

MINUTES
POLICE, FIRE AND CRIME COMMISSIONER FOR ESSEX
and
ESSEX POLICE
EXTRAORDINARY STRATEGIC BOARD

22 July 2022, 0830 to 0900, via MS Teams

Present:

Roger Hirst (RH)	Police, Fire and Crime Commissioner – Chair
Pippa Brent-Isherwood (PBI)	Chief Executive and Monitoring Officer, PFCC’s office
Jules Donald	Chief Information Officer, Kent and Essex Police
Jane Gardner	Deputy Police, Fire and Crime Commissioner
Mark Gilmartin (MG)	Director of Shared Support Services, Kent and Essex Police
BJ Harrington (BJH)	Chief Constable, Essex Police
Suzanne Harris (SH)	Head of Performance & Scrutiny (Policing & Crime) PFCC’s office
Claire Heath (CH)	Head of Continuous Improvement, Essex Police
Jen Housego (JH)	Head of Digital, Essex Police
Mark Johnson (MJ)	Head of Research and Analysis, Essex Police
Dave Levy (DL)	Director of Commercial Services, Kent and Essex Police
Debbie Martin (DM)	Chief Finance Officer, Essex Police
Janet Perry (JP)	Strategic Head of Performance & Resources, PFCC’s office
Lydia Purser (LP)	Head of Capital Development, Essex Police
Emma Saunders (ES)	7F Senior Category Management - Property
Camilla Brandal	Minutes, PFCC’s Office

Apologies:

Annette Chan (AC)	Chief Accountant, Essex Police
Patrick Duffy (PD)	Head of Estates, Essex Police
Dr Vicki Harrington (VH)	Director of Strategic Change, Essex Police

1 Introduction and welcome

RH welcomed all to the meeting and accepted apologies from those set out above.

2 Decision Report 084-22 – Mobile First Extension

After a discussion, it was agreed that Decision Report 084-22 would be submitted to the PFCC’s office for processing.

Action: 23/22

Decision Report 084-22 would be processed for signing

3 Decision Report 092-22 – Award of Contract for Analytics for Everyone Project

After a discussion (which included items on operational benefits and costs associated with the break in the contract), it was agreed that Decision Report 092-22 would be submitted to the PFCC's office for processing.

Action: 24/22

Decision Report 092-22 would be processed for signing

4 Decision Report 094-22 – Boreham Locker Room and DD Room Contract Award

After a discussion, it was agreed that Decision Report 094-22 would be submitted to the PFCC's office for processing and JP would add wording on risks and mitigations onto the Decision Report before signing it off.

Action: 25/22

JP would add wording on the risks and mitigations and Decision Report 094-22 would be processed for signing

5 Decision Report 091-22 – Procurement for provision of Physical Forensic Services

After a discussion, it was agreed that DL would provide further information by email on the profile of the different types of service, whether the 15% increase figure was annual and the underspend of £725,000, and also make this clearer in the recommendations on the Decision Report.

JD left the meeting at 0900

Further to the detail being received by DL, it was agreed that Decision Report 091-22 would be submitted to the PFCC's office for processing.

Action: 26/22

DL would provide additional information before the Decision Report 084-22 would be processed for signing

6 Approval of paper classification for publishing

It was agreed that Decision Report 094-22 would be checked to see whether the classification should be official sensitive due to commercial reasons or whether it can be redacted.

7 Any Other Business

There being no further business, the meeting closed at 0908.

Essex Police Strategic Board – Extract from Action Log showing actions added on 22 July 2022

Action Number	Date Raised	Title	Action	Owner	Due Date	Progress	Status
23/22	22 July 2022	Decision Report 084-22 – Mobile First Extension	Decision Report 084-22 would be processed for signing	SH	Sept 2022		New
24/22	22 July 2022	Decision Report 092-22 – Award of Contract for Analytics for Everyone Project	Decision Report 092-22 would be processed for signing	SH	Sept 2022		New
25/22	22 July 2022	Decision Report 094-22 – Boreham Locker Room and DD Room Contract Award	JP would add wording on the risks and mitigations and Decision Report 094-22 would be processed for signing	JP	Sept 2022		New
26/22	22 July 2022	Decision Report 091-22 – Procurement for provision of Physical Forensic Services	DL would provide additional information before the Decision Report 084-22 would be processed for signing	DL	Sept 2022		New