



Essex County  
Fire & Rescue Service

# Procurement Dashboard September 2022



# Dashboard Contents

Contents	Slide Number
<b>Executive Summary</b>	<b>3</b>
<b>Category Headlines</b>	<b>4-6</b>
<b>Spend Analysis</b>	<b>7-10</b>
<b>Contract Summary</b>	<b>11</b>
<b>STA Status</b>	<b>12</b>



# Executive Summary

- The Category Manager for Corporate/Ops (including Fleet) started on the 12<sup>th</sup> September. The Procurement team is now up to full complement.
- The Procurement Strategy was presented to the Strategic Board on the 7<sup>th</sup> September.
- Review and drafting of Modern Slavery Policy and Statement.
- First networking and engagement session attended with the Head of Commercial and Procurement at Kent Fire and Rescue and the Head of Category Management for 7 Forces. Discussions centred around collaboration opportunities, shared learning and updates from across each Service.
- Following the suspension by the National Procurement Hub of the workwear framework, the Authority is now looking into alternative options for the supply of workwear and undress:
  - Work wear – exploring possible frameworks. Orders have been placed to ensure we have enough workwear in the meantime as stocks had been run low. Work wear group to be set up to include all the relevant forums and unions to agree the specification.
  - Undress – exploring the options of running a managed service in house or outsourcing this to another company.
- There were no STAs for September 2022.



## Property / FM Category Headlines

Work progressing on the following projects:

- First phase of the Property Procurement Refresher Training undertaken on 5<sup>th</sup> September (Public Procurement Rules and Procedures) - very positive feedback - second phase completed on 6<sup>th</sup> October focusing on specification and tender writing techniques, as well as evaluation and award of contracts - a lot of interest shown and good level of dialogue with the team.
- Property specific Request for Quotation template document now finalised and shared with the team for future use.
- 'Procure to Pay' end to end process matrix showing roles and responsibilities is currently in production - first draft sent to the Property team for review and comments.
- Gt Baddow Roof Replacement (circa £160-£190k) - Tender submission closes on 7<sup>th</sup> October.
- Building Cleaning Services procurement: National collaboration - currently at pre-tender stage, Essex specification to be reviewed and financial modelling is underway - current contract to be extended by 2 months to 31<sup>st</sup> May 2023 to allow for overhaul review of technical, financial and social value elements.
- Planned Preventative Maintenance (Electrical) - Tender documents in final stages of production with the view of going out to the market on or around 1<sup>st</sup> November.



# ICT Category Headlines

Work progressing on the following projects:

- Data Bundles – £180,000 agreed budget over 3 years (pre-paid). Contract stage with BT under the NHS London Procurement Partnership Information Management and Technology Framework.
- Applicant Tracking System - Finalising evaluation stage using G-Cloud 12 route to market after key requirements.
- Replacement Switches at all stations due to the new WAN contract - £98,000. Contract awarded under the CCS Technology Products Framework.
- Intranet Project - £30,000 - Contract stage pending signatures following further competition via the CCS Digital Marketplace.
- Replacement UPS at all stations due to the new WAN contract - £61,000. Contract awarded under the CCS Technology Products Framework.
- Individual Mobilisation and Essex Resilience Forum alert service. Contracts awarded under the CCS G-Cloud 12 £4,480 and £7,225 respectively
- The Prior Information Notice for the new finance system closed in September and 5 companies were chosen at random to demonstrate their system, the demonstrations begun at the end of September.



# Corporate Services and Operations Category Headlines

Work progressing on the following projects:

- Discussions began with 7 Forces regarding the external audit procurement (also discussed at audit committee).
- Discussions started for treadmill lease/purchasing requirements to finalise specifications for tender.

Working with Fleet Services to review upcoming procurement activity to develop pipeline. This includes the following projects:

- Specifications prepared for new Fleet appliances to go for Tender once final business case approved.
- Fuel contract awarded from framework and new supplier now providing, under purchase order with framework pricing, whilst contract being finalised due to DPIA requirements.
- Evaluation of light vehicle specification being finalised through demos prior to going out to tender shortly under a CCS framework.



Sep 2022/23

# SUMMARY SUPPLIER SPEND

Based on Supplier Invoicing

£1.5M

Month Supplier Spend

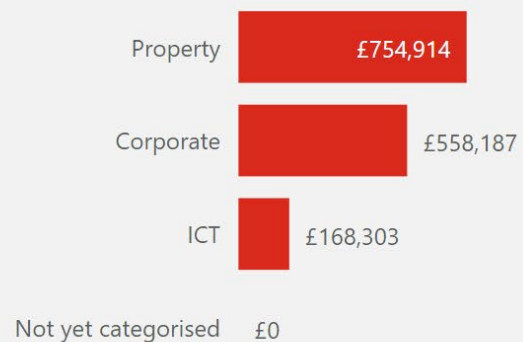
648

# Invoices

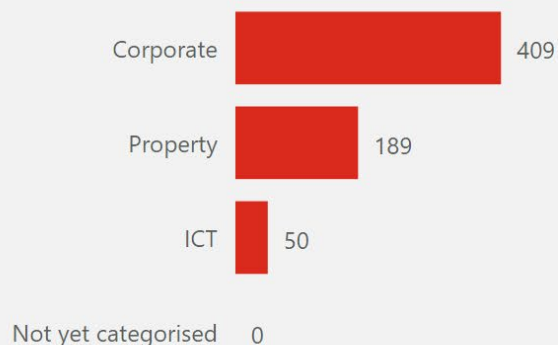
## MONTH

## YEAR TO DATE

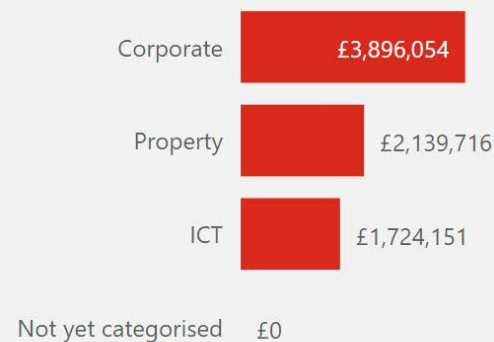
### Month Total by Category



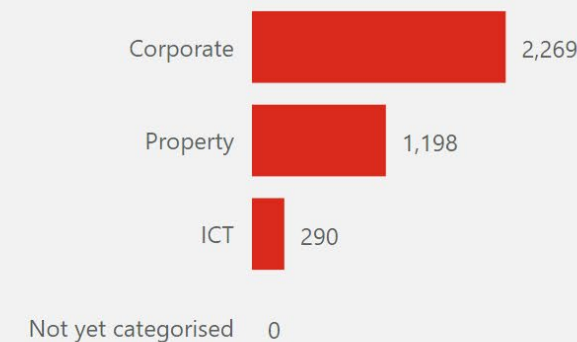
### # Month Invoices by Category



### YTD Total by Category

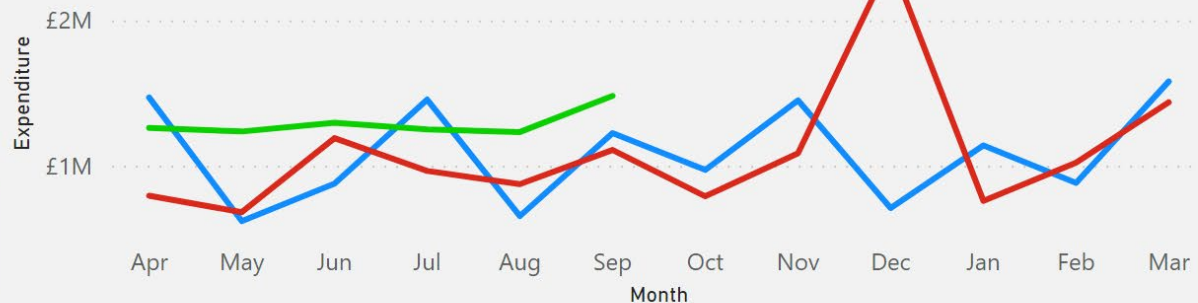


### # YTD Invoices by Category



### Expenditure by Month and Fiscal Year

Fiscal Year ● 20-21 ● 21-22 ● 22-23





Sep 2022/23

# CORPORATE & OPS

£558K

Month Total

409

# Invoices in Month

£3.9M

YTD Total

2,269

# Invoices YTD

## MONTH

## YEAR TO DATE

### Top 10 Suppliers (Month)

Angloco Ltd	£151,715
Rix Petroleum Limited	£61,497
Constellia Public Limited	£21,103
Allstar Business Solutions Ltd	£19,282
Mackenzie King	£16,734
Moveworks Limited	£15,000
Greenwich Leisure Limited	£14,134
Rsm Uk Risk Assurance Ser...	£12,350
Kjp Uk Limited T/A One Co...	£12,000
Fireblitz Extinguisher Ltd (Fi...	£11,000

### Top 10 Nominals (Month)

Fixed Assets Under Constr...	£151,715
Petrol and Diesel	£82,044
Consultancy Fees	£74,328
Departmental training (L&D)	£35,465
Operational Equipment Su...	£31,091
Stocks & WIP (Purchasing ...	£18,417
Externally provided operati...	£17,701
Recruitment	£16,734
Fitness Equipment	£12,953
Recahrge to/from partners...	£12,420

### Top 10 Suppliers (YTD)

Angloco Ltd	£859,263
Bristol Uniforms Ltd Re Bris...	£345,049
Rix Petroleum Limited	£337,245
Ford Motor Co Ltd	£131,625
Cipher Medical Consultanc...	£100,750
Allstar Business Solutions Ltd	£85,089
National Fire Chiefs Council...	£81,190
Barkers Commercial Service...	£70,500
Constellia Public Limited	£64,092
Capsticks Solicitors Llp	£58,007

### Top 10 Nominals (YTD)

Fixed Assets Under Constr...	£963,612
Petrol and Diesel	£425,161
Managed Personal Protecti...	£347,040
Consultancy Fees	£317,040
Stocks & WIP (Purchasing ...	£177,992
Departmental training (L&D)	£159,638
Externally provided operati...	£132,258
Operational Equipment Su...	£119,940
Occupational Health	£101,382
Home Safety	£95,660

#### Key points to note for September.

- Angloco Ltd – last 10 new appliances from current order.
- Cipher Medical Consultancy Limited – provide our Casualty care training.
- Mackenzie King is for recruitment fees.
- Greenwich Leisure is the new company who own Lee Valley where we undertake our water rescue training.





Sep 2022/23

# ICT

£168K

Month Total

50

# Invoices in Month

£1.7M

YTD Total

290

# Invoices YTD

## MONTH

## YEAR TO DATE

### Top 10 Suppliers (Month)

Airbox Systems Ltd	£53,400
Virgin Media Business Limit...	£18,247
Civica Uk Ltd	£15,030
Breeze Office Solutions	£11,862
Kyocera Document Solutio...	£11,188
Insight Direct (Uk) Ltd	£11,177
Alcumus Sypol Ltd	£9,585
Telemaster Ltd	£7,506
8X8 Uk Limited	£5,924
Pageone Communications ...	£4,999

### Top 10 Nominals (Month)

IT Maintenance and Contra...	£99,348
IT Communications	£30,198
IT Consumables	£21,133
Fixed Assets Under Constr...	£8,332
Consultancy Fees	£7,506
Postage Direct Mailing & C...	£1,500
Furniture and Fittings	£287

### Top 10 Suppliers (YTD)

Insight Direct (Uk) Ltd	£346,198
Daisy Updata Communicati...	£264,956
Sapphire Technologies Ltd	£119,093
Civica Uk Ltd	£101,922
Remsdaq Ltd	£93,777
Breeze Office Solutions	£69,374
Ee Ltd	£58,544
Airbox Systems Ltd	£53,400
Ricardo-Aea Ltd	£41,770
Freshworks Inc	£38,304

### Top 10 Nominals (YTD)

IT Maintenance and Contra...	£997,445
IT Communications	£431,016
Fixed Assets Under Constr...	£114,339
IT Consumables	£109,034
Consultancy Fees	£31,142
Operational Equip-Initial P...	£17,728
Subscriptions - Corporate	£11,724
Essex On Line Partnership	£8,000
Postage Direct Mailing & C...	£1,500
Stocks & WIP (Purchasing ...	£636

#### Key points to note for September:

- Airbox Systems Ltd – MOSAIC system in place for 3 years.
- Virgin Media Business Ltd – SDWAN services charges.
- CIVICA UK Ltd – Additional Web API and CFRMIS development purchase.
- Breeze Office Solutions – business as usual hardware replacement.



Sep  
2022/23

# PROPERTY

£755K

Month Total

189

# Invoices in Month

£2.1M

YTD Total

1,198

# Invoices YTD

## MONTH

## YEAR TO DATE

### Top 10 Suppliers (Month)

Beardwell Construction Ltd	£430,590
Monthind Clean Llp	£57,979
Ingleton Wood Llp	£52,514
Pinnacle Housing	£51,758
Woodnut Construction And...	£45,703
Pick Everard	£29,653
Northumbrian Water Ltd (H...	£19,484
Primary Office Furniture Se...	£9,298
C S Electrical Essex Ltd	£6,479
Hs Door Systems Ltd	£6,063

### Top 10 Nominals (Month)

Asset Improvements	£417,620
Building Cleaning	£100,491
Asset Protection	£72,939
Consultancy Fees	£70,400
Building Maintenance	£41,045
Water Services	£19,484
Grounds Maintenance	£12,290
Furniture and Fittings	£11,221
Planned Works	£4,368
Fuel Pump Maintenance	£3,618

### Top 10 Suppliers (YTD)

Beardwell Construction Ltd	£665,698
Balm & Davies Ltd	£376,122
Monthind Clean Llp	£177,288
Brooks And Wood Ltd	£146,617
Woodnut Construction And...	£99,700
Ingleton Wood Llp	£92,444
Northumbrian Water Ltd (H...	£65,221
Pinnacle Housing	£63,188
Munro Building Services Ltd	£49,623
C S Electrical Essex Ltd	£43,689

### Top 10 Nominals (YTD)

Asset Improvements	£717,050
Asset Protection	£407,716
Building Maintenance	£259,662
Building Cleaning	£240,541
Planned Works	£158,373
Consultancy Fees	£137,718
Water Services	£64,210
Int Decs/Alts & Improveme...	£55,444
Grounds Maintenance	£43,364
Furniture and Fittings	£39,328

#### Key points to note for September:

- Beardwell Construction - BA chamber refurbishment for Grays, Southend, South Wooden Ferrers and Chelmsford - have now entered Phase 2.
- Monthind Clean - Building cleaning services and ad hoc window cleaning services (one of two suppliers providing these services - contracts to be amalgamated in the future).
- Ingleton Wood - External technical and procurement consultancy support on various projects.



Sep 2022/23

# CONTRACT SUMMARY

Expiration Period	Contract Value	Number Expiring
Expired	£159,696	1
6 Months	£9,299,371	56
12 Months	£11,937,004	92
24 Months	£21,124,749	120

## EXPIRED CONTRACTS

Top 10 Most Recently Expired Contracts

Contract Title	Contract Value
Service Medical Advisor	159,696.00

## EXPIRING WITHIN 6 MONTHS

Top 10 contracts expiring in the next 6 months by Total Contract Value

Contract Title	Service Area/Dept	Status	Contract Value
Emergency Mobilisation & Communications Lot 1	ICT	Under review	1,667,888.00
Daily and periodic cleaning	Property Services	Pre-tender stage	1,278,991.00
Microsoft Licensing Enterprise Agreement	ICT	Aggregation purchase via CCS	799,706.19
Emergency Mobilisation & Communications Lot 2	ICT	Under review	590,000.00
Insurance	Finance	To be extended	576,461.63
Remsdaq Annual Support	ICT	To be extended	485,346.25
Purchasing Cards	Finance	Await new framework	480,000.00
Daily and periodic cleaning	Property Services	Pre-tender stage	392,614.00
Hitachi CRM Support Contract	ICT	To be renewed	322,895.00
SAN Replacement	ICT	To be renewed for support only	316,731.41

- Service Medical Advisor – the incumbent supplier has won the new contract following a further competition run under a framework but there are contractual queries to resolve ahead of the contract being presented for signature, due to the value of the total contract (term = 2 + 2) this will be presented as a decision sheet for sign off.



# STA Status

There have been no STA's in September.

