



Essex County
Fire & Rescue Service

Procurement Dashboard

June 2022



Dashboard Contents

Contents	Slide Number
Executive Summary	3
Category Headlines	4-6
Spend Analysis	7-10
Contract Summary	11
STA Status	12
RSM Audit Actions Status	13



Executive Summary

- The Category Manager Corp/Ops (inc. fleet) is starting on the 12th September.
- There were no STAs for June 2022.
- The first draft of the Procurement Strategy has been circulated to the Chief Finance Officer for review.
- Training undertaken with the Information Governance team to improve knowledge and understanding to assist with ensuring the relevant and required data protection contractual documentation is in place for procurement tenders and contracts.



Property / FM Category Headlines

Contracts Invited to Tender:

- 2021/479A BA Chamber Phase 3 East. Budget £159,000. Tender return date 20th July 22. Intend to commence work 1st Sept and complete Nov 22.
- 2021/479B BA Chamber Phase 3 West. Budget £382,000. Tender return date 20th July 22. Intend to commence work 1st Sept and complete Nov 22.



ICT Category Headlines

Work progressing on the following projects:

- Workforce Management – £540,000 over 4 years on a 2+1+1 contract. Decision Sheet being updated and finalised following initial review by the PFCC Office.
 - Data Bundles – £130,000 over 3 years as an upfront payment.
 - Applicant Tracking System - £63,000 over 4 years on a 2+1+1 contract, at final evaluation stage.
 - Digital inventories decision for Frontline Technologies - £180,000 budget was achieved moving forward with digital tagging technologies for publishing PIN.
-
- Continue to work with key ICT stakeholders to update the pipeline and ensure all contract documents are in place. Work undertaken to reduce administration time and costs by consolidating invoices for our Microsoft licences, and continually looking at other areas where we can decrease administration by improving invoicing arrangements.
 - Two contracts awarded following successful benchmarking activities.
 - Contract renewals put in place as per extension options available on the contracts.



Corporate Services and Operations Category Headlines

- Request for Quote published for the servicing of lifejackets and repair of dry suits, estimated spend £15,000 over 3 years on a 2+1 contract.
-
- 22mm hose and branches further competition under the National Emergency Response Equipment Framework went live, closing date is the 5th August.
- Ongoing work with Operations regarding the waste fire specialist advisor and supply of heavy plant and machinery to finalise the specification and contract documentation.
- Ongoing work with Technical Services and Information Governance team to finalise the undress and workwear contract.
- 6-month trial contract for boarding up services put in place following the previous supplier withdrawing from taking the available contract extension.



Jun 2022/23

SUMMARY SUPPLIER SPEND

Based on Supplier Invoicing

£1.3M

Month Supplier Spend

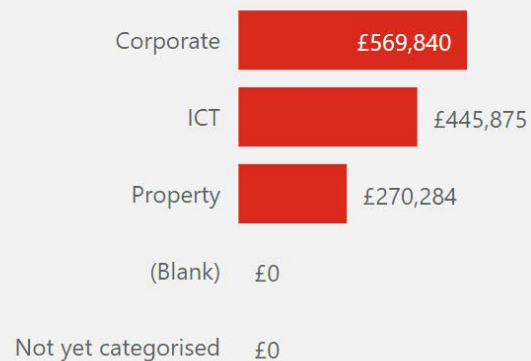
569

Invoices

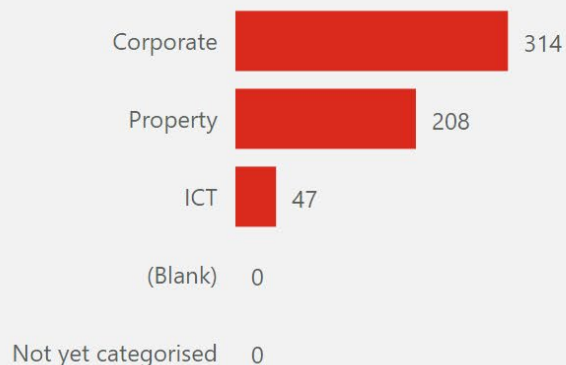
MONTH

YEAR TO DATE

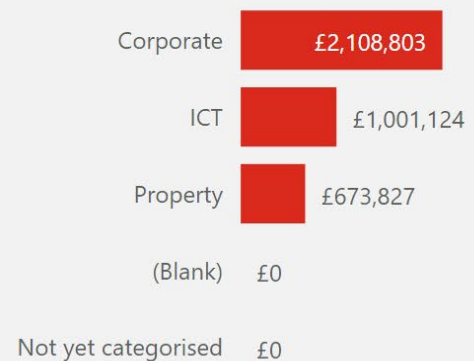
Month Total by Category



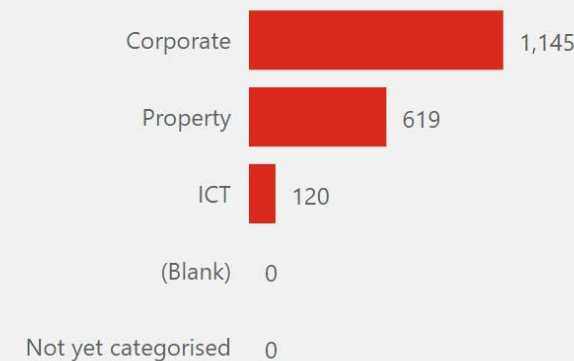
Month Invoices by Category



YTD Total by Category

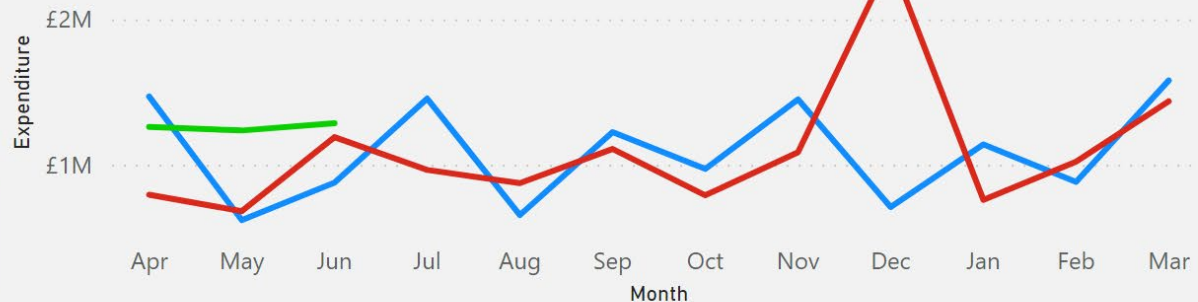


YTD Invoices by Category



Expenditure by Month and Fiscal Year

Fiscal Year ● 20-21 ● 21-22 ● 22-23





Jun 2022/23

CORPORATE & OPS

£570K

Month Total

314

Invoices in Month

£2.1M

YTD Total

1,145

Invoices YTD

MONTH

YEAR TO DATE

Top 10 Suppliers (Month)

Angloco Ltd	£113,786
National Fire Chiefs Council...	£70,250
Bristol Uniforms Ltd Re Bris...	£57,829
Cipher Medical Consultanc...	£29,450
Fire Hosetech Ltd	£27,079
Rix Petroleum Limited	£26,840
Ballantyne Edwards Ltd	£26,506
Lex Autolease Ltd	£26,038
Barkers Commercial Service...	£17,000
Moveworks Limited	£15,000

Top 10 Nominals (Month)

Fixed Assets Under Construc...	£113,786
Subscriptions - Corporate	£61,110
Managed Personal Protecti...	£57,829
Consultancy Fees	£56,984
Stocks & WIP (Purchasing ...	£44,831
Petrol and Diesel	£36,541
Externally provided operati...	£35,364
Operational Equipment Su...	£26,998
Leasing Charges	£26,038
Occupational Health	£15,116

Top 10 Suppliers (YTD)

Angloco Ltd	£549,884
Bristol Uniforms Ltd Re Bris...	£172,111
Ford Motor Co Ltd	£131,625
Rix Petroleum Limited	£128,844
National Fire Chiefs Council...	£70,250
Cipher Medical Consultanc...	£61,250
Barkers Commercial Service...	£50,500
The Institute Of Directors	£48,875
Capstick'S Solicitors Llp	£45,900
Fire Hosetech Ltd	£40,787

Top 10 Nominals (YTD)

Fixed Assets Under Construc...	£681,509
Managed Personal Protecti...	£173,477
Petrol and Diesel	£160,073
Consultancy Fees	£130,065
Departmental training (L&D)	£101,300
Stocks & WIP (Purchasing ...	£98,207
Externally provided operati...	£78,432
Subscriptions - Corporate	£77,590
Operational training item r...	£57,701
Operational Equipment Su...	£55,513

Key points to note for June:

- Fire Hosetech is for the purchase of layflat fire hoses.
- Ballantyne Edwards covers the purchase of workwear following the delay in the rollout of workwear across the Service.
- Lex Autolease supply lease vehicles to some staff.



Jun 2022/23

ICT

£446K

Month Total

47

Invoices in Month

£1.0M

YTD Total

120

Invoices YTD

MONTH

YEAR TO DATE

Top 10 Suppliers (Month)

Insight Direct (Uk) Ltd	£310,455
Sapphire Technologies Ltd	£46,520
Civica Uk Ltd	£27,613
Ihs (Global) Limited	£11,724
Telemaster Ltd	£8,886
Breeze Office Solutions	£8,379
Airwave Solutions Ltd	£6,951
Pageone Communications ...	£6,889
Data Pro It Limited	£4,456
Td Software Ltd	£4,167

Top 10 Nominals (Month)

IT Maintenance and Contra...	£403,116
Subscriptions - Corporate	£11,724
IT Consumables	£10,566
Consultancy Fees	£8,886
IT Communications	£7,859
Fixed Assets Under Constru...	£3,333
Stocks & WIP (Purchasing ...	£278
Media Expenses	£112

Top 10 Suppliers (YTD)

Insight Direct (Uk) Ltd	£310,455
Daisy Updata Communicati...	£176,637
Civica Uk Ltd	£86,893
Sapphire Technologies Ltd	£46,520
Remsdaq Ltd	£46,275
Ricardo-Aea Ltd	£41,770
3Tc Software	£37,928
Cdw Ltd	£29,928
Breeze Office Solutions	£28,082
Silicon Alley	£25,321

Top 10 Nominals (YTD)

IT Maintenance and Contra...	£645,682
IT Communications	£193,781
Fixed Assets Under Constru...	£102,740
IT Consumables	£24,878
Operational Equip-Initial P...	£12,108
Subscriptions - Corporate	£11,724
Consultancy Fees	£8,886
Community Safety	£525
Stocks & WIP (Purchasing ...	£431
Subsistence Allowances	£190

Key points to note for June:

- Insight relates to the licence renewal for the Microsoft Enterprise agreement.
- Sapphire Technologies is the Control firewall for the Motorola MDS system and the Sandblast subscription.
- Civica covers the renewal of Tranman, Safelincs and CFRMIS contracts.



Jun 2022/23

PROPERTY

£270K

Month Total

208

Invoices in Month

£673.8K

YTD Total

619

Invoices YTD

MONTH

YEAR TO DATE

Top 10 Suppliers (Month)

Brooks And Wood Ltd	£146,617
Balm & Davies Ltd	£46,071
Munro Building Services Ltd	£13,650
Tree Fella Limited	£13,040
C S Electrical Essex Ltd	£7,988
Hs Door Systems Ltd	£6,537
A T B Plumbing & Building ...	£6,088
Ingleton Wood Llp	£5,144
Blake Contractors Ltd	£3,995
Countrywide Estate Agents	£3,700

Top 10 Nominals (Month)

Asset Protection	£173,173
Building Maintenance	£43,924
Planned Works	£13,934
Asset Improvements	£13,000
Consultancy Fees	£8,844
Int Decs/Alts & Improveme...	£6,425
Furniture and Fittings	£5,785
Grounds Maintenance	£3,762
Building Cleaning	£1,436

Top 10 Suppliers (YTD)

Balm & Davies Ltd	£186,109
Brooks And Wood Ltd	£146,617
Monthind Clean Llp	£60,180
Northumbrian Water Ltd (H...	£38,144
Munro Building Services Ltd	£33,483
C S Electrical Essex Ltd	£29,070
Beardwell Construction Ltd	£28,191
Hs Door Systems Ltd	£17,572
A T B Plumbing & Building ...	£13,953
Tree Fella Limited	£13,040

Top 10 Nominals (YTD)

Asset Protection	£260,994
Building Maintenance	£124,987
Building Cleaning	£69,267
Int Decs/Alts & Improveme...	£48,450
Planned Works	£43,007
Asset Improvements	£41,333
Water Services	£36,971
Consultancy Fees	£14,806
Grounds Maintenance	£13,499
Furniture and Fittings	£13,476

Key points to note for June:

- Brooks and Wood is for the Dunmow Station drill yard replacement.
- Balm and Davies hold our mechanical PPM contract plus this covers spend for other work they have successfully tendered for.



Jun 2022/23

CONTRACT SUMMARY

Expiration Period	Contract Value	Number Expiring
Expired	£62,360	1
6 Months	£9,416,401	48
12 Months	£16,143,548	100
24 Months	£18,746,679	126

EXPIRED CONTRACTS

Top 10 Most Recently Expired Contracts

Contract Title	Contract Value
Support and Maintenance Contract for Safe Command	£62,360

EXPIRING WITHIN 6 MONTHS

Top 10 contracts expiring in the next 6 months by Total Contract Value

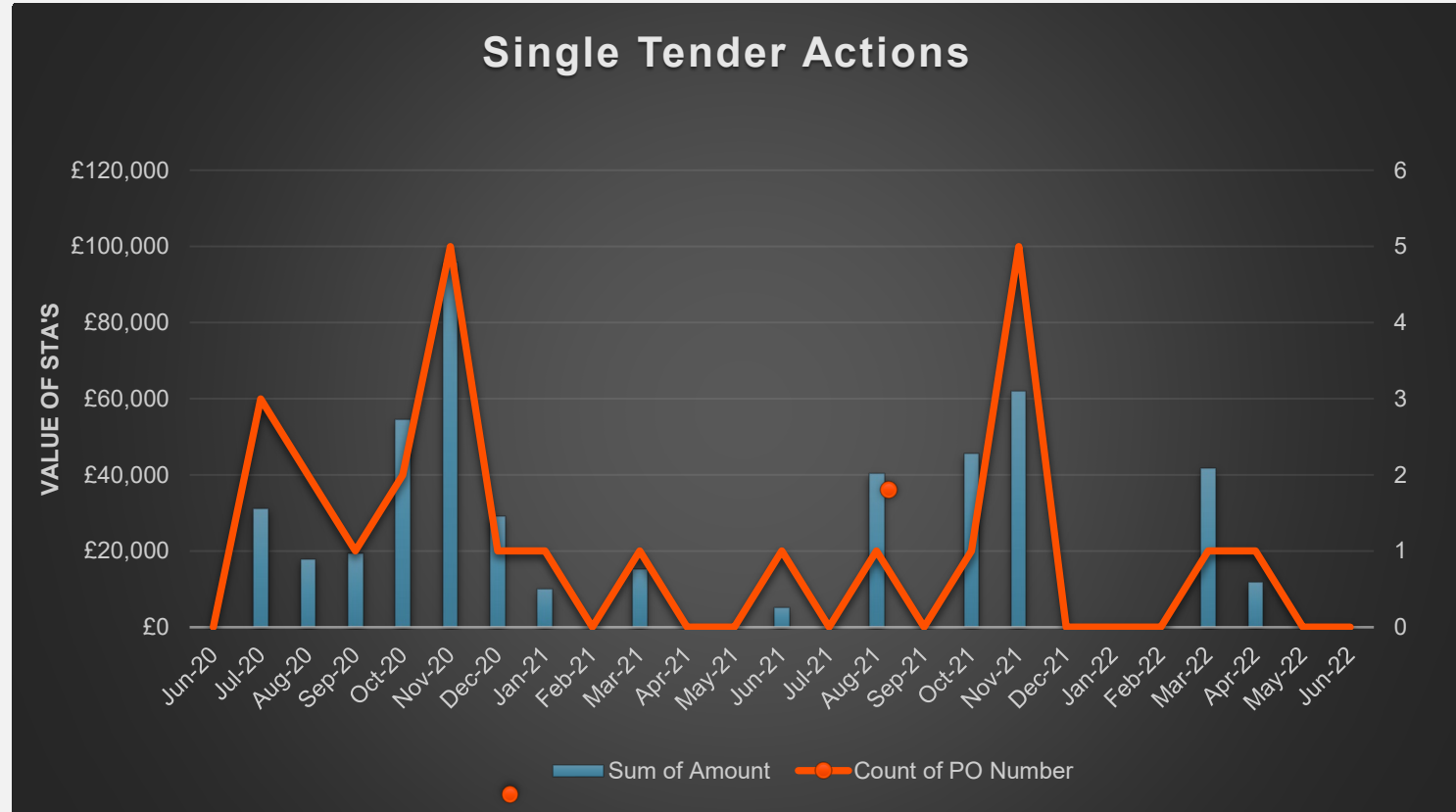
Contract Title	Service Area/Dept	Status	Contract Value
Monthly Wan Services	ICT	New Virgin Media Contract will replace	£2,080,000
Emergency Mobilisation & Communications Lot 1	ICT	Under review	£1,667,888
Emergency Mobilisation & Communications Lot 2	ICT	Under review	£590,000
Insurance	Finance	To be renewed	£576,462
Remsdaq Annual Support	ICT	Under review	£485,346
Purchasing Cards	Finance	To be tendered	£480,000
Supply of Liquid Fuels	Fleet Workshops	Await new framework	£320,000
SAN Replacement	ICT	In process for renewal	£316,731
Sanitary disposal	Property Services	New contract in progress.	£296,000
1718/403B - Planned Preventative Maintenance Contract - Mechanical	Property Services	Extension available	£271,653

- Safe Command – assured of continued service, renewal is under a framework, contract documentation still being finalised by the supplier.



STA Status

STAs have been consistently between zero and one per month for the past twelve months with the exception of November 2021 as covered in last months report. There have been no STA's in June.





RSM Audit Actions Status

Outstanding audit actions are on target to be completed on time, however, actions marked in amber are at risk due to the delay in recruiting into the new Procurement structure roles

Procurement Records: **Action Complete**

Information and records relating to procurement planning and activity are currently not stored, managed and accessed in a consistent manner due to multiple data systems. Information is not retained in a centralised location and accessible by all required parties.

The Service has a central repository for all contracts in Delta. This is an ongoing task for the Procurement team to regularly update the contracts register in Delta.

Contract Management Policy: **Action Complete**

There is no contract management policy in place, and there has not been anyone assigned to manage this policy. The policy is to include key information as recommended by RSM.

A contract management policy has been drafted and is scheduled to be approved in the August SLT meeting.

Procurement: **Action Complete**

The cleaning contracts will be prioritised for tender as soon as possible. The Service will look to review and identify all contracts that have reached their expiry dates across the organisation, with a view to taking re-procurement action.

A national cleaning tender is being launched in January 2023. The Property Category Manager is working on this tender under their current role at the NFCC.

A contract pipeline has been produced and is in use.