



# Home Office

## Safer Streets Fund Round Four Application Form

1.1 Bidders are expected to employ a problem-solving approach to proposals, whereby they seek to develop an in depth understanding of the crimes/problems in their area (scanning and analysis) using data and consultation, and propose solutions that have the best chance of preventing these crimes and issues based on available evidence. It is also key that bidders make a realistic appraisal of what can be delivered during the timeframe available – using information and experience of lead-in times – and propose suitable sustainability plans for interventions.

1.2 Bids will be entered into one of four competitions (primary, secondary, tertiary, and quaternary) dependent on level of priority. PCCs must determine the priority order of their bids, including any being led by local authorities, and ensure their first priority bid is entered into the primary competition, their secondary priority bid is entered into the secondary competition, and so forth. As eligible CSOs are only permitted one bid, all CSO bids should be entered into the primary competition. The Home Office will first assess all primary bids, moving on to assess secondary bids should funding be available. If funding remains after assessment of secondary bids, the Home Office will assess all tertiary bids, and so forth.

1.3 The application form is divided into four shorter sections as detailed below:

- **Part A:** compliance questions – this includes questions around the amount of funding requested, crimes targeted, area selection and independent evaluation.
- **Part B:** technical capability and capacity – bidders are asked to outline their plan, including their understanding of problems in target areas, proposed response and rationale, deliverability, and sustainability.
- **Part C:** financial forecast – this section requires a light touch financial forecast for the delivery period, covering both Home Office funding and matched funding. Please forecast as accurately as possible as this will be used to track progress on delivery throughout the grant. Costs will be compared to those outlined throughout the bid – please check costings are consistent.
- **Part D:** declarations – this section includes financial and commercial declarations, including agreement from all partners involved in the delivery of your plan.

1.4 **Attachments:**

- If a bidder's target area/s cannot clearly be demonstrated through LSOA codes, a map of the target area, clearly outlining its geographic boundaries, should be submitted in addition to the relevant LSOA codes.
- Bidders may also choose to attach an Environmental Visual Audit (EVA) of their target area. This is not mandatory but does help the assessment panel to visually understand the changes being proposed in the plan and how they meet the needs of the individual area. Bids should be understandable to assessors without needing to read the EVA.

1.5 To support areas in developing their plans we have provided the application form with example content below. The exemplar area (Extown) is fictional, as are the accompanying statistics.

1.6 Bidders must score 50 or above on each weighted question to be eligible for funding, as well as meeting the mandatory requirements. Further information about scoring is provided in the 'Instructions to Bidders' document available on the Jaggaer e-sourcing platform.

## Part A: Details and Compliance

**Failure to provide the necessary details in any of the questions in Part A could result in your bid being rejected.**

1. Bidder details
<p><b>Lead Bidder:</b></p> <ul style="list-style-type: none"><li>• Organisation Name: Essex Police, Fire and Crime Commission</li><li>• Type of organisation (PCC/CSO/LA): PCC</li><li>• PCC area (if same as organisation name, please repeat): Essex Police, Fire and Crime Commission</li><li>• Bid Prioritisation (Primary/Secondary/Tertiary/Quaternary): Primary</li></ul> <p><b>If you are a Local Authority, please confirm the contact details of the PCC and a contact within their office who has authorised your bid:</b></p> <ul style="list-style-type: none"><li>• PCC Name: Roger Hirst</li><li>• PCC Email: roger.hirst@essex.police.uk</li><li>• OPCC Contact Name: Joanna Thornicroft</li><li>• OPCC Contact Email: joanna.thornicroft@essex.police.uk</li><li>• OPCC Contact Phone: 07980 755187</li></ul> <p><b>If you are a PCC, please confirm whether you have delegated any of your bids to Local Authorities, providing the names of said Local Authorities and the prioritisation of their bids:</b></p> <ul style="list-style-type: none"><li>• Delegated bids? (No):</li><li>• Local Authority Name:</li><li>• Prioritisation of delegated bid:</li></ul> <p><b>First point of contact for this bid:</b></p> <ul style="list-style-type: none"><li>• Name: Caroline Wiggins</li><li>• Role: Directorate Specialist – Technical Services (Epping Forest District Council)</li><li>• Email: <a href="mailto:cwiggins@eppingforestdc.gov.uk">cwiggins@eppingforestdc.gov.uk</a></li><li>• Phone: 077789 564122</li></ul>



**Please include at least one other key contact for the bid, such as the finance lead:**

- Name: Janet Perry
- Role: Chief Finance Officer and Strategic Head of Performance and Resources
- Email: [janet.perry@essex.police.uk](mailto:janet.perry@essex.police.uk)
- Phone: 07738 681621
  
- Name: Joanna Thornicroft
- Role: Head of Performance and Scrutiny (fire)
- Email: [Joanna.thornicroft@essex.police.uk](mailto:Joanna.thornicroft@essex.police.uk)
- Phone: 07980 755187

**2. Please confirm the total amount of Safer Streets Funding you are bidding for from this round of funding (up to £750,000).**

*£338,000*

**3. Please confirm the total amount of Safer Streets funding you are bidding for from for the 2022/23 financial year (up to £500,000 spendable until 31 March 2023).**

*£120,000*

**4. Please confirm the total amount of Safer Streets funding you are bidding for from the 2023/24 financial year (up to £250,000 spendable between April 2023 and 30 September 2023).**

*£218,000*

**5. Please state the total amount of matched funding you will be providing to support this bid (for PCCs and LAs this must be at least a 50% contribution: a bid requesting £750,000 of Home Office funding would need to provide at least £375,000 in matched resource – this can be in kind or funding. CSOs are not mandated to provide matched funding and will not be scored less favourably for not providing matched funding.**

*£169,000*

**6. Please state the date by which matched funding contribution will be spent/provided (ideally this will be spent by 30 September 2023, but bidders may choose to provide the matched contribution until March 2024).**

*30 September 2023.*



**7. Please confirm that (Yes/No):**

- a) If successful, you are able to accept payments quarterly in arrears.
- b) You accept that the Home Office will only provide funding up to the successful bid amount, for the purpose specified, for activity carried out prior to the deadlines stated (funding for the 2022/23 financial year must be spent by 31 March 2023, and Home Office funding for the 2023/24 financial year must be spent and activity completed by 30 September 2023).
- c) The activity you are bidding for is not already underway.

- a) Yes
- b) Yes
- c) Yes.

**8. Please confirm the geographic boundaries and population information for your bid:**

- a. Confirm the name/s of the target area
- b. Confirm the type/s of space targeted (i.e. residential, commercial – a city centre, rural, night-time economy)
- c. Identify the LSOA codes for the area/s you are targeting. LSOA codes must be provided as an eight-digit code and the LA name, such as: E01012053, Middlesbrough 009A. Areas do not have to be 'coterminous'. Further information on LSOA codes is provided in the prospectus at Annex A.
- d. Is a map attached? Please attach a map of the area **as well as** confirming the LSOA codes if your area cannot be clearly defined through LSOA codes.

- a) *Paternoster Ward, Waltham Abbey*
- b) *Residential and commercial*
- c) *E01021814 Epping Forest 007C*  
*E01021815 Epping Forest 007D*  
*E01021816 Epping Forest 007E*
- d) *No – area is clearly defined through LSOA codes.*

**9. Please identify which crime or issue type or types is the primary focus of your bid. This could be neighbourhood crime, anti-social behaviour, or VAWG in public places, feelings of safety from VAWG or ASB; you may select a combination of these.**

*Neighbourhood crime and anti-social behaviour (ASB)*



*Feeling of Safety from VAWG*

**10. Please identify the specific crime or issue type or types you are planning to target through your bid** (if neighbourhood crime, this could be robbery, theft from person, vehicle crime, burglary; if VAWG, forms of VAWG may include harassment, rape, sexual assault; if ASB, specific types could include Environmental ASB or criminal damage).

*Neighbourhood crime:*

*Domestic burglary*

*Burglary*

*Robbery (against the individual/household)*

*Vehicle crime*

*Anti-Social Behaviour:*

*Environmental – litter and fly tipping*

*Criminal damage enabling drug dealing and burglary*

*Drug dealing*

*VAWG in Public Places and safety from VAWG:*

*Violence against women and girls (education and improving feelings of safety)*

**11. Please identify any other crime types you expect your bid to have an impact on. This could include serious violence, acquisitive crimes such as bike theft or shop lifting, or ASB (where it is not a primary target of the bid)**

*Serious Violence*

*Gangs Crime and County Lines*

*Cuckooing*

*Other serious Acquisitive Crime*

*Environmental Crime*

*Child Sexual Exploitation/ Child Criminal Exploitation*

*Hate Crime*



<p><b>12. Please confirm whether you are happy for your bid, if successful, to be shared with:</b></p> <p>a) <b>the independent evaluator of the fund (Y/N).</b> This is <u>mandatory</u> for successful bids to ensure the Fund’s effectiveness can be assessed fully so lessons are learnt to improve future crime prevention activity and inform future Government investment. The independent evaluator has not yet been contracted.</p> <p>b) <b>Police Crime Prevention Initiatives (PCPI) (Y/N).</b> PCPI have been funded by the Home Office to provide delivery support to successful Safer Streets Fund projects. We would like to share overview information about successful bids to aid them in supporting successful projects.</p>
<p>a) <i>Yes – we consent to our bid being shared with independent evaluators.</i></p> <p>b) <i>Yes – we consent to our bid information being shared with PCPI.</i></p>
<p><b>13. Please confirm you accept all the terms and conditions detailed in the enclosed Multi-Year Grant Agreement and confirm that you will comply with them.</b></p>
<p><i>Yes, we confirm acceptance and compliance.</i></p>
<p><b>14. Please confirm you have carried out all due diligence prior to submitting your response.</b></p>
<p><i>Yes, we have carried out all due diligence.</i></p>
<p><b>15. Please confirm that your submission will meet the Authority’s requirements without negotiations being required at the award stage.</b></p>
<p>Yes</p>
<p><b>16. I confirm that I have read and understood the Non-Collusion Certificate &amp; Bid Form. I understand that by making this declaration, I am agreeing to abide by all the terms required by the Non-Collusion Certificate &amp; Bid Form.</b></p>
<p>Yes</p>

## Part B – Technical Questions

This section outlines the questions that you will need to answer to outline your plan. A minimum score of 50 is required on each weighted question to be eligible for funding; bidders must also meet the other mandatory requirements outlined elsewhere in the application.

- 1. Scanning, Analysis and Consultation - please describe the area you are targeting and why, the problems you are targeting through your plan (neighbourhood crime, ASB, VAWG in public places, or feelings of safety from VAWG or ASB), your analysis of the drivers of this problem, and information gained from mandatory consultation. (25%, 1000 words max)**

Descriptions of specifics that should be included are outlined in the subheadings below (while subheadings are provided for clarity and suggested structure, you may choose to structure your answer differently provided it still covers the requisite information):

### Scanning

- A description of your chosen area/s and the reasons why you have chosen it, including the specific crime or issue type(s) to be targeted. You are expected to refer to some combination of data, statistical sources, anecdotal evidence, and consultation feedback from residents and stakeholders to define the relevant crime types and issues in the area. You are also strongly encouraged to include: trends on crime and issues over recent years, information as to why the problem is a concern to the local community, and information on any other types of crime and disorder you have identified as a secondary target.
  - Please see Annex A in the prospectus for potential sources to refer to in this section. For example, bidders targeting neighbourhood crime are strongly encouraged but not mandated to make use of crime benchmark information.

### Analysis

- Analysis of the factors driving the target crimes and issues in your target area and an overall hypothesis about the problem (we particularly welcome explanation of the data sources used, as well as the time period they cover). This could include:
  - Analysis of previous incidents – including information about victims, offenders, method of offense, locations and times of offence.
  - Wider demographic information about the area, including markers of deprivation and risk factors associated with ASB if relevant.
  - Information gained from consultation with stakeholders about the causes of the problems in the target area.



- Whether your area has previously attempted to tackle this issue, and if so, some insight into how this has impacted your analysis. For example, any use of the powers under the 2014 Anti-Social Behaviour, Crime and Policing Act.
- You are also encouraged to undertake an Environmental Visual Audit (EVA) to assist with your response to this part of the question. To enable assessors to easily understand your local area it is important that the key information from your EVA is included in your main answer. You may attach your completed EVA to your application; however, assessors should not need to refer to this to understand your bid. The EVA will not be marked.

**Consultation** (this information may be integrated into the scanning and analysis)

- A summary of the information obtained through your mandatory consultation with relevant stakeholders.
- An explanation of how you have taken this information on board when formulating your proposal. This could include using this information to help select your target area or which crime types or issues to target.

**Answer** (max 1000 words - bodies of text included within inserted images will also count towards the wordcount):

Epping Forest Health & Wellbeing Board in conjunction with Epping Forest CSP has discussed and agreed a project to tackle health inequalities in the district’s most deprived ward of Paternoster (Waltham Abbey). The aim of the project is to improve the health and wellbeing of residents in a concentrated geographic location, utilising a multi-agency “whole systems approach” in recognition that health and wellbeing is affected by a wide range of factors. Whilst the Epping Forest District is an affluent area, there are pockets of deprivation within it. The Paternoster ward is worst affected by these inequalities.







As shown in the model above community safety is a vital part of this whole systems approach. If communities feel safe, they are more likely to be both cohesive communities and resilient communities. This in turn then creates a better environment in which communities can thrive.

Serious Violence linked to county lines and drug dealing is one of the most prominent issues within the ward. Due to the demographics, there are a lot of vulnerable residents that get taken advantage of and have found themselves victims of cuckooing and county lines operating from their addresses. The local authority has applied for multiple Closure Orders under the ASB, Crime and Policing Act 2014 to safeguard the vulnerable residents. Local children are being recruited into the gangs and are being exploited, these are children that are local to the area and attend the local secondary school, King Harold. Child Sexual Exploitation and Child Criminal Exploitation is high in the area.

Environmental crime is high in the area, since 1<sup>st</sup> January 2022 there have been 119 reports of fly tips. When the environmental audit was undertaken there were large household items fly tipped on most of the roads. Living like this has almost become accepted by the residents, it becomes the norm to live around rubbish. The area is not respected and feeds into the broken window effect, that crime is more likely to happen in this area due to the way it looks.

The area suffers from criminal damage, people break into the bin stores and the blocks of flats which cause distress to residents, it leaves them fearful. When the individuals have broken in, they leave drug paraphernalia and weapons have been found stashed in the electric cupboards.

Both the Health and Wellbeing Board and CSP have engaged with members of the public in order to understand their concerns, this included the local resident's association and community groups:

- The fear of crime and personal safety is high in this area
- There is significant antisocial behaviour with residents stating that they often see drug dealing/drug users loitering, and youths drinking/smoking cannabis. Residents feel this has become the 'norm'
- Environmental crime is proliferating and has led to the 'broken window syndrome'
- There is a fear of reporting crime and hesitancy to get involved due to fear of possible repercussions.

Work carried out during the Covid lockdown identified that 20% of conversations featured the Local Environment. Most comments focused on green space (32%), with the common theme being the unkept appearance of the green spaces on the estate. Fly-tipping was also raised as an issue on numerous occasions. Over 20% of responses involved residents being unhappy with the area in which they lived. Many comments centred around a perception of an increase in drug taking and antisocial behaviour.

The CSP Manager reports that the area continues to see drug use and antisocial behaviour with reports of gang related crime involving local young people. The ward has been a particular hotspot for cuckooing and the targeting of vulnerable adults.

Essex Police, Operation Raptor (specialist gang and county line team) have been doing a lot of work in the area, the estate was also used as a favourite dealing location for a prolific drug line operated by juvenile males. The males linked to the line were also charged with an affray using a machete that occurred in the shopping area of Ninefields. There has been 40+ Police intelligence reports linked to county lines activity for Waltham Abbey since 01/01/22 and the majority of those feature some link to the Paternoster Ward. From a Policing prospect the estate is perfect for crime, with lots of alleyways connecting the various sections, although there is some CCTV in the main shopping area, the surrounding areas/approaches have no coverage.

Data provided by Essex Police shows the following crime rates per thousand daytime population in 2021. It should be noted that data has been reviewed back to 2017 and this reflects a similar pattern across the years. Residents tell us that many crimes go unreported because they see this as the 'norm', so we suspect the actual numbers are higher than this.

Area	Theft of vehicle	Theft from vehicle	Personal robbery	Burglary residential	ASB personal	ASB drug related	ASB vehicle related	ASB rowdy nuisance
007C	73.5	18.4	9.2	55.1	0	27.5	18.4	59
007D	95.4	53	31.8	53	42.4	95.4	42.4	78.7
007E	56.6	37.7	9.4	56.6	18.9	37.7	94.3	159.9

## 2. Mandatory consultation

- a) **Please provide the details of the stakeholder groups you have consulted with in the development of this bid.** This should include at least two, relevant local or national organisations. For example, if your bid is targeting VAWG, you might choose to consult with a women’s charity and a local organisation with responsibility for women and girls, such as a school or college. This consultation requirement applies to all bidders: PCCs, BTP, LAs and eligible CSOs.

**This question has a 0% weighting but is a showstopper. Failure to provide details of the groups or organisations consulted in the development of your proposals will result in your bid being unsuccessful.**

**Details of groups engaged through consultation:**

- Organisation name: Ninefields Resident Association
- Area of focus/interest: Ninefields estate, Waltham Abbey
- Website (if applicable): ninefieldsresidentsassociation.co.uk
- Key Contact: Amanda Ridgewell
- Key Contact email address: ninefields20@gmail.com
- Key Contact phone: no telephone

• Key Contact signature: \_\_\_A.Ridgewell\_\_\_\_\_

- Organisation name: Epping Forest Community Safety Partnership
- Area of focus/interest: Community Safety
- Website (if applicable):
- Key Contact: Caroline Wiggins CSP Manager
- Key Contact email address: cwiggins@eppingforestdc.gov.uk
- Key Contact phone: 01992 564122

• Key Contact signature: \_\_\_\_\_



- Organisation name: Health and Wellbeing Board
- Area of focus/interest: Public Health Lead
- Website (if applicable):
- Key Contact: Public Health Improvement Officer
- Key Contact email address: fferrari@eppingforestdc.gov.uk
- Key Contact phone: 07538 523771

• Key Contact signature: \_\_\_\_\_F.Ferrari\_\_\_\_\_

**b) Response: Assessing rationale for action.** (35% weighting)

**If your bid is successful, this answer will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the Fund.** An exemplar line has been included in the table template to provide guidance; please remove this for final submission. **This answer should include:**

**Home Office Funding**

- I. Summary (500 words):** Please provide a short summary identifying the combination of interventions you plan to deploy, and how these will address the hypothesis in question one. You should also briefly outline the input consultation with key partners has had in determining the chosen approach. Within this short summary, please identify any benefits on other crime types expected, and the number of crimes you estimate you may be able to reduce/prevent where possible.
- II. Response proposal table (300-word limit per deliverable for the rationale section) – please detail:**
  - Each of the interventions you propose delivering as part of your plan, including specific totals on how many of each intervention you plan to deploy for each deliverable, e.g. rollout of educational programme in the following LSOAs [...]; 400 streetlights to be upgraded.
  - The total cost of delivering the entirety of each deliverable, accompanied by an explanation of how this figure has been reached, e.g. via a quote from a local provider. **The total cost should match the total amount of grant funding you are requesting through this bid, and subsequently match the forecasts provided in Part C.**
  - The rationale behind the selection of each deliverable in this hotspot area, coupled with the evidence that suggests the intervention will be effective. You are encouraged to make use of the Safer Streets Fund toolkit but must explain why the evidence is relevant to your particular local situation.

**Matched Resource/Funding**

- III. Summary (max 800 words):** Please provide a summary identifying the combination of interventions you plan to deploy using matched funding, how these will address the hypothesis in question one, and the evidence to suggest these interventions will be effective. You are encouraged to draw on the Safer Streets Fund toolkit but must explain why this evidence is relevant to your particular local context. Matched funded interventions must still

be targeted at meeting the primary objectives of the fund. You should briefly outline the input consultation with key partners has had in determining the chosen approach. Within this short summary, please identify any benefits on other crime types expected.

**RESPONSE ANSWER TEMPLATE – Home Office funding only**

**i) Summary (max 500 words)**

From the environmental audit it is evident that the estate suffers from the broken window effect. General security and appearance is an issue and makes it more inviting for opportunistic crime to take place. The general appearance and lack of community amenities have been highlighted.

Residents tell us that they do not feel safe and crime has become so prevalent that it is often not reported, or no evidence can be found to find the perpetrators. We will install monitored CCTV systems in the four hotspot areas identified within the EVA and set up data sharing protocols with the emergency services for crime prevention and public safety.

The design of the bin stores allows people to access the flats, commit crime and cause anti-social behaviour causing distress to residents. We will remove the current fencing around the bin stores and replace them with freestanding units within the open space, and close in apertures used for unauthorised access with metal filigree work. This approach will design out crime and will help protect the vulnerable within the community.

The general area would benefit from planting to improve its visual appeal and deter fly tipping. 'Welcome to Ninefields' signage to be installed with reader friendly maps of the estate for better navigation and overall feel. Community Safety days of actions, engaging with the community and distributing crime prevention materials will also be a key element of the work in the area to improve feelings of ownership and responsibility and raise awareness of crime prevention, reporting and encourage resilience.

Information from Council and Police data, the Environmental Audit and public feedback, tells us the environment is a key issue within this ward. Proactive work needs to be undertaken to decrease the amount of fly tips that occur. The funding will be spent on purchasing two rapid deployment CCTV cameras that can be moved to different locations within the ward as needed. This will increase the surveillance in the area and will enhance the ability to catch perpetrators so they can be dealt with robustly under the Environmental Act 1990. Proactive 'Keep Britain Tidy' campaigns, literature and community engagement will take place which in turn will decrease fly tipping in the area.

Youth nuisance, drug dealing, child sexual exploitation and child criminal exploitation are areas of focus. Funding will be used for education, diversionary activities and detached youth work including working with the Youth Service and the Red Balloon Foundation. Education and training will also be delivered to parents, teachers, and professionals to build capacity within the community.

We will work with Essex Safety Advisory group, who are launching a women's safety charter, to make the public spaces feel and be safer. We will work with the local school as well as families on educating young people on healthy relationships.

**ii) Response proposal table (this table should not include matched funding)**

<b>Deliverable</b> (please include project management costs as a separate deliverable/item in this table)	<b>Total cost</b>	<b>How has the costed amount been reached?</b>	<b>Evidence/rationale (max 300 words per deliverable)</b>
<b>Installation of 4 permanent CCTV systems installed in the hotspot areas</b>	£132,000	The cost equates to the cost of the cameras, installation, and maintenance.	We had two surveys conducted, one by the residents and one by the district council where CCTV was highlighted as the biggest priority. There are four hotspot areas highlighted in the environmental audit which will have between 10 and 12 cameras per site. The Safer Streets Fund Toolkit indicates that CCTV would be effective at reducing crime as it increases an offender's perception and likelihood of being caught. It also encourages the public to use an area to enhance public surveillance, encourages potential victims to take precautions and creates signalling improvements to public areas that increase community pride.
<b>Diversions Activities- youth intervention</b>	£30,000	The cost relates to the work on diversionary activities and the sustainment behind them	Feedback from the community showed that there is a concern of younger people loitering within the area, smoking cannabis, and engaging in anti-social behaviour. There is also the link of young people being exploited into county lines gangs and drug dealing. By increasing the activities in the area and having something meaningful for the young people to focus on it will deter them engaging in anti-social behaviour and criminal activity.  Recruitment into gangs and Child Criminal Exploitation is high, doing diversionary work feeds into the Problem Analysis Triangle- victim, location, and offender as it offers alternatives to young people other than to commit crime.
<b>Environmental Crime- Fly tipping</b>	£100,000	Costs for campaigns, clear up of the areas	The general appearance of the estate is high on the concerns of the residents and is evidentially supported by the Environmental Visual Audit (EVA). Fly tipping is the highest in the area across the whole district. It feeds into the broken window effect that if an area is not respected and looked after than it will be more inviting for crime to be committed in the area. Money will be spent doing proactive campaigns and regular clear up of the estates using alternative methods as recommended through the EVA.

<b>Community Safety days of action. Crime prevention advice.</b>	£12,000	Costs for crime prevention materials and literature for multiple days of action in the area	<i>It is proposed to deliver at least four days of action within the location. The focus will be around public safety and will incorporate key partners including the Local Authority, Essex Fire and Rescue, Essex Police, local housing associations, youth service and voluntary groups such as the resident's association. Funding will be used to buy a range of crime prevention materials and literature to help educate residents and make them feel safe within the area that they live. The safer streets toolkit refers to the provision of physical devices are important to assist in preventing an individual from becoming a victim of crime or further victimisation. The toolkit also refers to publicity as an effective crime prevention method, controlled publicity through literature-posters and leaflets will be used as part of engagement.</i>
<b>Area enhancement</b>	£16,000	Cost of plants, area tidy and maintenance. Cost of signage in the location	<i>The broken window theory is prominent within this community. The broken window theory suggests that the prevalence of disorder creates fear in the minds of residents who are convinced that the area is unsafe. This withdrawal from the community weakens social controls that previously kept criminals in check. Once this process begins, it feeds itself. Disorder causes crime, and crime causes further disorder and crime. Funding will be used to improve the area and make it more aesthetically pleasing so members of the public respect where they live, it won't be as inviting for criminals, and residents can thrive.</i>  <i>The funding will be used to introduce community information signage, with welcome signs and maps of the area to give it more of a community feel. The area will be tidied up through litter picks and plants will be planted in the area.</i>
<b>Healthy Relationships</b>	£5,000	Training provider for the education	<i>Kind Harold and the relevant primary schools will be offered healthy relationships and consent awareness sessions. Healthy relationships can help a child feel secure and supported, but unhealthy relationships can have a long-lasting negative impact. We aim to educate around harmful sexual behaviour.</i>
<b>Bin storage and metal filigree work</b>	£43,000	Purchase and fitting of bins stores and metalwork	<i>Using the bins to access properties and gaining access through apertures is a known risk for antisocial behaviour, vandalism and burglary. In addition, gaining access without authorisation is promoting the issue of cuckooing. By making these less accessible, this will drive down opportunistic crime</i>
<b>Project management costs</b>			<i>The project will be managed using existing resources. Please see page 20 for full details</i>

<b>Total cost:</b>	<b>£338,000.00</b>		

**RESPONSE ANSWER TEMPLATE– Matched funding only**

**III) Summary (max 800 words)**

Match funding has been obtained from various teams within Epping Forest District Council and is in cash, not in kind. It will be used in a way to support the proposed work and interventions, to improve the area, and make it a safer place to live.

A play area will be installed in the area. There will be two play areas to target a younger and slightly older age group. This will encourage a more family friendly environment which in turn will also increase natural surveillance in the area. Natural surveillance increases the perceived danger of attempting criminal activity by making potential offenders more visible to the general public. When there is a risk of being caught it acts as an effective deterrent. The play area will also feed into the health and wellbeing work as it encourages young people to be outdoors and works towards them having an active lifestyle which in turn reduces the rate of obesity within children which is prevalent in this ward. This is at a cost of £100,000

There will be a bin store development to ensure we are target hardening the area and make it more difficult for people to commit crime. This will deter opportunistic criminals and will make it harder for them to operate. By improving the physical security, it will also reduce the number of burglaries, the bin stores will be contained, and enclosed meaning criminals won't be able to gain access to the balconies and blocks of flats. This will be at a cost of £50,000.

The district council will also match fund 2 CCTV cameras to cover the playground area. These will be most useful at night when the playground is not in use, ensuring it is not vandalised or inappropriately used for antisocial activities such as drug dealing, rowdy behaviour and alcohol misuse. This will be at a cost of £19,000

Consultation has been had with key partners and the areas within the bid have been identified as the most problematic areas for all stakeholders. Intervention and projects have been determined through public consultation and engagement. During a survey with residents during the pandemic, findings were that 20% of conversations featured the Local Environment. The majority of comments focused on green space (32%), with the common theme being the unkempt appearance of the green spaces on the estate and lack of amenities for young people. Over 20% of responses involved residents being unhappy with the area in which they lived. Many comments centred around a perception of an increase in drug taking and antisocial behaviour.



A Stakeholders event was held in Ninefields Leisure centre on 28th April 2022 where key partners from across statutory, voluntary services and the local community attended. Hosted by The Health and Wellbeing Board, partners have started to develop proposed actions plans and commit to providing additional services/resources within the Ward. The CSP will be responsible for developing a Community Safety Action Plan which will feed into the overall project.

**c) Delivery: Ensuring the proposed activity can be delivered in the requisite timeframe. (25% weighting)**

**Please complete the below Delivery Answer Template detailing how you plan to deliver each individual deliverable by 30 September 2023.**

If your bid is successful, the submitted version of the Delivery Proposal Template will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the fund. Exemplar lines has been included in the template to provide some guidance; please remove this for final submission. This template should include:

- I. **Summary (max 200 words):** A summary of governance and delivery arrangements and procedures that are or will be put in place for the project to ensure delivery internally and across different partnership groups. For example, the delivery board/s that will oversee funding, how often they will meet, an explanation of dedicated project resource, and the project management processes that will be employed. Please reference to how you will ensure that you have the relevant expertise in place to deliver.
- II. **Delivery table including:**
  - A clear description of each deliverable.
  - A clear description of roles and responsibilities of all parties that are involved / a summary of partnership arrangements for the delivery of each deliverable.
  - Notation of the milestones you will have to hit to ensure you deliver this project before the end of the funded period.
  - Your assessment of the main risks to delivery (including where delivery is dependent on external factors – e.g. planning permission, new suppliers) – and any mitigating actions and contingency plans you will put in place to ensure the project runs as outlined to time and budget.

## DELIVERY ANSWER TEMPLATE

### i. Summary (max 200 words):

*The bid will form a separate action plan within the Health and Wellbeing Project Board. It will be led by Caroline Wiggins with support from Land and Estates, the Community Wellbeing Partnership and the Community Resilience Teams within Epping District Council, and the PFCC. Together we will produce a project plan and risk register and work proactively with all partners involved to implement and monitor the interventions against the detailed milestones. We will meet quarterly, using the SARA model to assess delivery and work through challenges but will locally monitor the financial position each month*

*Working together we will ensure that all relevant monitoring documents are returned to the Home Office and work with the external evaluator. All financial returns will be agreed by the Chief Finance Officer at the PFCC prior to submission. Caroline Wiggins will be the main point of contact with the Home Office supported by the PFCC's office. Existing district council frameworks will be used where possible, or they will oversee all procurement exercises ensuring best value for money.*

### ii. Delivery table (no word limit) – **this table should only refer to home office funded deliverables**

<b>Deliverable</b>	<b>Partner involvement and governance</b>	<b>Milestones</b>	<b>Risks and mitigations</b>
<b><i>Installation of 4 permanent CCTV systems installed in areas highlighted in the environmental audit.</i></b>	<i>The district council will undertake the project management of the CCTV making use of existing frameworks. They will purchase, install, and ensure CCTV is maintained throughout and beyond funding period.</i>	<p><i>Begin formal procurement process to select CCTV provider – 1<sup>st</sup> June 2022</i></p> <p><i>Complete procurement and begin delivery with successful provider – 1<sup>st</sup> July 2022</i></p> <p><i>First phase installation of CCTV cameras in hot spot locations – 1<sup>st</sup> September 2022</i></p> <p><i>Second phase installation of CCTV cameras in hotspot locations – 1<sup>st</sup> September 2023</i></p>	<p><i>Risk - areas identified are not suitable or have connectivity issues.</i></p> <p><i>Mitigation – a review has been completed by the CCTV provider and a lot of engagement with the experienced community safety team which has assessed the locations as suitable.</i></p> <p><i>Risk – Providers are not able to install in Safer Streets Fund timeframe.</i></p> <p><i>Mitigation – Providers have been engaged in the development for this bid. Timescales have been shared to ensure installation is achievable. In the event that an unexpected problem is identified the Safer Streets working group will convene to seek</i></p>

			<p><i>alternative solutions and the Home Office will also be engaged.</i></p> <p><i>Risk: Locations identified in the EVA are no longer viable.</i></p> <p><i>Mitigation: Alternative locations to be identified within the LSOAs.</i></p> <p><i>Risk (for static camera): Play area not being completed in time</i></p> <p><i>Mitigation: we will engage robustly with providers if there is a delay.</i></p>
<b><i>Diversions Activities- youth intervention</i></b>	<i>There will be a community-based project working group which will provide oversight and governance for delivery.</i>	<p><i>Identify diversionary activities and providers- 1<sup>st</sup> July 2022</i></p> <p><i>Implement diversionary activities- 1<sup>st</sup> September 2022</i></p>	<p><i>Risk: Providers won't have capacity to take the project on.</i></p> <p><i>Mitigation: Work will be undertaken with the violence and vulnerability unit to identify a list of alternative recommended providers should they not be available.</i></p>
<b><i>Environmental Crime- Fly tipping</i></b>	<i>There will be an environmental working group which will provide oversight and governance for delivery.</i>	<p><i>Put deployable CCTV cameras up in hot spots- 1<sup>st</sup> July 2022</i></p> <p><i>Keep Britain Tidy campaign- 1<sup>st</sup> August 2022</i></p> <p><i>Put deployable CCTV cameras up in new hot spots- 1<sup>st</sup> July 2023</i></p> <p><i>Keep Britain Tidy campaign – 1<sup>st</sup> August 2023</i></p>	<p><i>Risk: Locations identified through the EVA are no longer hot spots.</i></p> <p><i>Mitigation: Move cameras to new hotspots based on the intelligence and reports coming in.</i></p>
<b><i>Community Safety days of action. Crime</i></b>	<i>There will be a community-based project working group which will</i>	<i>Senior Community Safety Day November 2022 and September 2023</i>	<i>Risk: Volunteers cannot be found. We cannot coordinate the various partnerships for single days of action. The partners do not stay engaged</i>

<b>prevention advice.</b>	<i>provide oversight and governance for delivery.</i>	<i>ASB Community Days of action every other month starting from July 2022.</i>	<i>Mitigation: The CSP within Epping is strong, with strong partnership relationships. It will leverage these and ensure strong communication and buy-in from all partners</i>
<b>Area enhancement</b>	<i>This will come under the environmental working group who will provide oversight and governance for delivery, building on the existing litter picks</i>	<i>Tidy-up and planting in November 2022 and September 2023</i>	<i>Risk: Volunteers cannot be found. Planting and signage are vandalised</i>  <i>Mitigation: The community are motivated to improve the area. Good advertising and oversight on working days will engage residents to take part and take pride in the work. The strengthened relationships between residents and police will mean that any such incidents will be reported and dealt with</i>
<b>Healthy Relationships</b>	<i>A training partner will deliver these within the local school settings</i>	<i>This will be delivered in the 22/23 academic year.</i>	<i>Risk: Partner cannot be found. Timescales for delivery are too tight.</i>  <i>Mitigation: We have good working relationships with the training partner and they are aware of our timescales</i>
<b>Bin storage and metal filigree work</b>	<i>The district council will purchase and install the bin storage and metal filigree work, making use of existing frameworks</i>	<i>They will be delivered and fitted in April 2023</i>	<i>Risk: Purchase cannot be completed within budget or timescales</i>  <i>Mitigation: The project has full buy-in from the District Council. Some match funding will be used to provide additional bin storage. These will be delivered in 2023 giving us long lead times for any bespoke work</i>

**d) How will you sustain the impact of your plan after the funding period has ended? (15% weighting)**

**Please complete the below Sustainability Proposal Template detailing how you plan to ensure sustainable impact of your proposals beyond the funded period (no word limit).** Bidders should demonstrate commitment to maintaining physical interventions, such as CCTV and streetlighting, beyond the funded period. For interventions where the likelihood of impact is less well-evidenced, such as for VAWG and ASB interventions, there should be plans to sustain the interventions so long as they are assessed as effective. This answer includes a declaration that you will regularly assess whether your interventions remain impactful; if you were to make an assessment that these interventions did not appear to deliver benefits, we would not expect you to sustain said interventions.

**If your bid is successful, the submitted version of the Sustainability Proposal Template will be inserted into your Safer Streets Fund grant agreement** and used to track progress over the course of the fund. An exemplar line has been included in the template as guidance; please remove this for final submission. This template should include:

- The identification of the ongoing costs (if any) to each deliverable/ intervention proposed in your bid.
- A statement about how these costs will be met and how the intervention will be maintained beyond the funded period, including identifying any partnership agreements.
- Information on how you expect each deliverable to deliver impact beyond the funded period.
- If the intervention will not be sustained, a suitable explanation for why it is not needed beyond the funded period.

**SUSTAINABILITY PROPOSAL TEMPLATE**

<p><b>If implementing innovative/experimental proposals, can you confirm that you will regularly assess the impact of your proposals, and commit to sustaining them if they remain impactful?</b></p>	<p>Yes</p>
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<b>Deliverable (Home office funded deliverables only)</b>	<b>Identify any ongoing costs beyond funded period</b>	<b>How will these costs be met and the intervention maintained beyond the funded period? Partner agreements should be identified.</b>	<b>How this will deliver impact beyond funded period</b>
<b>Installation of CCTV cameras both static and deployable</b>	<i>£100 per year for the servicing for the cameras.</i>	<i>The District Council has committed to continue funding each camera for the next 10 years from its annual budget.</i>	<i>The hot spot locations will continue to benefit from the cameras beyond the funded period as the cameras will continue to be monitored and maintained. Therefore, their impact on crime reduction should be maintained.</i>
<b>Diversions- youth intervention</b>	<i>£1,000</i>	<i>We anticipate that many of the activities are already funded as core functions by our partners and the train the trainer approach will sustain them. Activities found that have costs outside this will need to be robustly assessed at project completion. We feel confident that should this be the case; we will be able to obtain funding</i>	<i>By continuing to engage with our young ambassadors and key partners we can ensure that those activity providing the most value are evidenced and maintained. Therefore, young people will continue to benefit from those activities that have the most impact, channelling their energies positively.</i>
<b>Environmental Crime- Fly tipping</b>	<i>Continuing costs picked up as part of CCTV cameras (above) and Area enhancement (below)</i>		
<b>Community Safety days of action. Crime prevention advice.</b>	<i>Ongoing cost of keeping engagement with residents</i>	<i>We will channel future events through senior safety day, safe well and warm, crime prevention and awareness events using the CSP as a hub to maintain momentum</i>	<i>By maintaining ongoing dialogue with key partners, we can sustain the positive improvements and continue to build a valuable relationship with residents. They will know what</i>

			<i>to do to keep themselves safe and know the channels to use to report developing issues.</i>
<b>Area enhancement</b>	£500	<i>Maintenance of the planted areas will be factored into the ongoing grounds maintenance work by the District Council</i>	<i>By keeping the planted areas maintained, residents will continue to have pride in their area and the general untidiness of the area will no longer attract vandalism and fly-tipping</i>
<b>Healthy Relationships</b>	None	<i>As part of the delivery we will train the trainer, allowing the learning to be given to other year groups and for future years</i>	<i>Young people will continue to be educated, positively impacting on future incidents of VAWG</i>
<b>Bin storage</b>	<i>Possible replacement at a future date but will not require general maintenance</i>	<i>Any maintenance issues will be picked up by the District Council as they will become part of the infrastructure of the estate</i>	<i>Vandalism, drug dealing, burglary and opportunistic crime will continue to be reduced</i>

## Part C – Forecast Expenditure and Financial and Organisational Capability

You may be contacted by the Authority if this assessment identifies any significant causes for concern and the authority reserves the right to seek additional information and/ or assurances in these circumstances. Where you believe concerns may be raised, which you have not already addressed in your submission, please provide additional supporting information and/or explanation in your response.

This section requests completion of the overleaf template to provide a plan of how funds will be spent over the delivery period. **Please note that funds allocated for the 2022/23 financial year can only be spent until 31 March 2023, while funds for the 2023/24 financial year must be spent by 30 September 2023. Funding allocated for the 2022/23 financial year cannot be rolled over into 2023/24 as per HM Treasury regulations.**

1. Please complete the overleaf Financial Forecasting Templates, detailing your:
  - a. Projected expenditure of Home Office funding in the 2022/23 financial year (ending 31 March 2023).
  - b. Projected expenditure of Home Office funding in the 2023/24 financial year (this funding must be spent by 30 September 2023).
  - c. Projected expenditure of matched funding in the 2022/23 financial year (ending 31 March 2023).
  - d. Projected expenditure of matched funding in the 2023/24 financial year (this funding must be spent by 31 March 2024).
- The figures provided in the overleaf template will be compared against the figures provided in in Parts A and B, so please ensure these figures add to the same total. As these are forecasts, please leave the 'Actual' columns empty.
2. **CSOs only: please provide a copy of your audited accounts for each of the most recent two years (including details of reserves held).**

The relevant document(s) should be attached to this application; confirmation and attachment(s) is/are required; the information provided will be assessed to test the financial viability and robustness of an organisation.

If you are unable to provide a copy of your audited accounts then please provide, in order of preference, one of the following:

- A Statement of the Turnover, Profit & Loss account / Income Statement, Balance Sheet / Statement of Financial Position, and Statement of cash flow for the two most recent years of trading for this organisation. A statement of the cash flow forecast for the current year, and a bank letter outlining the current cash and credit position.
- A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.
- Alternative means of demonstrating financial status if any of the above are not available (e.g. Forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).



If you are able to only partly provide the information requested above please attach supplementary information as required:

- If your accounts are unaudited please provide suitable independent confirmation of your financial position e.g. bank letter.
- If you only submit abbreviated accounts please provide excluded information.
- If your most recent accounts are more than 12 months old please provide additional management information for the most recent financial period.

**Grant funding is (to be ring-fenced) for use only to support delivery of the Purpose; Bidders must operate effective monitoring and financial management systems.**

[Please turn-over to next page]

**Financial Forecasting Templates – Home Office funding (this should not include matched funding):**

Reporting period 2022/23	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
July 2022			£45,000										£1,000		£46,000
Aug 2022													£5,000		£5,000
Sept 2022			£32,000						£11,000				£3,000		£46,000
<b>Q2 total</b>			<b>£177,000</b>						<b>£11,000</b>				<b>£9,000</b>		<b>£197,000</b>
Oct 2022									£2,000						£2,000
Nov 2022			£8,000						£2,000				£1,000		£11,000
Dec 2022									£2,000						£2,000
<b>Q3 total</b>			<b>£8,000</b>						<b>£6,000</b>				<b>£1,000</b>		<b>£15,000</b>
Jan 2023									£2,000				£1,000		£3,000
Feb 2023									£2,000						£2,000
Mar 2023									£2,000				£1,000		£3,000
<b>Q4 total</b>									<b>£6,000</b>				<b>£2,000</b>		<b>£8,000</b>
<b>Grand total expenditure for 2022/23</b>			<b>£85,000</b>						<b>£23,000</b>				<b>£12,000</b>		<b>£120,000</b>

Reporting period 2023/24	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
April 2023			£43,000						£2,000						£45,000
May 2023									£2,000				£1,000		£3,000
June 2023									£2,000						£2,000
<b>Q1 total</b>			<b>£43,000</b>						<b>£6,000</b>				<b>£1,000</b>		<b>£50,000</b>
July 2023			£45,000						£2,000				£1,000		£48,000
August 2023									£2,000				£5,000		£7,000
Sept 2023			£108,000						£2,000				£3,000		£113,000
<b>Q2 total</b>			<b>£153,000</b>						<b>£6,000</b>				<b>£9,000</b>		<b>£168,000</b>
<b>Grand total expenditure for 2023/24</b>			<b>£196,000</b>						<b>£12,000</b>				<b>£10,000</b>		<b>£218,000</b>



Nov 2022															
Dec 2022			£50,000												£50,000
<b>Q3 total</b>			<b>£50,000</b>												<b>£50,000</b>
Jan 2023															
Feb 2023															
Mar 2023															
<b>Q4 total</b>															
<b>Total matched funding expenditure for 2022/23</b>			<b>£169,000</b>												<b>£169,000</b>

<b>Matched funding only</b>															
Reporting period 2023/24	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
April 2023															
May 2023															

June 2023														
<b>Q1 total</b>														
July 2023														
August 2023														
Sept 2023														
<b>Q2 total</b>														
October 2023														
Nov 2023														
Dec 2023														
<b>Q3 total</b>														
Jan 2024														
Feb 2024														
March 2024														
<b>Q4 total</b>														
<b>Grand total expenditure for 2023/24</b>	<b>£0</b>													

<b>Match funding</b>	<b>£169,000</b>
<b>Grand total expenditure for 2022/23 and 2023/24 financial years combined</b> (should match Part A, question 5).	

## Part D – Commercial and Financial Declarations

### 1. Financial Declarations:

Please confirm that (Yes/No):

- a) Your organisation has met the terms of its banking facilities, loan agreements, and creditor obligations during the past year.
- b) Grant funding will be used only to support delivery of the purpose.
- c) Expenditure will be closely monitored and reported to the Authority each quarter and at the request of the Authority.
- d) No more than 7% of the award value will be used for indirect administration costs (a cost that cannot be directly attributed to the project).

If you are unable to confirm any of the above requests, please answer 'No' below and provide explanation.

Please be advised that failure to confirm these requests may result in your bid being unsuccessful.

a) Yes

b) Yes

c) Yes

d) Yes

### 2. For Civil Society Organisations only - please confirm:

- a) You are a registered charity, a regulated 'exempt charity', a charitable incorporated organisation or a social enterprise.
- b) You have been established for at least two years;
- c) The amount of funding sought does not represent more than 50% of your annual turnover for that financial year; and
- d) You have attached the records requested in section C.
- e) Your bid should result in a wide community impact. As an indication, bidders in previous rounds of the Fund have been advised to target areas of between 500 and 3,500 households (or 1,000 to 9,000 residents), which corresponds approximately to between one and three Lower Super Output Areas (see 6.2 for further information on LSOAs). However, this will depend on the amount of funding requested and the rationale provided for the proposals.

The Authority will assess your turnover against its own estimated annual value of individual grants to be awarded. If it is of the opinion that a lower turnover represents a



significant risk to the Authority, it may result in a Bidder being excluded from further participation in the procurement process unless an appropriate parent or other type of guarantee can be provided.

- a) Yes
- b) Yes
- c) Yes
- d) Yes
- e) Yes

**3. Commercial Declarations:**

Please confirm that (Yes/No):

- a) You have not had a grant agreement terminated for default in the last three years.
- b) The funding being bid for from this opportunity is not double funding.
- c) This organisation has the legal authority to carry out the work proposed in this bid
- d) If you are an LA or PCC bidder, this bid has been authorised by the relevant PCC for your area, as detailed in Part A, Question 1. This question is automatically confirmed if you are a PCC.

- a) Yes
- b) Yes
- c) Yes
- d) Yes

**4. Please include the names and signatures of all organisations involved in the development and delivery of this bid. For LAs and PCCs, this must include the signature of the PCC whose area this bid falls within.**

**Name: Roger Hirst**

**Organisation: Essex Police, Fire and Crime Commission**

**Date:12.05.22**

**Signature:** \_\_\_\_\_



**Name: Amanda Ridgewell**

**Organisation: Ninefields Residents Association**

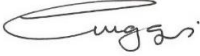
**Date: 29.04.22**

**Signature:** \_\_\_\_\_ A.Ridgewell \_\_\_\_\_

**Name: Caroline Wiggins**

**Organisation: Epping Forest Community Safety Partnership**

**Date: 29.04.22**

**Signature:** \_\_\_\_\_  \_\_\_\_\_

**Name: Fabrizio Ferrari**

**Organisation: Epping Forest District Council, Public Health Lead**

**Date: 29.04.22**

**Signature:** \_\_\_\_\_ F.Ferrari \_\_\_\_\_

**Name: Mandy Thompson**

**Organisation: Epping Forest District Council, Service Director**

**Date: 05.05.22**

**Signature:** \_\_\_\_\_ M. Thompson \_\_\_\_\_

**Name: Rachel Smith**

**Organisation: Epping Forest District Council, Estate and Land Management**

**Date: 05.05.22**

**Signature:** \_\_\_\_\_ R. Smith \_\_\_\_\_

**Name: Gill Wallis**

**Organisation: Epping Forest District Council, Service Manager Community, Culture and Wellbeing**

**Date: 05.05.22**

**Signature: \_\_\_\_\_ G. Wallis\_\_\_\_\_**

**Name: Melissa Faux**

**Organisation: Epping Forest District Council, Senior Crime and ASB Officer, Community Resilience**

**Date: 05.05.22**

**Signature: \_\_\_\_\_ M. Faux\_\_\_\_\_**

**Name: Adrian Petty**

**Organisation: Epping Forest District Council, Team Manager Community Resilience**

**Date: 05.05.22**

**Signature: \_\_\_\_\_ A. Petty\_\_\_\_\_**