

PFCC Decision Report

Please ensure all sections below are completed

Report reference number: 164-21

Classification: Not protectively marked

Title of report: PFCC portable video conference unit

Area of county / stakeholders affected: Countywide

Report by: Greg Myddelton

Date of report: 25th November 2021

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1. Purpose of the report

- 1.1. To approve the purchase of a portable video conferencing device to improve the effectiveness of virtual or hybrid PFCC meetings.

2. Recommendations

- 2.1. Approve the allocation of around £335 to purchase a Logitech ConferenceCam Connect portable video conferencing system for use by the PFCC's office for hybrid meetings.

3. Benefits of the proposal

- 3.1. As we increasingly see more colleagues returning to the office, we are finding that there are more instances of multiple people dialling into virtual meetings from the same location (eg Kelvedon Park) necessitating the need for a solution to accommodate effective hybrid meetings. This proposed video conferencing unit would enable those individuals to dial into a meeting using a single device which eliminates the sound/feedback/functionality issues experienced by multiple users connecting from the same room/place.
- 3.2. This video conferencing system would improve the efficiency of hybrid meetings and ensure we have a professional and easily accessible solution to host and take part in such meetings.

4. Background and proposal

- 4.1. Hybrid meetings are not easily accommodated with standard IT additional equipment – individual laptops do not allow for multiple users to engage actively in a discussion, especially if there is an expectation of keeping social distancing

rules. This results in colleagues in the same location having to log-on via individual machines to the same meeting which can lead to sound issues and interference/bandwidth problems. A video conferencing facility will allow a wider field of vision, enabling more people to be seen and take part in a conversation, and will improve sound quality due to having larger speakers than a standard laptop.

4.2. We will purchase this device for use by anyone in the PFCC's office at Kelvedon Park. It is proposed that we use this as a test to see whether functionality is significantly improved, which may result in additional purchases.

4.3. It is proposed that the PFCC purchase a "Logitech ConferenceCam Connect Video Conferencing System".

5. Alternative options considered and rejected

5.1. The PFCC could opt not to allocate this funding, but that would limit the flexibility of PFCC colleagues engaging in hybrid meetings

5.2. There are other models of portable video conferencing equipment on the market, but this model has been tested by ECFRS and V&V colleagues and has proven to be an effective solution.

6. Police and Crime Plan

6.1. This funding will support the PFCC and colleagues to take a full and active part in hybrid team meetings and partner meetings.

7. Police operational implications

7.1. None

8. Financial implications

8.1. The PFCC will allocate £335 for the purchase of a Logitech ConferenceCam Connect Video Conferencing System

9. Legal implications

9.1. No legal implications

10. Staffing implications

10.1. This device will be available for use by all PFCC colleagues. It has a USB adapter so will be compatible with all laptops.

11. Equality and Diversity implications

11.1. This device should help improve the accessibility of meetings, allowing colleagues to meet in person and engage with others remotely, making meetings more flexible. It is hoped this would provide a more inclusive experience for hybrid meetings, enabling more people to actively take part whether they are based in the office or at home.

12. Risks

12.1. No risks associated with this decision.

13. Governance Boards

- 13.1. This proposal was discussed and supported at the Management Team meeting on 22nd Sep. 2021.

14. Background papers

The detail about this device can be found at https://www.amazon.co.uk/Logitech-2229654-ConferenceCam-Connect/dp/B00U77CYLE/ref=asc_df_B00U77CYLE?tag=bingshoppinga-21&linkCode=df0&hvadid=80676723059365&hvnetw=o&hvqmt=e&hvbmt=be&hvdev=c&hvlocint=&hvlocphy=&hvtargid=pla-4584276297380786&th=1

Report Approval

The report will be signed off by the OPFCC Chief Executive and Treasurer prior to review and sign off by the PFCC / DPFCC.

Chief Executive / M.O. Sign:D.Horsman.....

Print: Darren Horsman - Deputy MO.....

Date: 26.11.2021.....

Chief Finance Officer / Treasurer Sign:J.Berry.....

Print: Julia Berry.....

Date: 26 November 2021.....

Publication

Is the report for publication? YES NO

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'None' if applicable)

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If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

Redaction

If the report is for publication, is redaction required:

1. Of Decision Sheet? YES 2. Of Appendix? N/a
NO

If 'YES', please provide details of required redaction:

Date redaction carried out:

Treasurer / Chief Executive Sign Off – for Redactions only

If redaction is required, the Treasurer or Chief Executive is to sign off that redaction has been completed.

Sign:

Print:

Chief Executive/Treasurer

Date signed:

Decision and Final Sign Off

I agree the recommendations to this report:

Sign: 

Print: Roger Hirst

PFCC

Date signed: 30 November 2021

I do not agree the recommendations to this report because:

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Sign:

Print:

PFCC/Deputy PFCC

Date signed: