



Meeting	Service Leadership Team	Agenda Item No.	5f
	Performance and Resources Board		11
Meeting Date	13 April 2021		
	26 April 2021		
Report Authors:	Lucy Clayton, Performance, Assurance and Business Planning Manager		
Presented By	Rick Hylton, Deputy Chief Fire Officer		
Subject	Annual Plan End of Year Report		
Type of Report:	Information		

RECOMMENDATIONS

The Board are asked to note the contents of the Annual Plan End of Year report attached and provide feedback to ensure that the information presented in the report provides clarity and assurance that the service is working towards delivering against activities identified in the annual plan.

The Board to agree the closure of the 2020-21 Annual Plan in line with the activity updates provided.

OVERVIEW

At the end of 2020/21 Annual Plan

Fire and Rescue Plan Area	Complete	Roll Over to 2021/22 Annual Plan	Total
Prevention, Protection and Response	8	6	14
Help the vulnerable to stay safe	1	1	2
Promote a positive culture in the workplace	12	2	14
Collaborate with our partners	4	1	5
Be transparent, open and accessible		1	1
Make best use of our resources	8	2	10
Grand Total	33	13	46

A full summary against each activity is provided in Appendix 1 to this report.

BACKGROUND

The Annual Plan was produced to provide transparency relating to the planned activity to deliver against the Fire and Rescue Plan priorities. It also provided Directorates the opportunity for resources to be focused and aligned on the activity required for the year and for scrutiny and challenge that the activities undertaken by Essex County Fire Rescue Service will deliver against the priorities of the Fire and Rescue Plan.

Progress against this Plan is captured on highlight reports for each activity, collated together into a summary update report and presented to the Continuous Improvement Board.

Continuous Improvement Board reviewed the update report and discussed the updates given and the recommendations made.

During the Continuous Improvement Board, held on the 3rd March, discussions were held around the activities due to be completed by the end of the year, ones which will roll over to next year and new activity for the 2021/22 Annual Plan

Members of SLT were requested to provide end of year updates and status for the activities.

BENEFITS AND RISK IMPLICATIONS

1. The Annual Plan provides transparency relating to the planned activity to deliver against the Fire and Rescue Plan priorities
2. The Annual Plan provides Directorates the opportunity for resources to be focused and aligned on the activity required for the year
3. The Annual Plan and quarterly updates provide the opportunity for the Police Fire and Crime Fire and Rescue Authority assurance that the required activity is underway and being delivered and also provides the opportunity for scrutiny and challenge.
4. The benefit and Risk Implications of the annual plan is managed within the individual workstreams

FINANCIAL IMPLICATIONS

Directors are responsible for formulating annual budgets to ensure delivery of the activity defined in the Annual Plan.

EQUALITY AND DIVERSITY IMPLICATIONS

Is this decision anticipated to have an impact on any of the following protected groups as defined within the Equality Act 2010:

<i>Race</i>	<i>No</i>	<i>Religion or belief</i>	<i>No</i>
<i>Sex</i>	<i>No</i>	<i>Gender reassignment</i>	<i>No</i>
<i>Age</i>	<i>No</i>	<i>Pregnancy & maternity</i>	<i>No</i>
<i>Disability</i>	<i>No</i>	<i>Marriage and Civil Partnership</i>	<i>No</i>
<i>Sexual orientation</i>	<i>No</i>		

WORKFORCE ENGAGEMENT

None in relation to this report

LEGAL IMPLICATIONS

None in relation to this report

HEALTH AND SAFETY IMPLICATIONS

None in relation to this report