



**Essex Police, Fire and Crime Commissioner Fire and Rescue Authority**

**Decision Report**

**Please ensure all sections below are completed**

**Report reference number:** 065-21

**Government security classification:** Not protectively marked

**Title of report:** Health and Safety Annual Statement of Intent

**Area of county / stakeholders affected:** County and Service wide

**Report by:** Alison Brewster/ Danny Bruin

**Date of report:** 3 September 2021

**Enquiries to:** Danny Bruin, [danny.bruin@essex-fire.gov.uk](mailto:danny.bruin@essex-fire.gov.uk)

**1. Purpose of the report**

To request that the Police Fire and Crime Commissioner (PFCC) agree and sign the Health and Safety (H&S) Annual Statement of intent.

**2. Recommendations**

That the PFCC sign the attached statement ready for publication by the Police, Fire and Crime Commissioner's office and Essex County Fire and Rescue Service.

**3. Benefits of the proposal**

That ECFRS adhere to its legal and statutory obligations regarding Health and Safety and that the PFCC and ECFRS publicly reaffirm their commitment to their H&S priorities for the coming year.

**4. Background and proposal**

This statement is produced and agreed on an annual basis in order that the ongoing commitment to Health and Safety is formally ratified. There have been no changes made from the last agreed Statement.

## 5. Alternative options considered and rejected

There were no other options considered as this is part of an annual process and there are no other viable options. Non-publication and agreement to this statement would lessen stakeholders confidence in the commitment of the PFCC and ECFRS to keeping all colleagues and the wider community safe.

## 6. Strategic priorities

The health and safety statement of intent aligns to the Fire and Rescue Plan specifically 'Promote a positive culture in the workplace' and 'Being transparent, open and accessible'.

## 7. Operational implications

There are no operational implications related to this statement. All representative bodies are kept informed of H&S activities and issues via agreed processes during each annual period and are invited to attend the Health, Safety and Welfare Strategic Group chaired by the deputy chief fire officer.

## 8. Financial implications

There are no additional financial implications related to this Statement.

## 9. Legal implications

Regulation 2 (3) of the Health and Safety at Work etc. Act 1974 requires employers to prepare, and maintain up-to-date, a statement showing the policy on safety and the organisation and arrangements put in place to ensure the general policy is carried out. The employer must ensure that all employees are aware of the policy and any revision made to it.

## 10. Staffing implications

None directly linked to this Statement.

## 11. Equality and Diversity implications

*Is this decision anticipated to have an impact on any of the following protected groups as defined within the Equality Act 2010:*

<i>Race</i>	<i>No</i>	<i>Religion or belief</i>	<i>No</i>
<i>Sex</i>	<i>No</i>	<i>Gender reassignment</i>	<i>No</i>
<i>Age</i>	<i>No</i>	<i>Pregnancy &amp; maternity</i>	<i>No</i>
<i>Disability</i>	<i>No</i>	<i>Marriage and Civil Partnership</i>	<i>No</i>
<i>Sexual orientation</i>	<i>No</i>		

*(If an impact on one group or more is anticipated, a full People Impact Assessment must be completed).*

## 12. Risks

Regulation 5 (health and safety arrangements) of The Management of Health and Safety at Work Regulations puts a legal requirement on every employer to make and put in place appropriate health and safety arrangements. Section 3 clarifies that every employer shall carry out a risk assessment of any risks to the health and safety of employees or other persons.

### **13. Governance Boards**

The Health and Safety Annual Statement was approved at SLT (10 August) and will be presented at Strategic Board on 15 September for PFCC approval.

### **14. Background papers**

Health and Safety Annual Statement August 2021

**Decision Process (065-21 H&S Annual Statement)**

**Step 1A - Chief Fire Officer Comments**

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

I support this recommendation



Sign: .....

.....

Date:.....23/11/21.....

**Step 1B – Consultation with representative bodies**

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

None required, however as noted in the decision sheet the rep bodies are kept informed of all ongoing H&S activities and processes.

**Step 2 - Statutory Officer Review**

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority’s (“the Commissioner’s”) Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer

Sign: .....

Print: Darren Horsman - Deputy MO

Date: 24.11.2021.....

Chief Finance Officer

Sign: .....

Print: .....Neil Cross.....

Date: ... 23/11/21 .....

**Step 3 - Publication**

Is the report for publication?      **YES**

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'none' if applicable)

.....

If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

**Step 4 - Redaction**

If the report is for publication, is redaction required:

- 1      Of Decision Sheet                      **NO**
- 2      Of Appendix                              **NO**

If 'YES', please provide details of required redaction:

.....  
.....

Date redaction carried out: .....

If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.

Sign: .....      Print: .....

Date signed: .....

**Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner**

I agree the recommendations to this report:

Sign:  ..... (PFCC)

Print: Roger Hirst

Date signed: 1 December 2021