



Essex Police, Fire and Crime Commissioner Fire and Rescue Authority

Decision Report

Please ensure all sections below are completed

Report reference number: 010 - 22
Government security classification: not protectively marked
Title of report: Annual Plan 2022-23
Area of county / stakeholders affected: Throughout Essex
Report by: Moira Bruin, Deputy Chief Fire Officer
Date of report: 9 March 2022
Enquiries to: Moira Bruin, Deputy Chief Fire Officer

- 1. Purpose of the report**
To request approval of the attached Annual Plan 22/23 by the Police, Fire and Crime Commissioner.
- 2. Recommendations**
That the Police, Fire and Crime Commissioner (PFCC) approve the Annual Plan 2022-23 further to its progress through the SLT; and Strategic Boards which have all agreed and approved the Plan.
- 3. Benefits of the proposal**
The Annual Plan provides transparency relating to the planned activity to deliver against the Fire and Rescue Plan priorities. Quarterly updates provide the opportunity for oversight and assurance that the required activity is underway and being delivered and provides the opportunity for scrutiny and challenge.
- 4. Background and proposal**
The Annual Plan has been produced to provide transparency relating to the planned delivery activities in the upcoming year. The Plan identifies high level activities and

the members of SLT responsible for providing assurance of the progress of these. Progress against this Plan will be captured in quarterly highlight reports collated into a summary update report and presented to the Continuous Improvement Board for onward transmission to the PFCC. An Annual Plan for 2022-23 is provided as Appendix 1 of this report.

5. Alternative options considered and rejected

The Plan this year has drawn on, and incorporated, the learning from the previous Plans.

An alternative option that was considered and rejected was not to produce an annual plan 2022 –2023 but this would have resulted in inadequate governance, monitoring, coordination and reporting over activities within the Service.

6. Strategic priorities

This Plan enables the service to deliver against the objectives of the other strategic documents primarily the Fire and Rescue Plan, to ensure that the objectives are prioritised and broken down into achievable and targeted activities. It is the working and management document derived from the strategic documents.

7. Operational implications

None specific to this report.

8. Financial implications

Directors are responsible for formulating annual budgets to ensure delivery of the activity defined in the Annual Plan and these will be drawn out as required and including in the MTFP and annual budget process.

9. Legal implications

None in relation to the content of this report

10. Staffing implications

This plan was developed in conjunction with the Extended Leadership Team and SLT, who finalised the plan before submission to SLT for agreement.

11. Equality and Diversity implications

We have considered whether individuals with protected characteristics will be disadvantaged as a consequence of the actions being taken. Due regard has also been given to whether there is impact on each of the following protected groups as defined within the Equality Act 2010:

Race	N	Religion or belief	N
Sex	N	Gender reassignment	N
Age	N	Pregnancy & maternity	N
Disability	N	Marriage and Civil Partnership	N
Sexual orientation	N		N

The Core Code of Ethics Fire Standard has been fully considered and incorporated into the proposals outlined in this paper.

12. Risks

The benefit and Risk Implications of the annual plan are managed within the individual workstreams.

13. Governance Boards

The Annual Plan 2022-23 was approved without amendment by the Service Leadership Team and was discussed at the PFCC Fire and Rescue Strategic Board.

14. Background papers

Annual Plan 2022- 23

Decision Process (010)

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

I support this recommendation



Sign: Date:.....9/3/22.....

Step 1B – Consultation with representative bodies

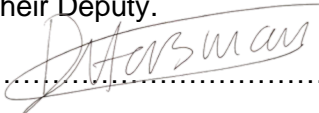
(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

This is a working document and has been made available to the rep bodies as part of the governance process and meetings for Strategic Board.

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority’s (“the Commissioner’s”) Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer

Sign: 

Print: ..Darren Horsman - Deputy MO

Date: 15.3.2022

Chief Finance Officer

Sign: 

Print:Neil Cross

Date: .. 9/3/22

Step 3 - Publication

Is the report for publication? YES

If 'NO', please give reasons for non-publication (*Where relevant, cite the security classification of the document(s). State 'none' if applicable*)

.....
.....

If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- 1 Of Decision Sheet NO
- 2 Of Appendix NO

If 'YES', please provide details of required redaction:

.....
.....

Date redaction carried out:

If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.

Sign:

Print:

Date signed:

Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner

I agree the recommendations to this report:

Sign:  (PFCC)

Print: Roger Hirst

Date signed: 18 March 2022

Comments:

.....
It was recommended to the PFCC at the Strategic Board of 9 March 2022.
.....