



# Home Office

## Safer Streets Fund Round Four Application Form

1.1 Bidders are expected to employ a problem-solving approach to proposals, whereby they seek to develop an in depth understanding of the crimes/problems in their area (scanning and analysis) using data and consultation, and propose solutions that have the best chance of preventing these crimes and issues based on available evidence. It is also key that bidders make a realistic appraisal of what can be delivered during the timeframe available – using information and experience of lead-in times – and propose suitable sustainability plans for interventions.

1.2 Bids will be entered into one of four competitions (primary, secondary, tertiary, and quaternary) dependent on level of priority. PCCs must determine the priority order of their bids, including any being led by local authorities, and ensure their first priority bid is entered into the primary competition, their secondary priority bid is entered into the secondary competition, and so forth. As eligible CSOs are only permitted one bid, all CSO bids should be entered into the primary competition. The Home Office will first assess all primary bids, moving on to assess secondary bids should funding be available. If funding remains after assessment of secondary bids, the Home Office will assess all tertiary bids, and so forth.

1.3 The application form is divided into four shorter sections as detailed below:

- **Part A:** compliance questions – this includes questions around the amount of funding requested, crimes targeted, area selection and independent evaluation.
- **Part B:** technical capability and capacity – bidders are asked to outline their plan, including their understanding of problems in target areas, proposed response and rationale, deliverability, and sustainability.
- **Part C:** financial forecast – this section requires a light touch financial forecast for the delivery period, covering both Home Office funding and matched funding. Please forecast as accurately as possible as this will be used to track progress on delivery throughout the grant. Costs will be compared to those outlined throughout the bid – please check costings are consistent.
- **Part D:** declarations – this section includes financial and commercial declarations, including agreement from all partners involved in the delivery of your plan.

1.4 **Attachments:**

- If a bidder's target area/s cannot clearly be demonstrated through LSOA codes, a map of the target area, clearly outlining its geographic boundaries, should be submitted in addition to the relevant LSOA codes.
- Bidders may also choose to attach an Environmental Visual Audit (EVA) of their target area. This is not mandatory but does help the assessment panel to visually understand the changes being proposed in the plan and how they meet the needs of the individual area. Bids should be understandable to assessors without needing to read the EVA.

1.5 To support areas in developing their plans we have provided the application form with example content below. The exemplar area (Extown) is fictional, as are the accompanying statistics.

1.6 Bidders must score 50 or above on each weighted question to be eligible for funding, as well as meeting the mandatory requirements. Further information about scoring is provided in the 'Instructions to Bidders' document available on the Jaggaer e-sourcing platform.

## Part A: Details and Compliance

Failure to provide the necessary details in any of the questions in Part A could result in your bid being rejected.

<p><b>1. Bidder details</b></p>
<p><b>Lead Bidder:</b></p> <ul style="list-style-type: none"> <li>• Organisation Name: Essex Police, Fire and Crime Commissioner</li> <li>• Type of organisation (PCC/CSO/LA): PCC</li> <li>• PCC area (if same as organisation name, please repeat): Essex Police Fire &amp; Crime Commissioner</li> <li>• Bid Prioritisation (Primary/Secondary/Tertiary/Quaternary): Quaternary</li> </ul> <p><b>If you are a Local Authority, please confirm the contact details of the PCC and a contact within their office who has authorised your bid:</b></p> <ul style="list-style-type: none"> <li>• PCC Name: Roger Hirst</li> <li>• PCC Email: Roger.Hirst@essex.police.uk</li> <li>• OPCC Contact Name: Nikki Essex</li> <li>• OPCC Contact Email: Nikki.Essex@essex.police.uk</li> <li>• OPCC Contact Phone: 07817 155379</li> </ul> <p><b>If you are a PCC, please confirm whether you have delegated any of your bids to Local Authorities, providing the names of said Local Authorities and the prioritisation of their bids:</b></p> <ul style="list-style-type: none"> <li>• Delegated bids? (Yes/No): No</li> <li>• Local Authority Name:</li> <li>• Prioritisation of delegated bid:</li> </ul> <p><b>First point of contact for this bid:</b></p> <ul style="list-style-type: none"> <li>• Name: Samantha Goodman</li> <li>• Role: Community Safety Officer</li> <li>• Email: Samantha.goodman@colchester.gov.uk</li> <li>• Phone: 07812 781743</li> </ul> <p><b>Please include at least one other key contact for the bid, such as the finance lead:</b></p> <ul style="list-style-type: none"> <li>• Name: Janet Perry</li> <li>• Role: Chief Finance Officer</li> <li>• Email: <a href="mailto:janet.perry@essex.police.uk">janet.perry@essex.police.uk</a></li> <li>• Phone: 07738 681621</li>   <li>• Name: Nikki Essex</li> <li>• Role: Community Safety and Criminal Justice manager</li> <li>• Email: Nikki.essex@essex.police.uk</li> <li>• Phone: 07817 155 379</li> </ul>
<p><b>2. Please confirm the <u>total</u> amount of Safer Streets Funding you are bidding for from this round of funding (up to £750,000).</b></p>
<p>£283,550</p>
<p><b>3. Please confirm the total amount of Safer Streets funding you are bidding for from for the 2022/23 financial year (up to £500,000 spendable until 31 March 2023).</b></p>
<p>£214,050</p>



**4. Please confirm the total amount of Safer Streets funding you are bidding for from the 2023/24 financial year** (up to £250,000 spendable between April 2023 and 30 September 2023).

£69,500

**5. Please state the total amount of matched funding you will be providing to support this bid** (for PCCs and LAs this must be at least a 50% contribution: a bid requesting £750,000 of Home Office funding would need to provide at least £375,000 in matched resource – this can be in kind or funding. CSOs are not mandated to provide matched funding and will not be scored less favourably for not providing matched funding).

Match funding is provided through project funding and in-kind resource dedicated to supporting delivery of interventions:

Organisation	In Kind Match £	Revenue Match £	Capital Match £
Colchester Borough Council	31,500	-	-
Colchester Business Improvement District	-	50,000	-
Open Road (SOS Bus):	-	107,145	85,000
<b>TOTALS</b>	<b>31,500</b>	<b>157,145</b>	<b>85,000</b>
<b>TOTAL MATCH FUNDING</b>			<b>273,645</b>
<b>MATCH FUNDING PERCENTAGE</b>			<b>96.5%</b>

**6. Please state the date by which matched funding contribution will be spent/provided** (ideally this will be spent by 30 September 2023, but bidders may choose to provide the matched contribution until March 2024).

All match funding will be spent by 30 September 2023 except for £15,000 of the Our Colchester BID salary costs for the new BCRP post that will relate to the period October 2023 to March 2024.

**7. Please confirm that (Yes/No):**

- a) If successful, you are able to accept payments quarterly in arrears.
- b) You accept that the Home Office will only provide funding up to the successful bid amount, for the purpose specified, for activity carried out prior to the deadlines stated (funding for the 2022/23 financial year must be spent by 31 March 2023, and Home Office funding for the 2023/24 financial year must be spent and activity completed by 30 September 2023).
- c) The activity you are bidding for is not already underway.

- a) Yes
- b) Yes
- c) Yes

**8. Please confirm the geographic boundaries and population information for your bid:**

- a. Confirm the name/s of the target area



- b. Confirm the type/s of space targeted (i.e., residential, commercial – a city centre, rural, night-time economy)
- c. Identify the LSOA codes for the area/s you are targeting. LSOA codes must be provided as an eight-digit code and the LA name, such as: E01012053, Middlesbrough 009A. Areas do not have to be ‘coterminous. Further information on LSOA codes is provided in the prospectus at Annex A.
- d. Is a map attached? Please attach a map of the area **as well as** confirming the LSOA codes if your area cannot be clearly defined through LSOA codes.

**Town Centre**

- a) Colchester Town Centre and main approach roads.
- b) Residential and commercial and Night-Time Economy
- c) The area defined within this bid covers five Lower Layer Super Output areas:

Ward	LSOA Code	Total Population	Males	% Males	Females	% Females	Median Age
Colchester 007A	E01021646	2,244	1,117	50%	1,127	50%	37.3
Colchester 007B	E01021647	2,149	1,072	50%	1,077	50%	39.4
Colchester 007C	E01021648	2,506	1,237	49%	1,269	51%	38.1
Colchester 007D	E01021649	2,392	1,248	52%	1,144	48%	33.7
Colchester 007E	E01021650	2,311	1,154	50%	1,157	50%	34.6

d) No – area is clearly defined through LSOA codes.

**9. Please identify which crime or issue type or types is the primary focus of your bid. This could be neighbourhood crime, anti-social behaviour, or VAWG in public places, feelings of safety from VAWG or ASB; you may select a combination of these.**

The focuses of our bid are anti-social behaviour (ASB), Violence Against Women and Girls (VAWG) in public places and feelings of safety from VAWG or ASB.

**10. Please identify the specific crime or issue type or types you are planning to target through your bid (if neighbourhood crime, this could be robbery, theft from person, vehicle crime, burglary; if VAWG, forms of VAWG may include harassment, rape, sexual assault; if ASB, specific types could include Environmental ASB or criminal damage).**

**Antisocial Behaviour**

**Nuisance ASB:** rowdy or inconsiderate behaviour



**VAWG in public places**

**Violence Against the Person:** Violence with injury, Violence without injury, Stalking and harassment

**Sexual offences:** Rape, sexual assault

**Feelings of safety from VAWG or ASB**

In addition to all the crime types listed in the sections above:

**Feelings of safety:** fear of violence and ASB

**11. Please identify any other crime types you expect your bid to have an impact on. This could include serious violence, acquisitive crimes such as bike theft or shop lifting, or ASB (where it is not a primary target of the bid)**

- Public order offences
- Robbery of personal property
- Theft from the person
- Criminal damage offences
- Trafficking of drugs
- Possession of drugs
- Possession of weapons
- Breach of a Public Space Protection Order
- Environmental ASB (littering)
- Sale of alcohol to a minor
- Purchase of alcohol by a minor
- Child exploitation
- ASB – street drinking

**12. Please confirm whether you are happy for your bid, if successful, to be shared with:**

a) **the independent evaluator of the fund (Y/N).** This is mandatory for successful bids to ensure the Fund’s effectiveness can be assessed fully so lessons are learnt to improve future crime prevention activity and inform future Government investment. The independent evaluator has not yet been contracted.

b) **Police Crime Prevention Initiatives (PCPI) (Y/N).** PCPI have been funded by the Home Office to provide delivery support to successful Safer Streets Fund projects. We would like to share overview information about successful bids to aid them in supporting successful projects.

- a) Yes – we consent to our bid being shared with independent evaluators.
- b) Yes – we consent to our bid information being shared with PCPI.

**13. Please confirm you accept all the terms and conditions detailed in the enclosed Multi-Year Grant Agreement and confirm that you will comply with them.**

Yes, we confirm acceptance and compliance.

**14. Please confirm you have carried out all due diligence prior to submitting your response.**

Yes, we have carried out all due diligence.
<b>15. Please confirm that your submission will meet the Authority’s requirements without negotiations being required at the award stage.</b>
Yes
<b>16. I confirm that I have read and understood the Non-Collusion Certificate &amp; Bid Form. I understand that by making this declaration, I am agreeing to abide by all the terms required by the Non-Collusion Certificate &amp; Bid Form.</b>
Yes

## Part B – Technical Questions

This section outlines the questions that you will need to answer to outline your plan. A minimum score of 50 is required on each weighted question to be eligible for funding; bidders must also meet the other mandatory requirements outlined elsewhere in the application.

- 1. Scanning, Analysis and Consultation - please describe the area you are targeting and why, the problems you are targeting through your plan (neighbourhood crime, ASB, VAWG in public places, or feelings of safety from VAWG or ASB), your analysis of the drivers of this problem, and information gained from mandatory consultation. (25%, 1000 words max)**

Descriptions of specifics that should be included are outlined in the subheadings below (while subheadings are provided for clarity and suggested structure, you may choose to structure your answer differently provided it still covers the requisite information):

### Scanning

- A description of your chosen area/s and the reasons why you have chosen it, including the specific crime or issue type(s) to be targeted. You are expected to refer to some combination of data, statistical sources, anecdotal evidence, and consultation feedback from residents and stakeholders to define the relevant crime types and issues in the area. You are also strongly encouraged to include: trends on crime and issues over recent years, information as to why the problem is a concern to the local community, and information on any other types of crime and disorder you have identified as a secondary target.
  - Please see Annex A in the prospectus for potential sources to refer to in this section. For example, bidders targeting neighbourhood crime are strongly encouraged but not mandated to make use of crime benchmark information.

### Analysis

- Analysis of the factors driving the target crimes and issues in your target area and an overall hypothesis about the problem (we particularly welcome explanation of the data sources used, as well as the time period they cover). This could include:
  - Analysis of previous incidents – including information about victims, offenders, method of offense, locations, and times of offence.
  - Wider demographic information about the area, including markers of deprivation and risk factors associated with ASB if relevant.
  - Information gained from consultation with stakeholders about the causes of the problems in the target area.





- Whether your area has previously attempted to tackle this issue, and if so, some insight into how this has impacted your analysis. For example, any use of the powers under the 2014 Anti-Social Behaviour, Crime and Policing Act.
- You are also encouraged to undertake an Environmental Visual Audit (EVA) to assist with your response to this part of the question. To enable assessors to easily understand your local area it is important that the key information from your EVA is included in your main answer. You may attach your completed EVA to your application; however, assessors should not need to refer to this to understand your bid. The EVA will not be marked.

**Consultation** (this information may be integrated into the scanning and analysis)

- A summary of the information obtained through your mandatory consultation with relevant stakeholders.
- An explanation of how you have taken this information on board when formulating your proposal. This could include using this information to help select your target area or which crime types or issues to target.

**Answer** (max 1000 words - bodies of text included within inserted images will also count towards the wordcount):

**1. Scanning**

**1.1 Area we’re targeting and why**



- Colchester Town Centre incorporates five LSOAs, combined population 11,602.



- Two (E01021649 and E01021648) record amongst highest VAWG public space offences across Essex.
- 2021 overall crime rate 96 crimes/1,000 people; 15% higher than for Essex overall (81/1,000).
- Castle Ward is within 0-10% Crime Deprivation Decile, increasing risk of personal and material victimisation at local level.
- Average 2021 ‘all crime’ volume of the five LSOAs ranked 54th out of 33,000 LSOA areas nationally (source: Police.uk).
- Colchester has a vibrant NTE; 25% of population is 18 – 34.
- University of Essex’s main Colchester campus attracts 15,000 students from 130+ countries, presenting additional vulnerability challenges through language barriers.
- Colchester Town Centre has not previously benefitted from Safer Streets funding.

### 1.2 Problems we are targeting

SARA process was used to understand causes of local problems. Crime data extracted from Essex Police crime database; other data sources referenced including mandatory consultation & the Our Colchester Leisure Recovery Board (LRB). Crime Prevention Through Environmental Design (CPTED) NTE audit conducted with licensed premises/Pubwatch, CBC, BID & police.

#### Problem 1: ASB: Rowdy or inconsiderate behaviour

- 2021 ASB in Colchester 18.9% higher than Essex average.
- 2022 to date, Colchester 16% more ASB than Essex average.
- 43% of consumers, 58% of businesses felt ASB was bad/very bad in Colchester (BID survey 2021)
- 62% of town center residents surveyed have been ASB victims (Fear of Crime Survey, Colchester Borough Council, August 2021).
- Audit identified that the radio system could be better utilized to reduce ASB

#### Problem 2: VAWG in public places: violence against the person & sexual offences

- Violence and sexual offences are the most common town centre crimes.
- Post-pandemic period of Aug 2021-Feb 2022 saw 1,288 violence and sexual assault offences, an increase of 23.2% on Aug 2019-Feb 2020 (pre-pandemic 997). 83.2% victims of sexual offences and 38.6% of violence offences were female.

	Aug 2019- Feb2020	Aug 2021- Feb2022	Volume change	% change
Assault without Injury	322	415	93	<b>+29%</b>
Assault with injury	245	327	82	<b>+33%</b>
Sexual assault on a female 13 or over	20	47	27	<b>+135%</b>
Assault with intent to cause serious harm	23	37	14	<b>+61%</b>





- Rape and sexual assault increased by 57% across Essex 2016/17-2020/21; Violence with Injury increased by 4%.
- 2022 to date, Colchester recorded 18% more violence and sexual offences than Essex average, accounting for 40% of crimes in 2021 up from 34.1% in 2019.
- April 2021–March 2022 the Centre for Action on Rape and Abuse in Essex (CARA) received 622 new referrals from victims of sexual violence and child sexual abuse in Colchester; 92% (572) from women/girls. 19% (116) took place in a public/community setting, 8% (48) outside.
- 82.9% (29) of licensed premises gave “high priority” to addressing safety at night (Our Colchester BID midterm survey).

### Problem 3: Feelings of safety from VAWG or ASB

- Colchester was a UK hotspot for spiking in 2021: 213 incidents reported, 45.9% increase year on year. 72% (154) were women.
- 59% of Colchester residents surveyed feared becoming a victim of crime (Fear of Crime Survey 2021).
- Vast majority of women feel unsafe on transport in the evening, largely due to other passengers with top 3 characteristics alcohol, ASB, threatening behaviour (Women’s safety insight survey, September 2021 Essex County Council).
- 38% of female respondents aged 14 to 21 experienced verbal harassment, including sexual comments in public places, at least once a month (Tackling VAWG Strategy, Home Office).
- 31% of women (vs 13% men) feel unsafe walking alone after dark (Crime Survey for England and Wales, ONS).

## **2. Analysis**

### 2.1 Factors driving rowdy or inconsiderate behaviour

- Only 47% of respondents in Essex agree that the police and Council are dealing with ASB and crime issues that matter in the local area, 8% lower than national average.
- Anecdotal evidence from licensed premises indicates the attitudes of young people accessing the NTE is problematic since lockdowns, probably due to large cohort turning 18 over lockdown who haven’t “learnt how to behave” on nights out.

### 2.2 Factors driving violence against the person (VAP)

- August 2019-Feb 2020 v August 2021-Feb 2022, largest VAP increases seen in:
  - Administer poison/noxious thing to injure/annoy increased 750% (6 to 51 offences)
  - Assault without Injury - Common assault and battery increased 26% (319 to 402 offences)
  - Assault occasioning actual bodily harm (ABH) increased 12.6% (230 to 259 offences)
- Anecdotal evidence from licensed premises: customer attitudes/behaviours more challenging than pre-pandemic; may contribute to rising violence.
- October 2021 - unusually high VAP levels in Colchester NTE due to a number of reports of spiking by needle.
- Hotspot analysis indicates many violent offences occur close to licensed premises.



- 1415 properties listed as student accommodation. Majority are situated in CO1/CO2/CO4 postcodes. Bus services to these outer areas terminate at 2330, train services at 2300. Both these modes of transport would require walking through areas prominent for reported violent, drug and weapon crime.

### 2.3 Factors driving sexual offences

- Of perpetrators of sexual offences reported to CARA, 26% (30) were strangers; 40% (46) friend/acquaintance/colleague, 20% (23) current/ex-partner; 6% (7), family member.
- With national focus on VAWG, increased confidence in reporting may be driving the increased reports of sexual offences.
- Hotspot analysis of sexual offences indicates that many occur close to licensed premises.
- The nature of the international diverse student population makes students vulnerable within the NTE; not knowing the local area and walking home rather than pay for taxis.

### 2.4 Factors driving feelings of safety from VAWG or ASB

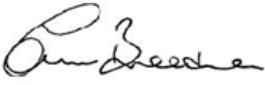


- 2021 national increase in reports of spiking (including by needle), raising awareness and driving unsafe feelings.
- Leisure & NTE BID survey highlighted business difficulty in reporting non-emergency issues and receiving feedback on action taken. Perception ASB and safety issues not addressed, increasing feelings the town centre is unsafe.
- Premises reported issues with taxis in Colchester, 41.3% (5) of premises survey respondents stating availability/cost was poor. Research found shortage of NTE taxis in Colchester (BID Leisure Survey '21).
- The multi-agency SOS bus operated by Open Road needs upgrading, having been running for 12 years.

## **2. Mandatory consultation**



- a) **Please provide the details of the stakeholder groups you have consulted with in the development of this bid.** This should include at least two, relevant local or national organisations. For example, if your bid is targeting VAWG, you might choose to consult with a women’s charity and a local organisation with responsibility for women and girls, such as a school or college. This consultation requirement applies to all bidders: PCCs, BTP, LAs and eligible CSOs.

**This question has a 0% weighting but is a showstopper. Failure to provide details of the groups or organisations consulted in the development of your proposals will result in your bid being unsuccessful.**

Details of groups engaged through consultation:	
<ul style="list-style-type: none"> <li>• Organisation name: Community Safety Partnership</li> <li>• Area of focus/interest: Community Safety</li> <li>• Website (if applicable): <a href="http://safercolchester.co.uk">safercolchester.co.uk</a></li> <li>• Key Contact: Lucie Breadman</li> <li>• Key Contact email address: <a href="mailto:lucie.breadman@colchester.gov.uk">lucie.breadman@colchester.gov.uk</a></li> <li>• Key Contact phone:</li> <li>• Key Contact signature: </li> </ul>	
<ul style="list-style-type: none"> <li>• Organisation name: Essex Police</li> <li>• Area of focus/interest: Crime/Policing NTE</li> <li>• Website (if applicable):</li> <li>• Key Contact: Rob Huddleston, Chief Inspector Colchester District Commander/North Local Policing Area/Essex Police</li> <li>• Key Contact email address: <a href="mailto:rob.huddleston@essex.police.uk">rob.huddleston@essex.police.uk</a></li> <li>• Key Contact phone:</li> <li>• Key Contact signature: </li> </ul>	
<ul style="list-style-type: none"> <li>• Organisation name: Business Improvement District</li> <li>• Area of focus/interest: NTE, VAWG</li> <li>• Website (if applicable): <a href="http://www.ourcolchester.co.uk">www.ourcolchester.co.uk</a></li> <li>• Key Contact: Sam Good, Business Improvement District Manager - Our Colchester</li> <li>• Key Contact email address: <a href="mailto:sam@ourcolchester.co.uk">sam@ourcolchester.co.uk</a></li> <li>• Key Contact phone: 07490 998820</li> <li>• Key Contact signature: </li> </ul>	



- Organisation name: CARA
- Area of focus/interest: Services for victims of Sexual Offences, VAWG
- Website (if applicable):
- Key Contact: Helen Parr
- Key Contact email address: [helen@caraessex.org.uk](mailto:helen@caraessex.org.uk)
- Key Contact phone:

- Key Contact signature:

- Organisation name: Essex County Council
- Area of focus/interest: Equalities and Partnerships
- Website (if applicable):
- Key Contact: Caroline Ellis, Senior Equalities and Partnerships Advisor
- Key Contact email address: [caroline.ellis@essex.gov.uk](mailto:caroline.ellis@essex.gov.uk)
- Key Contact phone: 03330 320647

*Caroline Ellis*

- Key Contact signature: \_\_\_\_\_

- Organisation name: University of Essex
- Area of focus/interest: Student Safety
- Website (if applicable):
- Key Contact: Thomas Brown
- Key Contact email address: [thomas.brown@essex.ac.uk](mailto:thomas.brown@essex.ac.uk)
- Key Contact phone: 01206 872361

- Key Contact signature:

**b) Response: Assessing rationale for action. (35% weighting)**

**If your bid is successful, this answer will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the Fund.** An exemplar line has been included in the table template to provide guidance; please remove this for final submission. **This answer should include:**

**Home Office Funding**

- I. **Summary (500 words):** Please provide a short summary identifying the combination of interventions you plan to deploy, and how these will address the hypothesis in question one. You should also briefly outline the input consultation with key partners has had in determining the chosen approach. Within this short summary, please identify any benefits on other crime types expected, and the number of crimes you estimate you may be able to reduce/prevent where possible.
- II. **Response proposal table (300-word limit per deliverable for the rationale section) – please detail:**
  - Each of the interventions you propose delivering as part of your plan, including specific totals on how many of each intervention you plan to deploy for each deliverable, e.g. rollout of educational programme in the following LSOAs [...]; 400 streetlights to be upgraded.
  - The total cost of delivering the entirety of each deliverable, accompanied by an explanation of how this figure has been reached, e.g. via a quote from a local provider. **The total cost should match the total amount of grant funding you are requesting through this bid, and subsequently match the forecasts provided in Part C.**
  - The rationale behind the selection of each deliverable in this hotspot area, coupled with the evidence that suggests the intervention will be effective. You are encouraged to make use of the Safer Streets Fund toolkit but must explain why the evidence is relevant to your particular local situation.

**Matched Resource/Funding**

- III. **Summary (max 800 words):** Please provide a summary identifying the combination of interventions you plan to deploy using matched funding, how these will address the hypothesis in question one, and the evidence to suggest these interventions will be effective. You are encouraged to draw on the Safer Streets Fund toolkit but must explain why this evidence is relevant to your particular local context. Matched funded interventions must still be targeted at meeting the primary objectives of the fund. You should briefly outline the input consultation with key partners has had in determining the chosen approach. Within this short summary, please identify any benefits on other crime types expected.



## **RESPONSE ANSWER TEMPLATE – Home Office funding only**

### **i) Summary (max 500 words)**

#### **‘Not Me Too’ Programme:**

- Interactive theatre for change performance, informed through focus groups with young people, adults, community groups & VAWG professionals
- Engages diverse audience, touring secondary schools/further education/public spaces
- Whole system, community-based approach to tackling VAWG and feelings of safety, fostering long-term attitude and behaviour change
- Ambassador Programme delivered in education settings, 30 targeted young people, supporting ongoing, sustainable messaging cascade
- Chair of Behaviour and Attendance Panel (secondary school headteachers and pastoral staff forum) discussion re-enforced need; good participation appetite.
- Short term: possible increased reporting confidence in VAWG related crimes. Long-term: reduce VAWG by 20% in 10 years

#### **Partnership Portal:**

- Online business tool facilitating participation in safety/ASB interventions
- Free resource downloads
- Priority identified by LRB following wide business/stakeholder consultation

#### **Vulnerability training:**

- Train 120+ Colchester businesses, transport providers, Street Pastors, SOS bus staff, venue doorstaff, late night food, events teams strengthening understanding of vulnerability (including bystander principle).
- Supports harassment and sexual exploitation/abuse priorities in VAWG toolkit: particularly spiking
- Creates c.150 NTE capable guardians responding appropriately to incidents reported; improved reporting confidence, safer environment for women/girls.
- Priority identified by LRB following wide consultation
- Aim: reduce non-domestic sexual offences by 5%; increase women/girls feelings of safety

#### **Town Centre Audit and Crime Reduction Programme:**

- Regular CPTED NTE audits, informing partnership focused interventions to lower crime and ASB
- Best practice Purple Flag agenda included; accreditation sought year 2
- Priority identified by LRB following wide consultation

- Outcome: quick issue response, improving women and girls' feelings of safety in public spaces/NTE

**Best Bar None (BBN):**

- Establish BBN scheme, inviting 116 licensed premises to participate
- Reduce incidents of ASB and violent crime through responsible management and operation of licensed premises
- Public promotion of scheme provides reassurance to women and vulnerable groups
- A new category of Safety for Women and Girls will be introduced into Colchester Business Awards, recognising and celebrating best practice
- Priority identified by LRB following wide consultation
- Aim: reduce ASB and VAP 5% within Y1

**Enhanced Ask for Angela:**

- Bespoke "individual circumstances and environments" training delivered to venues, ensuring appropriate assistance.
- University spot-checks
- National partners spread awareness e.g. National Pubwatch
- Priority identified by LRB following wide consultation including Pubwatch and university.
- Target: 80% spot-check pass, 5% VAWG reduction year on year.

**Nights of Action:**

- Designed to reduce violent crime, VAWG, ASB.
- CARA and Police consultation evidenced perpetrators may use bars/clubs to identify/target victims.
- Visibility prevents crime and disorder, enhances feelings of safety; early intervention tactics prevent escalation to violence.
- Incorporate resources e.g. knife arch, drugs dogs, focussed police operations.
- Additional presence in NTE suppresses potential violence or disorder. Behavioural detection officers identify potential predators, reducing ASB, VAWG.

**Colchester SOS Bus:**

- Friday/Saturday nights
- Volunteer staff, offering safe haven, medical support, diffusing trouble, taking vulnerable women home if necessary. Some staff trained in Initial Response to Sexual Assaults
- Coordinates with street pastors, doorstaff, Police, NHS.
- Bus needs to be replaced for service to continue - stakeholder high priority

- Outcome: local areas safer, reduce demand on NHS, and police to focus on higher harm crimes. Supporting NTE safer routes home.

**ii) Response proposal table** (this table should not include matched funding)

<b>Deliverable</b> (please include project management costs as a separate deliverable/item in this table)		<b>How has the costed amount been reached?</b>	<b>Evidence/rationale (max 300 words per deliverable)</b>
<b>Project Officer</b>	£10,000	In Year 1 Cost for officer for 24 hrs per week x 20 weeks. Hourly cost £20.83	Funding will be used to recruit a project officer to oversee implementation and initial monitoring of project to ensure the projects are supported to be successful. Other similar projects delivered by the partnership benefit from having a dedicated delivery lead to ensure success. After 5 months, the lead will be taken over by Community Safety Officers.
<b>'Not Me Too' Production and Ambassador Programme</b>	£54,550	Quote from local supplier Tikbox. £13,155 design of production; £3,449 per establishment for Performance (x12 including community centres) and Ambassador programme £41,388	<p>Discussion with the Chair of the Behaviour and Attendance Panel (forum for all secondary school headteachers and pastoral staff) re-enforced the need for such a programme and highlighted the expectation that all schools would be eager to participate.</p> <p>On behalf of Colchester Community Safety Partnership, Tic Box have previously created "lines", for year 6 pupils highlighting grooming and exploitation. The play is also commissioned for June 2022 to deliver a live interactive workshop and performance in schools, building on last year's success where 1884 pupils from 49 primary schools in Colchester participated in the virtual sessions.</p> <p>Working with Tic Box. A Creation of 'Not Me Too' production (including focus groups to support design of the production), Performance Day. Based on pilot to secondary schools and further education settings near to defined target area. Delivery of Ambassador programme to support ongoing cascade and sustainability of key messages. Delivery to wider community through venues including community centres – 12 locations in total for pilot, with ambition to cascade to all secondary schools across the borough.</p>

			The Ambassador programme will create a tool for change and future Ambassadors will gain the skills to explore becoming authentic leaders for change. Including exploration on emotional intelligence, self-esteem, drama for empowerment and change, leadership skills and emotional health learning.
<b>Online Business Crime Reduction Partnership Portal</b>	£20,000	Based on supplier quote: £1,480 - Scoping exercise to determine structure £4,280 – content development £6,240 – weekly updates £8,000 – web/ IT costs based on suppliers day rate x32 days @ £250 per day	The project was identified as a priority by the Leisure Recovery Board in order to help address the challenges reported by local businesses in reporting issues relating to crime, ASB and safety. The need was evidenced by responses to the business survey conducted in 2021: some businesses highlighted reporting issues to the police via 101 was difficult due to the long response time; it was also noted that issues couldn't be reported online without a crime reference number. This engagement mechanism will provide an effective method to connect the BCRP with local businesses, enabling two-way engagement and promotion of all crime reduction interventions as well as online advice and resources the empower staff at local businesses to deal with incidents according to best practice.
<b>Vulnerability training</b>	£48,000	£24,000 per year: Based on training provider quote: X5 face to face. Training sessions at £4000, plus £4000 allocation for access to digital modular training at £40 per head x 100 participants	This intervention was chosen to strengthen the understanding of vulnerability for those who work in the NTE, including who is classed as vulnerable, how people can avoid putting themselves in a vulnerable position, actions we individuals can take to deal with vulnerable people (bystander principle) and how to deal with an incident reported to you. The aim is to ensure that those who are vulnerable in the NTE are spotted and supported to ensure their vulnerability does not lead to an incident. The scheme will also grow the number of “capable guardians” in the NTE, i.e. the network of individuals that are trained and confident “eyes and ears” to ensure women and girls are safer and feel safer.  Analysis of similar training provided in Nottingham found that 93% (n.93) said that the training was effective and 91% (n.91) said that their knowledge and ability to respond to issues had improved due to the training.
<b>Town Centre Audit and Crime</b>	£30,000	£10,000 Purple Flag assessment costs year 2	Regular auditing of the ENTE and leisure offer will support reductions in crime and ASB by identifying and addressing issues that provide opportunities for crime. The proven Purple Flag core agenda is an established national

<b>Reduction Programme</b>		£10,000 p.a. funding for improvements, ie CCTV, street lighting	programme adopted by many towns and cities to help evaluate their NTE and leisure offers while informing how to better manage development of the policy envelope, the built environment, and issues of safety. The partnership developed through the Leisure Recovery Board that includes all major stakeholders means that Colchester is now in a strong position to ensure that issues identified can be effectively addressed by the relevant strategic/operational partners, contributing to a safer experience for all leisure users of Colchester.
<b>Best Bar None (BBN)</b>	£29,000	Accreditation costs for x30 venues p.a. at £150 per accreditation = £4,500 p.a Marketing materials and annual awards costs £10,000 p.a. based on consultation with national BBN scheme	<p>Best Bar None is an accreditation scheme supported by the Home Office and drinks industry that aims to improve standards in the evening and night time economy. Best Bar None's goal is to help provide a safer night out to all, including assessing whether premises are engaged in wide initiatives designed to improve safety and perceptions of safety e.g. Ask for Angela. It can be tailored to assess engagement in initiatives local to the area in which it operates, and it is intended that any relevant elements of this bid are included in the Colchester BBN assessment.</p> <p>A survey of 37 coordinators of schemes in towns and cities in England and Wales conducted in summer 2021 reported several benefits of a scheme, with 100% of respondents agreeing that BBN has either a strong or somewhat of a positive impact in supporting efforts to reduce alcohol related crime and disorder; 100% agreeing it has a strong or somewhat of a positive impact on improving relationships between the licensed trade, statutory bodies and other partners, and more than 95% reporting positive impacts in improving knowledge and skills in the responsible management of licensed premises, enabling the sharing of good practice with premises, and championing ongoing improvements.</p> <p>This relatively low-cost intervention would raise standards and compliance amongst operators, while providing reassurance to the public that best practice to ensure their safety is being followed.</p>
<b>Ask for Angela</b>	£22,000	A quote from a specialist supplier provided costings:	The project would directly address the objectives of the VAWG toolkit by supporting capable guardianship, increasing the provision of safe spaces in NTE areas to provide support to individuals and potential victims, and ultimately



		<p>£5,000 project scoping for best practice and management</p> <p>£2,500 collateral design and print</p> <p>£10,000 venue training and training materials</p> <p>£4,500 develop and roll out compliance spot checks</p>	<p>reducing opportunities for crime to occur, thereby reducing sexual violence and vulnerability. In order to ensure the project is a success we will focus on adoption by venues, promotional literature and marketing to make not only venue staff but the wider public aware of the initiative and how they can engage with it. The project will support reduction in VAWG and provide support a safer NTE experience for the large international student body at University of Essex.</p> <p>Consultation with business community group Pubwatch showed that there is significant appetite for this to be implemented but that some granular work to ensure all individuals and businesses had a personalized procedure to ensure successful support is provided was crucial.</p>
<b>SOS BUS</b>	£50,000	Supplier quotation obtained for cost of replacement bus and outfitting, one off capital costs in year 1	The project is informed by consultation with stakeholders and by audit assessment that this valuable service needs to continue in order to address violent offence and sexual offences against women and girls, and to increase feelings of safety by reducing fear of violence and ASB amongst women and girls. The SOS Bus has a proven track record of reducing demand on emergency services, making the local areas safer and enabling the police to focus on higher harm crimes plus supports safer routes home from NTE venues. 2021/2022 visited by 464 people, mostly after midnight, aged 18-24, 50% female. 40% would otherwise have called an ambulance/gone to A&E
<b>Nights of Action</b>	£20,000	£5,000 per Night of action x 4 over the funding period. The cost is inclusive of staffing from various partners, equipment, purchase of safety items, promotional materials, drug dogs, purchase of drug wipes	It is proposed to deliver a minimum of four Nights of Action over the funding period. With a proven track record of excellent partnership working, the Nights of Action bring together partners that include Police, Environmental Health, Business Improvement District and Army, alongside our Council Town Marshals. The aim of these Nights of Action are to prevent crime before it happens, ensure increased visibility patrols backed up by enhanced prevention measures within the NTE. Ensuring businesses are complying with the necessary regulations to keep people safe. The proposed interventions include initiatives such as use of drug dogs, ad hoc drug dip testing (purchase of drug wipes).
<b>Total cost:</b>	<b>£283,550</b>		

## **RESPONSE ANSWER TEMPLATE– Matched funding only**

### **III) Summary (max 800 words)**

Total Match £273,645

#### **Colchester Borough Council Match Funding £31,500:**

To deliver 4 Nights of Action, we propose to match fund through Colchester Council Officer time and Police Officer time. For each Night Action, match funding is based on 2 resources from Colchester Council and 2 resources from Essex Police. (£4,000)

For project officer: Additionally, through Colchester Borough Council Officer time. To facilitate the implementation of the above projects and support the monitoring required, taking over from the Project Officer who will be employed for a limited time only. £10,000 - based on 12 hours per week for 40 weeks, including on-costs

Management support will be provided to the Project Officer by Colchester Council, who will recruit and manage this new role. When employed, management support will be offered to the Project Officer to ensure they are fully inducted into the role and able to fulfil the requirements of the Job Specification. Based on management costs for 20 weeks - £6,000. Management support will further be given to the Community Safety Officers who will take over from the Project Officer to monitor and support the ongoing projects for the remainder of the funding period. £11,500 based on 10 hours per week for 40 weeks, including oncosts.

#### **Business Crime Reduction Partnership (BCRP) function:**

**Match Funding Yr 1: £20,000 Our Colchester BID**

**Match Funding Yr 2: £30,000 Our Colchester BID**

The BCRP role will be embedded in the BID in order to maximise reach and engagement of the local business community, owing to its relationship with the business community. This intervention was selected to support the implementation of Ask for Angela, vulnerability training, Best Bar None and efficient ASB/Crime reporting, together with ensuring business engagement and buy-in to all statutory partner initiatives.

Evidence from other towns and cities shows BCRP functions managed by BIDs are successful at addressing and reducing ASB and crime issues, reduce demand on the police to focus on higher harm crimes, increase local area trust in Policing and local Government and their activities within the community by ensuring that local business and community priorities are heard and addressed efficiently.

- A new dedicated post will be integrated within Our Colchester BID for the purposes of delivering crime and ASB reduction interventions

- Will become a conduit for non-emergency issues, freeing up police resource and increasing resolutions to ASB and low-level crime and enhancing business and statutory partner relationships and communications
- Will undertake environmental assessments to identify and address issues, deliver crime prevention advice, radio training and manage accreditation and training programs referenced below.
- A priority action identified by the BID's Leisure Recovery Board following wide consultation with town centre businesses and stakeholders
- Will encourage use of and deliver training for the radio system so that it can be better used to increase women's safety and reduce ASB.
- Will develop and distribute materials to better promote existing schemes such as Banned from One, Banned from All, to enhance feelings of safety
- Will promote use of the SOS bus, raising awareness amongst ENTE venues of what it does and how it can be used to reduce vulnerability
- Aim to reduce ASB incidents by 5% within 12 months of appointment

### **SOS Bus**

**Match Funding Year 1: £149,287 Open Road**

**Match Funding Year 2: 42,858 Open Road**

The project is informed by consultation with stakeholders and by audit assessment that this valuable service needs to continue in order to address violent offence and sexual offences against women and girls, and to increase feelings of safety by reducing fear of violence and ASB amongst women and girls. The SOS Bus has a proven track record of reducing demand on emergency services, making the local areas safer and enabling the police to focus on higher harm crimes plus supports safer routes home from NTE venues. The intervention involves the purchase of a new bus and fitting out with medical equipment etc to make it fit for purpose. Match funding comprises of £85,000 capital in year one based on a grant committed to Open Road by the North East Essex Clinical Commissioning Group, plus the annual operating costs of the bus of £85,725 in year one and pro rata £42,862 to September 2023 in year 2.

**c) Delivery: Ensuring the proposed activity can be delivered in the requisite timeframe. (25% weighting)**

**Please complete the below Delivery Answer Template detailing how you plan to deliver each individual deliverable by 30 September 2023.**

If your bid is successful, the submitted version of the Delivery Proposal Template will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the fund. Exemplar lines has been included in the template to provide some guidance; please remove this for final submission. This template should include:

- I. **Summary (max 200 words):** A summary of governance and delivery arrangements and procedures that are or will be put in place for the project to ensure delivery internally and across different partnership groups. For example, the delivery board/s that will oversee funding, how often they will meet, an explanation of dedicated project resource, and the project management processes that will be employed. Please reference to how you will ensure that you have the relevant expertise in place to deliver.
- II. **Delivery table including:**
- A clear description of each deliverable.
  - A clear description of roles and responsibilities of all parties that are involved / a summary of partnership arrangements for the delivery of each deliverable.
  - Notation of the milestones you will have to hit to ensure you deliver this project before the end of the funded period.
  - Your assessment of the main risks to delivery (including where delivery is dependent on external factors – e.g. planning permission, new suppliers) – and any mitigating actions and contingency plans you will put in place to ensure the project runs as outlined to time and budget.

## **DELIVERY ANSWER TEMPLATE**

### **i. Summary (max 200 words):**

The bid will be led by Colchester Borough Council with the support from Essex Police, Business Improvement District, The Change Project, intervention delivery partners and the PFCC. Together we will monitor implementation and identify specific owners for each project delivery. A part-time project officer will be recruited, whose responsibility will be to produce a project plan and risk register, and proactively work with all involved partners to monitor and support them to implement the interventions and monitor financial spend against the forecast. The project Officer will ensure that all relevant monitoring documents including funding expenditure are returned to the Home Office in a timely manner and work with the external evaluator appointed. Financial monitoring will be approved by the PFCCs chief finance officer prior to submission to the Home Office.

In addition to the implementation working group that will be established, the community-based projects will be included into the Community Safety Partnership Annual Partnership Plan. This plan is regularly reviewed and discussed at the Community Safety Delivery Board which will provide the oversight and governance for delivery.

**ii. Delivery table (no word limit) – this table should only refer to home office funded deliverables**

<b>Deliverable</b>	<b>Partner involvement and governance</b>	<b>Milestones</b>	<b>Risks and mitigations</b>
<b>Project Officer</b>	Colchester Borough Council will be the responsible organisation to recruit and performance manage this role. However, the officer is also accountable to the Community Safety Delivery Board as they will have a responsibility to monitor progress of funding.	Recruitment process to commence on confirmation of funding. July 2022: Advertise post/ secondment opportunity Aug 2022: Project Officer post in place and project plan devised Sep 2022 onwards: Project officer to work with partners to commission/commence projects.	Risk: Challenges in recruiting experienced individual to post. Mitigation: A comprehensive recruitment campaign, working with partners to identify a secondment opportunity if necessary.
<b>‘Not Me Too’ Production and Ambassador Programme</b>	In addition to the implementation working group that will be established the community-based projects will be included into the Community Safety Partnership, annual partnership plan. This plan is regularly reviewed and discussed at the	Planning for this projects will commence on confirmation of funding. July - October 2022 – commission Ticbox to conduct focus groups, research and commence design of production. November 2022 – March 2023: Deliver 6 Productions and Ambassador Programmes April 2023-September 2023: Deliver 6 Productions and Ambassador programmes	Risks: Lack of interest from secondary schools in project Mitigation: Use established partnership links through the Community Safety Delivery Board and the Behaviour and Attendance Panel to promote the benefits of this project to maximise participation



	<p>Community Safety Delivery board which will provide the oversight and governance for delivery.</p> <p>Delivery partners for the interventions include Colchester Council, Essex Police, The Change Project, TikBox. It will be the responsibility of the project officer to proactively monitor and support delivery partners to implement the interventions.</p>		
<p><b>Nights of Action</b></p>	<p>Nights of Action will be included into the Community Safety Partnership, annual partnership plan. This plan is regularly reviewed and discussed at the Community Safety Delivery board which will provide the oversight and governance for delivery.</p> <p>Delivery partners for the interventions include Colchester Council, Essex Police, Army, BID. It will be the responsibility</p>	<p>On confirmation of funding, four dates will be scheduled to take place. Two events will be held between September 2022-March 2023. Two events will be held between April 2023-September 2023.</p>	<p>Risks: Availability of partners Mitigations: Use established partnership working and planning ahead to book convenient dates for all partners.</p>

	of the project officer to proactively monitor and support delivery partners to implement the interventions.		
<b>Online Business Crime Reduction Partnership Portal</b>	Governance of these projects will be held by the Leisure Recovery Board, facilitated by Our Colchester BID. The board includes representation from local businesses, Colchester Borough Council, Essex Police, University of Essex.		
<b>Vulnerability training</b>	Our Colchester BID will project manage delivery, coordinating a partner approach to each element with relevant partners and reporting on progress.	July 2022: Appoint delivery partner and project inception Aug 2022: Design training programme Sept 2022 onwards: Deliver training to employees of local businesses and organisations through a mix of face to face and online training	Risk: Low participation from businesses. Mitigation: Engagement via Pubwatch and the Leisure Sector Online portal to encourage participation.
<b>Town Centre Audit and Crime Reduction Programme</b>		July 2022: Programme audits and invite stakeholder participants Sep 2022: Implement corrective actions identified by first audit April 2023: Development of submission documentation with partners for Purple Flag June 2023: Anticipated submission deadline for Purple Flag Round 37	Risk: Unable to implement the programme to timescale. Mitigation: Effective project management including partnership approach to deliver the programme.
<b>Best Bar None</b>		July 2022: Appoint delivery partner and project inception July 2022: Promote project to licenced premises in BID area	Risk: Low take up from businesses. Mitigation: Appoint delivery partner with significant experience of successfully delivering

		Aug -Sept 2022: Undertake venue accreditations Oct 2022 onwards: Promote accreditations to the public Feb 2023: Hold awards ceremony to recognise best industry practice	the Best Bar None programme across different towns and cities.
<b>Enhanced Ask for Angela</b>		July 2022: Appoint delivery partner and project inception July 2022: Establish best practice Aug 2022: Materials design and print Sept 2022 onwards: Disseminate training to venues and work with partnership to promote Nov 2022: Secure national recognition for project	Risk: Unable to implement the programme to timescale. Mitigation: Immediate procurement to identify and appoint delivery partner once funding confirmed and effective project management. Risk: Low take up by businesses. Mitigation: Engagement via Pubwatch and the Leisure Sector Online portal to encourage participation.
<b>SOS Bus</b>	Open Road will procure the new bus and fitting of equipment, and work with partners including Colchester Borough Council to report on project progress and outcomes	July 2022: Confirm tender costs Aug 2022: Commission purchase and fitting of bus Oct 2022: New SOS bus in operation	Risk: Project costs overrun Mitigation: Tender process ensures value for money and fixed cost quotation. Limited Open Road reserves could be used for any unexpected associated cost.

**d) How will you sustain the impact of your plan after the funding period has ended? (15% weighting)**

**Please complete the below Sustainability Proposal Template detailing how you plan to ensure sustainable impact of your proposals beyond the funded period (no word limit).** Bidders should demonstrate commitment to maintaining physical interventions, such as CCTV and streetlighting, beyond the funded period. For interventions where the likelihood of impact is less well-evidenced, such as for VAWG and ASB interventions, there should be plans to sustain the interventions so long as they are assessed as effective. This answer includes a declaration

that you will regularly assess whether your interventions remain impactful; if you were to make an assessment that these interventions did not appear to deliver benefits, we would not expect you to sustain said interventions.

**If your bid is successful, the submitted version of the Sustainability Proposal Template will be inserted into your Safer Streets Fund grant agreement** and used to track progress over the course of the fund. An exemplar line has been included in the template as guidance; please remove this for final submission. This template should include:

- The identification of the ongoing costs (if any) to each deliverable/ intervention proposed in your bid.
- A statement about how these costs will be met and how the intervention will be maintained beyond the funded period, including identifying any partnership agreements.
- Information on how you expect each deliverable to deliver impact beyond the funded period.
- If the intervention will not be sustained, a suitable explanation for why it is not needed beyond the funded period.

### **SUSTAINABILITY PROPOSAL TEMPLATE**

<b>If implementing innovative/experimental proposals, can you confirm that you will regularly assess the impact of your proposals, and commit to sustaining them if they remain impactful?</b>		Yes	
<b>Deliverable (Home office funded deliverables only)</b>	<b>Identify any ongoing costs beyond funded period</b>	<b>How will these costs be met and the intervention maintained beyond the funded period? Partner agreements should be identified.</b>	<b>How this will deliver impact beyond funded period</b>
<b>Project Officer</b>	One off cost	Not required to continue post funding period as it will be the responsibilities of partners and the governance boards to ensure projects continue to be developed and sustained.	N/A
<b>'Not Me Too' Production and</b>	One-off cost	Further funding will be sought in the interim to enable the production and ambassador programme to be offered	This work will have a long-term impact and change the attitude and behaviour of

<b>Ambassador Programme</b>		to all secondary schools in the borough.	potential perpetrators of violence against women, girls and vulnerable individuals.  Sustainability is further maintained through the Ambassador programme whereby participating establishments will devise a tool for change to further cascade key messaging.
<b>Online Business Crime Reduction Partnership Portal</b>	£7,500 per annum	Development funding sought is a one off cost. Our Colchester BID have committed revenue budget to support ongoing updates to the portal.	The funding legacy will be continued interaction between BCRP and local businesses, providing a further mechanism to promote future crime reduction programmes and encouraging engagement.
<b>Town Centre Audit and Crime Reduction Programme</b>	£15,000	Our Colchester BID has committed a budget of £10,000 per annum to make improvements identified by the audits and £5,000 per annum following the funding period to facilitate the audits.	The audits provide a continual assessment process to ensure local policies and built environment is fit for purpose and minimises opportunities for crime and ASB.
<b>Training and Accreditation Opportunities to improve safety at night, through Business Improvement District</b>	<b>Ask for Angela</b> Annual refresher training £5000  <b>Best Bar None</b> £9,500 per annum  <b>Purple Flag</b> £10,000 every two years  <b>Vulnerability training</b> £5,000 per annum	Our Colchester BID commits to continue funding these safety at night measures beyond the funding period, a total of £22,832. This will be possible because other immediate strategic priorities will have been addressed and budget made available to ensure sustainability of these activities.	The BID facilitated Leisure Recovery Board will assess the effectiveness of each activity and prioritise resources towards sustaining those which demonstrate the greatest impacts in improving safety/feelings of safety and reducing crime. Best Bar None will continue to instil best practice across the town's licensed premises and provide reassurance to the public. Maintaining Purple Flag status will mean that Colchester continues to meet or surpass the standards of excellence in managing the evening and nighttime economy. Ask for Angela and vulnerability top up training will continue to be provided

			to accommodate staff turnover within licensed premises, supporting increased safety in the NTE for women and other at-risk groups.
<b>Nights of Action</b>	In kind resource	Commitment received from the partnership to continue to deliver community nights of action to respond to community safety issues across the district	Improved safety and feelings of safety within the community and those who use the night time economy.

## Part C – Forecast Expenditure and Financial and Organisational Capability

You may be contacted by the Authority if this assessment identifies any significant causes for concern and the authority reserves the right to seek additional information and/ or assurances in these circumstances. Where you believe concerns may be raised, which you have not already addressed in your submission, please provide additional supporting information and/or explanation in your response.

This section requests completion of the overleaf template to provide a plan of how funds will be spent over the delivery period. **Please note that funds allocated for the 2022/23 financial year can only be spent until 31 March 2023, while funds for the 2023/24 financial year must be spent by 30 September 2023. Funding allocated for the 2022/23 financial year cannot be rolled over into 2023/24 as per HM Treasury regulations.**

1. Please complete the overleaf Financial Forecasting Templates, detailing your:
  - a. Projected expenditure of Home Office funding in the 2022/23 financial year (ending 31 March 2023).
  - b. Projected expenditure of Home Office funding in the 2023/24 financial year (this funding must be spent by 30 September 2023).
  - c. Projected expenditure of matched funding in the 2022/23 financial year (ending 31 March 2023).
  - d. Projected expenditure of matched funding in the 2023/24 financial year (this funding must be spent by 31 March 2024).
- The figures provided in the overleaf template will be compared against the figures provided in in Parts A and B, so please ensure these figures add to the same total. As these are forecasts, please leave the 'Actual' columns empty.
2. **CSOs only: please provide a copy of your audited accounts for each of the most recent two years (including details of reserves held).**

The relevant document(s) should be attached to this application; confirmation and attachment(s) is/are required; the information provided will be assessed to test the financial viability and robustness of an organisation.

If you are unable to provide a copy of your audited accounts then please provide, in order of preference, one of the following:

- A Statement of the Turnover, Profit & Loss account / Income Statement, Balance Sheet / Statement of Financial Position, and Statement of cash flow for the two most recent years of trading for this organisation. A statement of the cash flow forecast for the current year, and a bank letter outlining the current cash and credit position.
- A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.
- Alternative means of demonstrating financial status if any of the above are not available (e.g. Forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).

If you are able to only partly provide the information requested above please attach supplementary information as required:

- If your accounts are unaudited please provide suitable independent confirmation of your financial position e.g. bank letter.
- If you only submit abbreviated accounts please provide excluded information.
- If your most recent accounts are more than 12 months old please provide additional management information for the most recent financial period.

**Grant funding is (to be ring-fenced) for use only to support delivery of the Purpose; Bidders must operate effective monitoring and financial management systems.**

[Please turn-over to next page]



**Financial Forecasting Templates – Home Office funding (this should not include matched funding):**

Reporting period 2022/23	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
July 2022	2,000								65,500						67,500
Aug 2022	2,000		50,000						30,050						82,050
Sept 2022	2,000								20,000						22,000
<b>Q2 total</b>	<b>6,000</b>		<b>50,000</b>						<b>115,550</b>						<b>171,550</b>
Oct 2022	2,000								5,500						7,500
Nov 2022	2,000								5,500						7,500
Dec 2022									5,500						5,500
<b>Q3 total</b>	<b>4,000</b>								<b>16,500</b>						<b>20,500</b>
Jan 2023									11,000						11,000
Feb 2023									5,500						5,500
Mar 2023									5,500						5,500
<b>Q4 total</b>									<b>22,000</b>						<b>22,000</b>
<b>Grand total expenditure for 2022/23</b>	<b>10,000</b>		<b>50,000</b>						<b>154,050</b>						<b>214,050</b>

Reporting period 2023/24	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
April 2023									12,000						12,000
May 2023									16,000						16,000
June 2023									16,000						16,000

<b>Q1 total</b>									<b>44,000</b>						<b>44,000</b>
July 2023									15,500						15,500
August 2023									6,000						6,000
Sept 2023									4,000						4,000
<b>Q2 total</b>									<b>25,500</b>						<b>25,500</b>
<b>Grand total expenditure for 2023/24</b>									<b>69,500</b>						<b>69,500</b>



Mar 2023	5,400				7,143										12,543
<b>Q4 total</b>	<b>16,200</b>				<b>21,429</b>										<b>37,629</b>
<b>Total matched funding expenditure for 2022/23</b>	<b>34,100</b>		<b>85,000</b>		<b>64,287</b>										<b>183,387</b>

Matched funding only															
Reporting period 2023/24	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
April 2023	5,400				7,143										12,543
May 2023	5,400				7,143										12,543
June 2023	5,400				7,143										12,543
<b>Q1 total</b>	<b>16,200</b>				<b>21,429</b>										<b>37,629</b>
July 2023	5,400				7,143										12,543
August 2023	5,400				7,143										12,543
Sept 2023	5,400				7,143										12,543
<b>Q2 total</b>	<b>16,200</b>				<b>21,429</b>										<b>37,629</b>
October 2023	2,500														2,500
Nov 2023	2,500														2,500
Dec 2023	2,500														2,500
<b>Q3 total</b>	<b>7,500</b>														<b>7,500</b>
Jan 2024	2,500														2,500
Feb 2024	2,500														2,500

March 2024	2,500														2,500
<b>Q4 total</b>	<b>7,500</b>														<b>7,500</b>
<b>Grand total expenditure for 2023/24</b>	<b>47,400</b>				<b>42,858</b>										<b>90,258</b>

<b>Match funding</b>	<b>£273,645</b>
<b>Grand total expenditure for 2022/23 and 2023/24 financial years combined</b> (should match Part A, question 5).	

## Part D – Commercial and Financial Declarations

### 1. Financial Declarations:

Please confirm that (Yes/No):

- a) Your organisation has met the terms of its banking facilities, loan agreements, and creditor obligations during the past year.
- b) Grant funding will be used only to support delivery of the purpose.
- c) Expenditure will be closely monitored and reported to the Authority each quarter and at the request of the Authority.
- d) No more than 7% of the award value will be used for indirect administration costs (a cost that cannot be directly attributed to the project).

If you are unable to confirm any of the above requests, please answer 'No' below and provide explanation.

Please be advised that failure to confirm these requests may result in your bid being unsuccessful.

- a) Yes
- b) Yes
- c) Yes
- d) Yes

### 2. For Civil Society Organisations only - please confirm:

- a) You are a registered charity, a regulated 'exempt charity', a charitable incorporated organisation or a social enterprise.
- b) You have been established for at least two years;
- c) The amount of funding sought does not represent more than 50% of your annual turnover for that financial year; and
- d) You have attached the records requested in section C.
- e) Your bid should result in a wide community impact. As an indication, bidders in previous rounds of the Fund have been advised to target areas of between 500 and 3,500 households (or 1,000 to 9,000 residents), which corresponds approximately to between one and three Lower Super Output Areas (see 6.2 for further information on LSOAs). However, this will depend on the amount of funding requested and the rationale provided for the proposals.

The Authority will assess your turnover against its own estimated annual value of individual grants to be awarded. If it is of the opinion that a lower turnover represents a significant risk to the Authority, it may result in a Bidder being excluded from further participation in the procurement process unless an appropriate parent or other type of guarantee can be provided.

**Not relevant – Local Authority application**

**3. Commercial Declarations:**

Please confirm that (Yes/No):

- a) You have not had a grant agreement terminated for default in the last three years.
- b) The funding being bid for from this opportunity is not double funding.
- c) This organisation has the legal authority to carry out the work proposed in this bid
- d) If you are an LA or PCC bidder, this bid has been authorised by the relevant PCC for your area, as detailed in Part A, Question 1. This question is automatically confirmed if you are a PCC.

- a) Yes
- b) Yes
- c) Yes
- d) Yes

**4. Please include the names and signatures of all organisations involved in the development and delivery of this bid. For LAs and PCCs, this must include the signature of the PCC whose area this bid falls within.**

**Name: Roger Hirst**

**Organisation: Essex Police, Fire and Crime Commission**

**Date: 12.05.22**



**Signature:**

**Name: Sam Good**

**Organisation: Business Improvement District**

**Role: Business Improvement District Manager**

**Date: 09/05/22**



**Signature:**

**Name: Inspector Stuart Austin**

**Organisation: Essex Police**

**Role: Community Policing Team**

**Date:**






**Signature:** \_\_\_\_\_

**Name:** Sylvia Oates  
**Organisation:** Six til Six  
**Role:** Delivery partner, ENTE interventions  
**Date:** 09/05/22



**Signature:**

**Name:** Thomas Brown  
**Organisation:** University of Essex  
**Role:** Head of Campus Security  
**Date:**



**Signature:** \_\_\_\_\_