NOTICE: NUMBER 2**

**ADDITIONAL FORMULA-BASED GRANT FUNDING IN RELATION TO LOCAL  
COMMISSIONING OF VICTIMS’ SUPPORT SERVICES (2022-2025)**

<b>Grant Funding Agreement Reference No:</b>	<b>CLVSFB-22/23-24/25-012</b>
<b>Grant Funding Agreement Date:</b>	<b>4 August 2022</b>
<b>Grant Funding Agreement Between:</b>	<b>Agreement between the Secretary of State for Justice and the Police and Crime Commissioner for Essex</b>
<b>Reason for Grant Variation</b>	<p><u>Additional Funding</u></p> <p>The Authority offers additional formula-based ('core') grant funding to the Recipient with a value of £73,633.19 ("Additional Funding") for the financial year 2023/24 only. The purpose of this Additional Funding is to provide or commission dedicated emotional and practical support services for Victims of Crime to help them cope and, as far as possible recover from the effects of crime.</p>
<b>Revised Grant Offer</b>	<p>The additional formula-based ('core') grant funding is: £73,633.19.</p> <p>This will increase the formula-based ('core') grant for Financial Year 2023/24 to <b>£2,223,446.27</b>.</p> <p>The additional funding may only be used for the provision of the Activities set out in Annex 2 of the Formula-Based Grant Funding Agreement.</p>
<b>Grant Funding Period</b>	1 <sup>st</sup> April 2023 to 31 <sup>st</sup> March 2024.

<b>Summary of Grant Variation</b>	<p>This variation makes provision for additional formula-based ('core') grant funding for the Financial Year 2023/24 and, pursuant to paragraph 5 in the Agreement, amends Annex 3 (Payment Schedule).</p>																																				
	<p><u>Annex 3 – Payment Schedule shall be amended as follows:</u></p>																																				
	<p>Please delete the previous payment schedule and replace with the payment schedule below:</p>																																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payment ref</th> <th style="text-align: center;">Instalment period</th> <th style="text-align: center;">Payment Amount payable</th> <th style="text-align: center;">When payable</th> </tr> </thead> <tbody> <tr> <td>1<sup>st</sup> Core payment 22/23</td> <td>1<sup>st</sup> April 2022 to 30<sup>th</sup> September 2022</td> <td style="text-align: right;">£1,074,906.54</td> <td>11 August 2022</td> </tr> <tr> <td>2<sup>nd</sup> Core payment 22/23</td> <td>1<sup>st</sup> April 2022 to 30<sup>th</sup> September 2022</td> <td style="text-align: right;">£93,238.70</td> <td>28 October 2022</td> </tr> <tr> <td>3<sup>rd</sup> Core Payment 22/23</td> <td>1<sup>st</sup> October 2022 to 31<sup>st</sup> March 2023</td> <td style="text-align: right;">£1,168,145.23</td> <td>21 February 2023</td> </tr> <tr> <td>1<sup>st</sup> Core payment 23/24</td> <td>1<sup>st</sup> April 2023 to 30<sup>th</sup> September 2023</td> <td style="text-align: right;">£1,074,906.54</td> <td>May 2023</td> </tr> <tr> <td>2<sup>nd</sup> Core payment 23/24</td> <td>1<sup>st</sup> April 2023 to 30<sup>th</sup> September 2023</td> <td style="text-align: right;">£36,816.60</td> <td>Upon signing the addendum</td> </tr> <tr> <td>3<sup>rd</sup> Core payment 23/24</td> <td>1<sup>st</sup> October 2023 to 31<sup>st</sup> March 2024</td> <td style="text-align: right;">£1,111,723.13</td> <td>November 2023</td> </tr> <tr> <td>1<sup>st</sup> Core payment 24/25</td> <td>1<sup>st</sup> April 2024 to 30<sup>th</sup> September 2024</td> <td style="text-align: right;">£1,074,906.54</td> <td>May 2024</td> </tr> <tr> <td>2<sup>nd</sup> Core payment 24/25</td> <td>1<sup>st</sup> October 2024 to 31<sup>st</sup> March 2025</td> <td style="text-align: right;">£1,074,906.54</td> <td>November 2024</td> </tr> </tbody> </table>	Payment ref	Instalment period	Payment Amount payable	When payable	1 <sup>st</sup> Core payment 22/23	1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022	£1,074,906.54	11 August 2022	2 <sup>nd</sup> Core payment 22/23	1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022	£93,238.70	28 October 2022	3 <sup>rd</sup> Core Payment 22/23	1 <sup>st</sup> October 2022 to 31 <sup>st</sup> March 2023	£1,168,145.23	21 February 2023	1 <sup>st</sup> Core payment 23/24	1 <sup>st</sup> April 2023 to 30 <sup>th</sup> September 2023	£1,074,906.54	May 2023	2 <sup>nd</sup> Core payment 23/24	1 <sup>st</sup> April 2023 to 30 <sup>th</sup> September 2023	£36,816.60	Upon signing the addendum	3 <sup>rd</sup> Core payment 23/24	1 <sup>st</sup> October 2023 to 31 <sup>st</sup> March 2024	£1,111,723.13	November 2023	1 <sup>st</sup> Core payment 24/25	1 <sup>st</sup> April 2024 to 30 <sup>th</sup> September 2024	£1,074,906.54	May 2024	2 <sup>nd</sup> Core payment 24/25	1 <sup>st</sup> October 2024 to 31 <sup>st</sup> March 2025	£1,074,906.54	November 2024
	Payment ref	Instalment period	Payment Amount payable	When payable																																	
	1 <sup>st</sup> Core payment 22/23	1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022	£1,074,906.54	11 August 2022																																	
	2 <sup>nd</sup> Core payment 22/23	1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022	£93,238.70	28 October 2022																																	
	3 <sup>rd</sup> Core Payment 22/23	1 <sup>st</sup> October 2022 to 31 <sup>st</sup> March 2023	£1,168,145.23	21 February 2023																																	
	1 <sup>st</sup> Core payment 23/24	1 <sup>st</sup> April 2023 to 30 <sup>th</sup> September 2023	£1,074,906.54	May 2023																																	
	2 <sup>nd</sup> Core payment 23/24	1 <sup>st</sup> April 2023 to 30 <sup>th</sup> September 2023	£36,816.60	Upon signing the addendum																																	
3 <sup>rd</sup> Core payment 23/24	1 <sup>st</sup> October 2023 to 31 <sup>st</sup> March 2024	£1,111,723.13	November 2023																																		
1 <sup>st</sup> Core payment 24/25	1 <sup>st</sup> April 2024 to 30 <sup>th</sup> September 2024	£1,074,906.54	May 2024																																		
2 <sup>nd</sup> Core payment 24/25	1 <sup>st</sup> October 2024 to 31 <sup>st</sup> March 2025	£1,074,906.54	November 2024																																		
<b>Payment Arrangements</b>	<p>The Authority will only pay the additional funding to the Recipient in respect of Eligible Expenditure incurred by the Recipient to deliver the Activities insofar as they address the specific needs of Victims of Crime.</p> <p>The Recipient must follow the provisions on Eligible and Ineligible expenditure included in Paragraph 7 of the Agreement.</p>																																				

Apart from the changes set out above, the Agreement remains in full force and effect. Terms defined in the Agreement have the same meaning when used in this Grant Addendum Notice, unless defined otherwise.

This Grant Addendum Notice will be governed by and construed in accordance with the law of England and Wales and the Parties irrevocably submit to the exclusive jurisdiction of the English and Welsh courts.

In considering whether to accept this Additional Funding, you should note that the Authority must be satisfied that your organisation has sufficient demand to ensure the Additional Funding can be spent on the Activities by the end of the Funding Period. Paragraph 6.22 of the Agreement states that the Recipient may not retain any portion of the Grant that has not been used by the end of the Funding Period without the Authority's written permission. If you are in any doubt about meeting these conditions you should consult the Authority before accepting.

Please confirm that you would like to accept the Additional Funding by returning a signed copy of this Grant Addendum Notice to [victimservicescommissioning@justice.gov.uk](mailto:victimservicescommissioning@justice.gov.uk) **by no later than 12 July 2023** (electronic copies are acceptable and are preferred).

The Parties acknowledge and agree that signature of this Grant Addendum Notice by the Recipient constitutes a Grant Claim for the Additional Funding.

Upon receipt, you will be issued with a copy of the Grant Addendum Notice signed on behalf of the Authority. The amendments shall take effect from the date that this Grant Addendum Notice is signed on behalf of the Authority.

It is for you to ensure that this Grant Addendum Notice is properly executed by a person authorised to do so. Please ensure that you keep copies of this paperwork for your records.

I would like to take this opportunity to thank you once again for the incredible effort that your organisation has made to supporting the most vulnerable in our communities during this challenging time.

Yours sincerely,

Rachel Coffey  
Deputy Director, Victims and Witnesses Commissioning and Implementation Unit  
Victims, Vulnerabilities and Criminal Law Directorate

**GRANT ADDENDUM NOTICE: NUMBER 2**

**Police and Crime Commissioner for Essex**


**Grant Reference No. CLVSFB-22/23-24/25-012**

**Signed on behalf of the Authority by:**

**Rachel Coffey  
Deputy Director, Victims and Witnesses Commissioning and Implementation Unit  
Victims, Vulnerabilities and Criminal Law Directorate, a duly authorised person on  
behalf of the Authority**

Date: .....

**Authorised to sign for and on behalf of the Recipient**

<b>Signatory</b>
Signature: 
Name: Roger Hirst
Title: Police, Fire and Crime Commissioner for Essex
Date: 19th July 2023
For and on behalf of: the Police and Crime Commissioner for <b>Essex</b>

## Annex 1: Additional Funding Offer Letter



Amy Randall  
Director, Victim and  
Vulnerabilities Policy  
Directorate  
Victims, Vulnerabilities and  
Criminal Law Directorate  
Ministry of Justice  
7th Floor, 102 Petty France  
London SW1H 9AJ

[www.justice.gov.uk](http://www.justice.gov.uk)

**The Police and Crime Commissioner for  
Essex**

08 June 2023

Dear Police and Crime Commissioner

**RE: OFFER OF ADDITIONAL CORE GRANT FUNDING FOR 1 APRIL 2023 – 31 MARCH 2024**

### **CORE GRANT FUNDING**

Firstly, I want to extend my thanks for continuing to effectively commission vital victim support services. We are very grateful for your patience as we have finalised the 'Core uplift' funding budget for 2023/24, and I apologise for the delay in announcing the allocations.

The Ministry of Justice (MoJ) has more than quadrupled all its funding for victim and witness support services by 24/25, up from £41m in 2009/10, enabling commissioners to build resilience into services, safeguard consistent delivery and ensure support is available to victims when they need it. I am pleased that we have committed £154m of this budget per annum on a multi-year basis until the end of 24/25 (and overall £460m over the three years). PCC grant funding for core funding for services to support victims of all crime, specialist services for sexual violence and domestic abuse support, and the recruitment of independent sexual abuse and domestic violence advisors, has all been provided on a multiyear basis.

The Government is committed to ensuring that the right services are available for victims, that meet the needs of those who access them. In recognition of this commitment, the MoJ has agreed to a £2.3m uplift to the baseline 'core' PCC funding for 2023/24. This will mean that PCC collective 'core' funding for 2023/24 will be £71.5m. The total amount of victims funding allocated to PCCs is higher overall this year than last year's amount.

This letter constitutes a formal offer of additional grant funding by the Secretary of State for Justice to the Police and Crime Commissioner for Essex for the amount of **£73,633.19** 'Core' funding to commission local victim support services for the financial period from 1 April 2023 to 31 March 2024. This brings your total 'Core' funding for 23/24 to £2,223,446.27.

	<b>23/24</b>
Total 'Core' funding (formula-based grant funding)	<b>£ 2,223,446.27</b>

The grant offer is subject to your acceptance of, and continuing compliance with, the Grant Agreement. Please confirm you wish to accept the funding offered by emailing your confirmation to [victimservicescommissioning@justice.gov.uk](mailto:victimservicescommissioning@justice.gov.uk) no later than 23 June 2023.

If you have any queries, please do not hesitate to get in touch, and once again, thank you for all you are doing in this important area.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'ARandall', written in a cursive style.

Amy Randall  
Director, Victim and Vulnerabilities Policy Directorate  
Victims, Vulnerabilities and Criminal Law Directorate.