



Essex Police, Fire and Crime Commissioner Fire and Rescue Authority

Decision Report

Please ensure all sections below are completed

Report reference number: 019-22

Government security classification Not protectively marked but subject to redaction

Title of report: Day Crewing Houses – Sale of Surplus assets

- [REDACTED]

Area of county / stakeholders affected: Countywide

Report by: Paula Carter (Property Services Administrator)

Date of report: 5th April 2022

Enquiries to: Paula Carter – Property Services Administrator

1. Purpose of the report

The sale of [REDACTED] was previously agreed under decision sheet 080-21.

The purchasers' solicitors noted a minor discrepancy in the title plan for the rear access path. A revised property plan dated 24.03.2022 has been added to the Contract and TP1, and the Commissioner is asked to resign the supporting documentation to enable the completion of the property sale.

2. Recommendations

To sign revised the Engrossment Contract and TP1 in order to formalise the sale document and transfer legal ownership to the buyer.

The proceeds for the sale of [REDACTED] is £350,000 (three hundred and fifty thousand pounds) agreed on decision sheet 080-21 and approved on 1st March 2022.

3. Benefits of the proposal

The proposal disposes of [REDACTED], which is surplus to Essex County Fire and Rescue Service requirements and provides a capital receipt.

4. Background and proposal

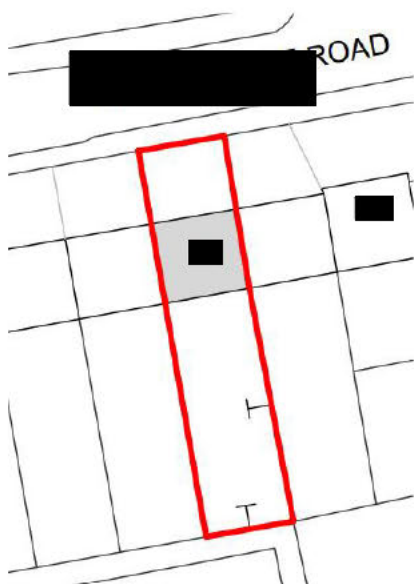
The service owns a number of properties that have been previously used for day crew housing. The property is deemed to be surplus to Essex County Fire and Rescue Service requirements and under decision sheet 047-21 was approved to be listed for sale as part of Tranche 4.

The property is being sold to the existing tenant in line with previous approval at a value of £350,000; decision sheet 080-21 dated 1st March 2022.

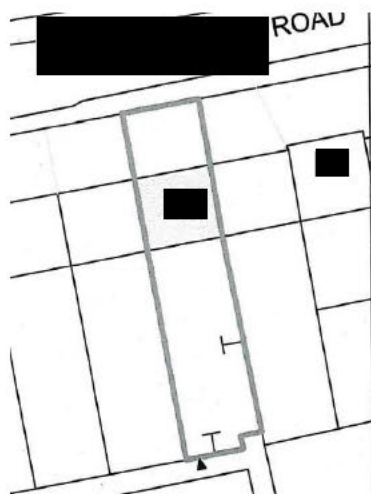
A revised property plan dated 24.03.2022 has been added to the Contract and TP1. This plan defines the garden boundary and gate access. Essex Legal Services are acting on behalf of the Authority and have highlighted the boundary change requirement to complete the new registered title correctly.

The following extracts show the minor detail change on the plan. The change does not affect the value or rights either numbers [REDACTED] in any way.

Original title plan



Revised title plan



5. Alternative options considered and rejected

The minor title plan change could be rejected leading to the purchasers withdrawing from the transaction and subsequent termination fees.

6. Strategic priorities

The sales of these properties are a result of these properties becoming surplus to requirements as the Service's operating model has changed. This is in line with the 2016-2020 IRMP, 2020–2024 IRMP and enables delivery of the priorities set out in the 2019-2024 Fire and Rescue Plan.

Plans to sell surplus day crewing housing have previously been communicated:

- As part of the benefit realisation of the day crewed conversion programme
- Within paragraph 60 of the 2020-21 budget paper which was approved by the Police, Fire and Crime Panel on the 6 February 2020.
- At the SLT Meeting on 26th May 2020 and the Strategic Board on 11th June 2020.

7. Operational implications

There are no adverse operational implications arising from the change to the plan.

The proceeds from the sales will provide capital receipts to fund other transformation or capital projects in line with the priorities set out in the Fire and Rescue Plan 2019-2024.

8. Financial implications

The property is being sold at market value and as such is in the best interest of the Authority to accept. The change to the title plan does not constitute any additional rights or responsibilities and has no financial implication.

The Capital receipts arising will be allocated to the Capital Receipts Reserve after deduction of allowable disposal costs associated with conveyancing and marketing.

The sale of the day crew housing will be reported in the monthly Finance report that is included within the Performance and Resources Board.

9. Legal implications

Essex Legal Services are acting for the Authority in this matter.

10. Staffing implications

The property is being sold to the existing tenant at market value, in accordance with decision sheet 047-21 and the terms of the agreement made in 2017.

11. Equality and Diversity implications

We have considered whether individuals with protected characteristics will be disadvantaged as a consequence of the actions being taken. Due regard has also been given to whether there is impact on each of the following protected groups as defined within the Equality Act 2010:

Race	N	Religion or belief	N
Sex	N	Gender reassignment	N
Age	N	Pregnancy & maternity	N
Disability	N	Marriage and Civil Partnership	N
Sexual orientation	N		

The Core Code of Ethics Fire Standard has been fully considered and incorporated into the proposals outlined in this paper.

12. Risks

There was a risk that Covid 19 has an adverse effect on the property market, and therefore it has a potential impact on the expected sales proceeds and timing of the sales. However, the offer for this property and the valuation provide reassurance that this has not be the case.

13. Governance Boards

At the SLT meeting on the 8th June 21, SLT agreed that:

- The listed day crewed houses were deemed to be surplus assets.
- The surplus assets should be sold

14. Background papers

[Redacted]



Signed PFCCFRA

[Redacted]

Decision Process (019-22)

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)



Sign:

Date08/04/22.....

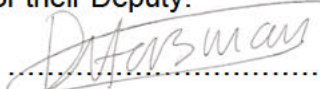
Step 1B – Consultation with representative bodies

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority's ("the Commissioner's") Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer

Sign: 

Print: Darren Horsman - Deputy MO..

Date: 12.4.2022

Chief Finance Officer

Sign: 

Print:Neil Cross.....

Date: .. 08/04/22 ...

Step 3 - Publication

Is the report for publication? **YES (Subject to redaction)**

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'none' if applicable)

.....
.....

If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- | | | |
|---|-------------------|---------------------|
| 1 | Of Decision Sheet | YES |
| 2 | Of Appendix | NOT FOR PUBLICATION |

If 'YES', please provide details of required redaction:

Address of property to be redacted throughout

Engrossment contract and TP1 not to be published as they are commercially sensitive

Valuation Report not to be published as it is commercially sensitive.....

Date redaction carried out: ...21.09.2022.....

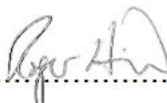
If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.

Sign: 

Print: ... Neil Cross

Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner

I agree the recommendations to this report:

Sign: PFCC

Print: ...Roger Hirst.....

Date signed: 20th April 2022

I do not agree the recommendations to this report because:

.....
.....

Sign: (PFCC / DPFCC)

Print:

Date signed: