



Meeting	Performance and Resources Board	Agenda Item No.	7
Meeting Date	30 September 2021		
Report Author:	Chris Parker, Area Manager Prevention and Protection		
Presented By	Moira Bruin, Director of Operations		
Subject	Monthly Update - Protection Improvement Plan Peer Review		
Type of Report:	Information		
Action Point No.		For Publication	Yes

RECOMMENDATIONS

None. This report is for information.

EXECUTIVE SUMMARY

This report provides an update on progress against the Protection Peer Review Action Plan. It should be noted that all progress is in line with projected trajectory in all but one area.

BACKGROUND

ECFRS commissioned Hertfordshire Fire and Rescue Service to carry out a peer review of the Protection Improvement Plan in November 2020. The scope of the review was for them to carry out an independent peer review of the activity ECFRS has carried out in response to the recommendations outlined in the HMICFRS areas of concerns for protection.

Hertfordshire Fire and Rescue Service reported back to ECFRS on 29 January 2021, having provided a review of the following documents:

Protection Improvement Plan
Risk Based Inspection Programme
Enforcement Policy
Grenfell Gap Analysis
ECFRS Protection Strategy
Protection Improvement Plan Tracker.

The following recommendations were identified and reported back.

Recommendations

- 1) Provide further evidence for the enhancement of the sharing of information and expectations to businesses. This may be by way of an external communications plan.
- 2) Clarify and evidence provision of Out of Hours Fire Safety Officer cover.
- 3) Include some commentary within the Protection Strategy to explain sufficiency of resources or planning to enhance this. This would give better clarity as to how ECFRS are going to achieve parity with the NFCC Competency Framework which HMICFRS will use a benchmark.
- 4) Outline clear objectives and target figures for audit activity in order to evidence the ability to meet these.
- 5) Create links to the HR Policy/People Strategy for Fire Protection.
- 6) Supply and/or provide clear link to Quality Assurance Policy for all audit activity.
- 7) Outline clear objectives and rationale for enforcement activity in order to evidence the ability to increase this activity.
- 8) Provide further evidence for the enhancement of pro-active engagement with businesses to promote fire safety. This may be by way of an external communications plan.

OPTIONS AND ANALYSIS

Following the report, an action plan was developed as outlined below. Progress is identified as a RAG status where the following definitions apply:

Red – Overdue.

Amber – On track but to be completed.

Green – Complete.

Recommendation	Actions	Owner	Delivery Date	Status
Provide further evidence for the enhancement of the sharing of information and expectations to businesses.	Develop a communications plan to share with customers.	Head of Protection and Prevention/Corporate comms.	31/07/2021	
Clarify & evidence provision of Out of Hours FP cover	Rebalance the flexi duty rota and make best use of staff we already have.	Head of Ops Policy	31/07/2021	

	Establish an out of hours system for day duty fire safety officers.	Head of Protection	28/02/2021	
Include some commentary within the Protection Strategy to explain sufficiency of resources or planning to enhance this.	This is included in the staff succession planning currently and will be picked up in the annual review of the Protection strategy.	Head of Prevention and Protection	31//12/2021	
Outline clear objectives & target figures for audit activity in order to evidence the ability to meet these.	Set a performance target in the monthly, quarterly and annual performance reports. To be monitored at 1/4ly P and P board.	Head of Prevention and Protection	01/04/2021	
Create links to the HR policy/people strategy for Fire Protection	Restructure of the Protection function then embed this into the service people strategy	Head of Prevention and Protection	31/12/2021	
Supply and/or provide clear link to Quality Assurance Policy for all audit activity.	Embed the Quality Assurance Process within Protection activities	Head of Protection	31/03/2021	
	Create a recording and reporting process to enable activity to be monitored and action taken to resolve.	Head of Prevention and Protection	31/07/2021	
Outline clear objectives & rationale for enforcement activity in order to evidence the ability to increase this activity	Review the Enforcement policy to include clearer objectives and rationale.	Head of Prevention and Protection	28/02/2021	

Provide further evidence for the enhancement of pro-active engagement with businesses to promote fire safety.	Look to continually develop and expand the way we communicate with businesses	Head of Prevention and Protection/ Corporate Comms	31/05/2021	
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Provide further evidence for the enhancement of the sharing of information and expectations to businesses. (Overdue)

This objective is currently overdue due to a delay in the recruitment of the business engagement SM. We are currently recruiting for this post. (New completion date expected of the 30 September 2021).

RISKS AND MITIGATIONS

Not meeting the deadline of improvement recommendations. (Mitigation) – Active monitoring and reporting of this plan to ensure early identification of issues.

LINKS TO FIRE AND RESCUE PLAN

- Prevention, protection and response
- Make best use of our resources

FINANCIAL IMPLICATIONS

None associated with this report.

LEGAL IMPLICATIONS

None associated with this report.

STAFFING IMPLICATIONS

There has been an impact on staff having to move flexi banks to realign the operational rota.

EQUALITY AND DIVERSITY IMPLICATIONS

Is this decision anticipated to have an impact on any of the following protected groups as defined within the Equality Act 2010:

<i>Race</i>	X	<i>Religion or belief</i>	X
<i>Sex</i>	X	<i>Gender reassignment</i>	X
<i>Age</i>	X	<i>Pregnancy & maternity</i>	X
<i>Disability</i>	X	<i>Marriage and Civil Partnership</i>	X
<i>Sexual orientation</i>	X		

WORKFORCE ENGAGEMENT

Protection staff have been engaged in the development of this action plan.

HEALTH AND SAFETY IMPLICATIONS

None associated with this report.

CONSULTATION AND ENGAGEMENT

Staff have been made aware of the content of this plan.

FUTURE PLANS

On full completion of the action plan we will formally review the effectiveness of each identified improvement to ensure they are imbedded and to measure the impact on the group.

LIST OF BACKGROUND PAPERS AND APPENDICES

Herfordshire Fire and Rescue Service Peer Review Report.