

PFCC Decision Report

Please ensure all sections below are completed

Report reference number: 051 - 22

Classification (e.g. Not protectively marked/restricted): **Not protectively marked**

Title of report: Southend Precept Leaflet 2020 & 2021

Area of county / stakeholders affected: Southend on Sea

Report by: Darren Horsman

Chief Officer: Darren Horsman

Date of report: 16/03/2022

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1. Executive Summary

This report seeks to gain agreement for the payment of £4,852 for the printing of the Commissioner's Precept Leaflet for 2021-2022 and 2020-2021 to Southend-on-Sea City Council. Both leaflets have already been printed and distributed and were originally budgeted for within the 2019-2020 and 2020-2021 PFCC office budget. However, these payments were not made as no invoice was received and the expenditure was not accrued so the cost will now need to come out of the 2021-2022 PFCC's budget and will therefore reduce the forecast underspend by £4,852.

2. Recommendations

The PFCC agrees to pay Southend on Sea City Council invoice for the £4,852 costs they have incurred for printing and distributing the 2021-22 and 2020-21 precept leaflet.

3. Background to the Proposal

A leaflet is developed each year setting out the cost of Essex Police and Essex County Fire and Rescue Service and what this public investment in the two services is spent on. The PFCC's office partner with local councils to print and distribute the leaflets. This works alongside the system that each council has in place to provide residents with their tax bills.

Southend on Sea City Council has supported this work for several years, however, having reviewed the process this year it became clear that the cost incurred by the council for the 2021-2022 and 2020-21 leaflet had not been passed on to the Commissioner.

4. Proposal and Associated Benefits

By making this decision, the Commissioner will pay the money owed to Southend on Sea City Council for the costs incurred in previous years and maintain an ongoing, effective relationship with them.

5. Options Analysis

It might be possible for the PFCC not to pay these invoices, however the amount is owed to Southend on Sea City Council and it would be likely adversely impact our partnership work going forward.

6. Consultation and Engagement

We have discussed this proposal with the Chief Executive and S151 officer.

7. Strategic Links

Development and delivery of the precept leaflet directly supports our engagement with the public and our long-term strategic drive to prevent crime by investing in Essex Police, building stronger relations with the public and preventing crime.

8. Police operational implications

There are no operational policing implications.

9. Financial implications

The allocated funding in 2019-2020 and 2020-2021 was not paid as no invoice was received and the expenditure was not accrued, therefore the cost for these leaflets will now need be met from the 2021-2022 PFCC budget. The cost is £4,852 and will reduce the carry forward underspend by £4,852.

10. Legal implications

There are no adverse legal implications from this decision. However, the legal implications of not making this decision could lead to action from Southend on Sea City Council to recover the debt which we do owe to them.

11. Staffing implications

There are no staffing implications of this decision.

12. Equality, Diversity and Inclusion implications

There are no direct equality and diversity implications from this decision.

13. Risks and Mitigations

There are no direct risks associated with this decision, however by making the decision it will remove the risk of legal action being taken against the PFCC and reduce the risk of our relationship with Southend on Sea City Council being damaged.

14. Governance Boards

This proposal has been discussed with the Chief Executive and S151 officer.

15. Links to Future Plans

This will support ongoing delivery of a precept leaflet in this area.

16. Background Papers and Appendices

Appendix 1 – Invoices

Report Approval

The report will be signed off by the PFCC’s Chief Executive and Chief Finance Officer prior to review and sign off by the PFCC / DPFCC.


Chief Executive / M.O.

Sign: 

Print: Darren Horsman - Deputy MO

Date: 14.4.2022

Chief Finance Officer

Sign: 

Print: JANET PERRY

Date: 01/04/2022

Publication

Is the report for publication?

YES	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'None' if applicable)

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If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

Redaction

If the report is for publication, is redaction required:

1. Of Decision Sheet?	YES	<input type="checkbox"/>	2. Of Appendix?	YES	<input checked="" type="checkbox"/>
	NO	<input checked="" type="checkbox"/>		NO	<input type="checkbox"/>

If 'YES', please provide details of required redaction:

Do not publish email attachment as it includes personal data and all relevant data has been incorporated into this decision report.

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Date redaction carried out:

Chief Finance Officer / Chief Executive Sign Off – for Redactions only

If redaction is required, the Treasurer or Chief Executive is to sign off that redaction has been completed.

Sign:

Print:

Chief Executive / Chief Finance Officer

Decision and Final Sign Off

I agree the recommendations to this report:

Sign: 

Print: Roger Hirst

PFCC

Date signed: 20 April 2022

I do not agree the recommendations to this report because:

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Sign:

Print:

PFCC/Deputy PFCC

Date signed: