



Meeting	Performance and Resources Board	Agenda Item No.	7
Meeting Date	28 July 2021		
Report Authors:	Chris Parker Area Manager Prevention and Protection		
Presented By	Moira Bruin, Director of Operations		
Subject	Monthly Update - Protection Improvement Plan Peer Review		
Type of Report:	Information		

RECOMMENDATIONS

None. This report is for information.

OVERVIEW

This report provides an update on progress against the Protection Peer Review Action Plan. It should be noted that all progress is in line with projected trajectory.

ECFRS commissioned Hertfordshire Fire and Rescue Service to carry out a peer review of the Protection Improvement plan in November 2020. The scope of the review was for them to carry out an independent peer review of the activity ECFRS has carried out in response to the recommendations outlined in the HMICFRS areas of concerns for protection.

BACKGROUND

Hertfordshire Fire and Rescue Service reported back to ECFRS on 29 January 2021, having provided a review of the following documents:

Protection Improvement Plan
Risk Based Inspection Programme
Enforcement Policy
Grenfell Gap Analysis
ECFRS Protection Strategy
Protection Improvement Plan Tracker.

The following recommendations were identified and reported back.

Recommendations

- 1) Provide further evidence for the enhancement of the sharing of information and expectations to businesses. This may be by way of an external communications plan.

- 2) Clarify & evidence provision of Out of Hours Fire Safety Officer cover.
- 3) Include some commentary within the Protection Strategy to explain sufficiency of resources or planning to enhance this. This would give better clarity as to how ECFRS are going to achieve parity with the NFCC Competency Framework which HMICFRS will use a benchmark.
- 4) Outline clear objectives & target figures for audit activity in order to evidence the ability to meet these.
- 5) Create links to the HR policy/people strategy for Fire Protection.
- 6) Supply and/or provide clear link to Quality Assurance Policy for all audit activity.
- 7) Outline clear objectives & rationale for enforcement activity in order to evidence the ability to increase this activity.
- 8) Provide further evidence for the enhancement of pro-active engagement with businesses to promote fire safety. This may be by way of an external communications plan.

OPTIONS AND ANALYSIS

Following the report, an action plan was developed as outlined below. Progress is identified as a RAG status where the following definitions apply:

Red – Overdue.

Amber – On track but to be completed.

Green – Complete.

Recommendation	Actions	Owner	Delivery Date	Status
Provide further evidence for the enhancement of the sharing of information and expectations to businesses.	Develop a communications plan to share with customers.	Head of Protection and Prevention/Corporate comms.	31/07/2021	Red
Clarify & evidence provision of Out of Hours FP cover	Rebalance the flexi duty rota and make best use of staff we already have.	Head of Ops Policy	31/07/2021	Red
	Establish an out of hours system for day duty fire safety officers.	Head of Protection	28/02/2021	Green
Include some commentary within the Protection Strategy to explain sufficiency of	This is included in the staff succession planning currently and	Head of Prevention and Protection	31//12/2021	Red

resources or planning to enhance this.	will be picked up in the annual review of the Protection strategy.			
Outline clear objectives & target figures for audit activity in order to evidence the ability to meet these.	Set a performance target in the monthly, quarterly, and annual performance reports. To be monitored at 1/4ly P and P board.	Head of Prevention and Protection	01/04/2021	
Create links to the HR policy/people strategy for Fire Protection	Restructure of the Protection function then embed this into the service people strategy	Head of Prevention and Protection	31/12/2021	
Supply and/or provide clear link to Quality Assurance Policy for all audit activity.	Embed the Quality Assurance Process within Protection activities	Head of Protection	31/03/2021	
	Create a recording and reporting process to enable activity to be monitored and action taken to resolve.	Head of Prevention and Protection	31/07/2021	
Outline clear objectives & rationale for enforcement activity in order to evidence the ability to increase this activity	Review the Enforcement policy to include clearer objectives and rationale.	Head of Prevention and Protection	28/02/2021	
Provide further evidence for the enhancement of pro-active engagement with businesses to promote fire safety.	Investment in the Essex Chamber of commerce. Comms plan to utilise the connections already in existence and	Head of Prevention and Protection/ Corporate Comms	31/05/2021	

	enhance partnership working with other agencies and Businesses			
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BENEFITS AND RISK IMPLICATIONS

The benefits of delivering this action plan are that ECFRS deliver against the recommendations set out in the HMICFRS inspection of 2019.

FINANCIAL IMPLICATIONS

None associated with this report.

EQUALITY AND DIVERSITY IMPLICATIONS

This decision is not anticipated to have an impact on any of the following protected groups as defined within the Equality Act 2010:

<i>Race</i>	X	<i>Religion or belief</i>	X
<i>Sex</i>	X	<i>Gender reassignment</i>	X
<i>Age</i>	X	<i>Pregnancy & maternity</i>	X
<i>Disability</i>	X	<i>Marriage and Civil Partnership</i>	X
<i>Sexual orientation</i>	X		

WORKFORCE ENGAGEMENT

Protection staff have been engaged in the development of this action plan.

LEGAL IMPLICATIONS

None associated with this report.

HEALTH AND SAFETY IMPLICATIONS

None associated with this report.