

MEMORANDUM OF UNDERSTANDING

DATED – 1st April 2019

Castle Point and Rochford Clinical Commissioning Group (CCG) and Southend Clinical Commissioning Group (CCG)(1)

Southend on sea Borough Council (2)

Office of the Police, Fire and Crime Commissioner for Essex (OPFCC) (3)

**MEMORANDUM OF UNDERSTANDING IN
RELATION TO SOUTHEND MARAT**

THIS AGREEMENT is 1st April 2019

BETWEEN

- (1) Castle Point and Rochford Clinical Commissioning Group (CCG) and Southend Clinical Commissioning Group (CCG) Pearl House, 12 Castle Road, Rayleigh, SS6 7QF

- (2) Southend on sea Borough Council Civic Centre, Victoria Avenue, Southend-on-sea, SS2 6ER

- (3) Office of the Police, Fire and Crime Commissioner for Essex (OPFCC) Kelvedon Park, London Road, Essex, CM8 3HB

BACKGROUND

The MARAC is a regular meeting to discuss how to help victims of Domestic Abuse at high risk of murder or serious harm. A domestic abuse specialist (IDVA), police, children's social services, health and other relevant agencies all share information about the victim, the family and perpetrator, to enable them to devise an action plan to reduce risk for each victim.

Southend MARAT was formed in July 2016 in order that Southend victims could be heard within a timely manner and the correct regional representation could be present to inform and formulate risk management.

Southend MARAT links in with Essex and Thurrock MARAC to ensure consistency across areas where appropriate.

IT IS AGREED that:

1. Status of this Memorandum of Understanding

This Memorandum of Understanding (MOU) is not exhaustive and is not intended to be legally binding between any of the Parties. This MOU is to ensure each party have a common understanding of their individual duties and responsibilities in relation to the MARAT and associated funding.

2. The Proposed Collaboration

2.1 The Parties have identified a collective desire to jointly fund the post of MARAT team manager and apportion funding for the 2 administrators for the team. The split of funding is as follows:

MARAT Manager Post - divided equally between the 3 agencies

MARAT administrators x 2 – 40% OPFCC and 60% SBC

The Budget for 2019-20 is £117,230 including on costs. This will be subject to incremental, annual inflationary increases

2.2 Southend Borough Council will oversee the MARAT in terms of supervision and issuing of invoices

2.3 There is a separate agreement in place in terms of MARAT protocol and agency responsibilities to provide staffing resource and information to the MARAT that covers all agencies engaged in the process.

2.4 The Parties recognise the need to maintain relationships and agree to the following principles of the MOU:

- (a) at all times to act in good faith towards one another
- (b) to act in a timely manner and respond accordingly to requests for support from Southend MARAT
- (c) to adopt a positive outlook and to behave in a positive, proactive manner
- (d) to seek best value for money, productivity and effectiveness
- (e) to promote innovation

3. The Collaborative

3.1 Each party shall:

- (a) undertake individual organisational responsibility in ensuring agreed funding with the Provider is invoiced appropriately and between one another
- (b) provide input in relation to operational issues that may arise during the agreement term
- (c) where necessary provide representation and input at monitoring and reporting meetings
- (d) work collaboratively within the board structure of the MARAT Steering Group/ Violence and Vulnerabilities Board when undertaking any future development of the MARAT

4. Information & Reporting

4.1 Each party will:

- (a) work collaboratively within the board structure of the MARAT Steering Group/ Southend Violence and Vulnerabilities Board and this is where data will be monitored
- (b) raise any concerns in relation to MARAT in order to initiate open discussions and mutual resolution

Signed by Patricia D’Orsi Chief Nurse

For and on behalf of Castle Point and Rochford Clinical Commissioning Group (CCG) and Southend Clinical Commissioning Group (CCG)

Signed by John O’Loughlin - Director of Children’s Services

For and on behalf of **Southend on sea Borough Council (SBC)**

Signed by Greg Myddelton – Assistant Director of Commissioning

For and on behalf of **OFFICE OF THE POLICE, FIRE AND CRIME COMMISSIONER FOR ESSEX (OFPCC)**