



Essex Police, Fire and Crime Commissioner Fire and Rescue Authority

Decision Report

Report reference number: 007-23

Government security classification: Not protectively marked

Title of report: Annual Plan 2023-24

Area of county / stakeholders affected: Throughout Essex

Report by: Moira Bruin, Deputy Chief Fire Office

Date of report: 21/03/23

Enquiries to: Moira Bruin, Deputy Chief Fire Office

1. Purpose of the report

To request approval of the attached Annual Plan 2023/24 by the Police, Fire and Crime Commissioner.

2. Recommendations

That the Police, Fire and Crime Commissioner (PFCC) approves the Annual Plan 2023-24 further to its progress through the SLT and Strategic Board, which have both agreed and approved the Plan.

3. Benefits of the proposal

The Annual Plan provides transparency relating to planned activity to deliver against the Fire and Rescue Plan priorities. Quarterly updates provide the opportunity for oversight and assurance that the required activity is underway and provides the opportunity for scrutiny and challenge.

4. Background and proposal

The Annual Plan has been produced to provide transparency relating to planned delivery activities in the upcoming year. The Plan identifies high level activities and the members of SLT responsible for providing assurance of the progress of these.

Progress against this Plan will be captured in quarterly highlight reports collated into a summary update report and presented to the Continuous Improvement Board for onward transmission to the PFCC.

The Annual Plan for 2023-24 is provided as Appendix 1 to this report.

5. Alternative options considered and rejected

The Plan this year has drawn on, and incorporated, the learning from the previous plans.

An alternative option that was considered and rejected was not to produce an annual plan for 2023 – 24 but this would have resulted in inadequate governance, monitoring, coordination and reporting of activities within the service.

6. Strategic priorities

This Plan enables the service to deliver against the objectives of the other strategic documents, primarily the Fire and Rescue Plan. It ensures that the objectives are prioritised and broken down into achievable and targeted activities. It is the working and management document derived from the strategic documents.

7. Operational implications

None in relation to the content of this report.

8. Financial implications

Directors are responsible for formulating annual budgets to ensure delivery of the activity defined in the Annual Plan. These will be drawn out as required, including in the Medium-Term Financial Plan (MTFP) and annual budget-setting process.

9. Legal implications

None in relation to the content of this report.

10. Staffing implications

This plan was developed in conjunction with the Extended Leadership Team, which finalised the plan before submission to SLT for agreement to present to the PFCC.

11. Equality and Diversity implications

We have considered whether individuals with protected characteristics will be disadvantaged as a consequence of the actions being taken. Due regard has also been given to whether there is impact on people who identify as having the following protected characteristics as defined within the Equality Act 2010:

Race	N	Religion or belief	N
Sex	N	Gender reassignment	N
Age	N	Pregnancy & maternity	N
Disability	N	Marriage and Civil Partnership	N
Sexual orientation	N		

The Core Code of Ethics Fire Standard has been fully considered and incorporated into the proposals outlined in this paper.

12. Risks

The benefits and risk implications of the Annual Plan are managed within the individual workstreams.

13. Governance Boards

The Annual Plan 2023-24 was approved without amendment by the Service Leadership Team and was discussed at the PFCC's Fire and Rescue Strategic Board on 16 March 2023.

14. Background papers

Appendix 1 - Annual Plan 2023- 24


Decision Process (07-23)

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

.....I support the recommendation.....

.....

Sign:  Date:.....16/03/2023.....

Step 1B – Consultation with representative bodies

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

...N/A.....

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority’s (“the Commissioner’s”) Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer

Sign: 

Print: P. Brent-Isherwood

Date: 6 April 2023

Chief Finance Officer

Sign: 

Print:Neil Cross.....

Date: . . 16/03/2023

Step 3 - Publication

Is the report for publication? **YES**

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'none' if applicable)

None

If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- | | | |
|---|-------------------|-----------|
| 1 | Of Decision Sheet | NO |
| 2 | Of Appendix | NO |

If 'YES', please provide details of required redaction:

N/A

Date redaction carried out:

If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.

Sign: Print:

Date signed:

Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner

I agree the recommendations to this report:



Sign: (PFCC)

Print: ROGER HIRST Date signed: 19th April 2023

I do not agree the recommendations to this report:

Sign: (PFCC / DPFCC)

Print:

Date signed: