

PFCC Decision Report

Please ensure all sections below are completed

Report reference number: 129-21
Classification: Not protectively marked
Title of report: PFCC volunteer policy update
Area of county/ stakeholders affected: Countywide
Report by: Greg Myddelton
Date of report: 19 August 2021
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1. Purpose of the report

- 1.1. To seek approval for the publication of the updated volunteer policy v.3.2

2. Recommendations

- 2.1. To agree to the changes incorporated into the latest version of the policy, and to adopt and publish version 3.2 as the most up to date iteration of the policy.

3. Benefits of the proposal

- 3.1. The PFCC's Volunteer Policy creates a transparent and consistent approach to how the PFCC works with, manages and supports its volunteers. The policy will ensure volunteers understand what is expected of them and what they can expect from the PFCC in return.
- 3.2. This latest version of the Policy has been updated to include additional information on insurance, recruitment, new requirements during absence from the service, inclusion of laptops as equipment, and additional information on vetting.

4. Background and proposal

- 4.1. The PFCC uses volunteers to support and deliver three functions: restorative justice (RJ), independent custody visiting (ICV) and police dog welfare visiting. These schemes could not be delivered without the commitment, contribution and support of well-trained and dedicated volunteers. This policy provides a consistent and accessible point of reference for staff and volunteers.

5. Alternative options considered and rejected

- 5.1. The PFCC may reject some of the amendments made in this policy or request further amendments, or may prefer to retain the previous iteration of the policy. This would make it more difficult to implement procedural changes that are considered important for the efficient running of the aforementioned programmes and may mean our policy is out of sync with our practices.

5.2. The PFCC relies on volunteers to deliver the three functions mentioned in section 4.1. Without a regularly reviewed and updated Volunteer Policy that is fit for purpose it may be difficult to recruit, retain and support volunteers.

6. Police and Crime Plan

6.1. The Police and Crime Plan includes a commitment to champion and support local volunteering. Volunteering is identified as a building block of success in delivering the Plan. The Plan also makes a commitment to utilise restorative justice to improve the victim experience and reduce reoffending.

7. Police operational implications

7.1. No direct operational implications

8. Financial implications

8.1. No financial implications of this policy

9. Legal implications

9.1. The PFCC has a statutory responsibility to deliver an Independent Custody Visiting scheme. This is a volunteer-led service which is supported by this policy.

10. Staffing implications

10.1. This policy applies to volunteers that work on behalf of the PFCC in delivering the RJ, ICV or Dog welfare programmes. The policy notes that volunteers have no employment status except under health & safety legislation.

11. Equality and Diversity implications

11.1. The Equality Act 2010 obliges the PFCC to:

- Take steps to meet the needs of people with certain protected characteristics where these are different from the needs of other people, and
- Encourage people with protected characteristics to participate in public life or in other activities where their participation is disproportionately low.

11.2. The PFCC is mindful of reflecting our diverse community within our volunteer pool and committed to ensuring this by monitoring and recording self-reported diversity information of volunteers and acting to increase the diversity of our volunteers.

12. Risks

12.1. There are no identified risks associated with this decision sheet.

13. Governance Boards

13.1. This decision was presented to the PFCC's Senior Management Team meeting on 6th July 2021.

14. Background papers

14.1. Volunteer policy v3.2




20210819 Volunteer
Policy v3.2.docx

14.2.


Report Approval

The report will be signed off by the OPFCC Chief Executive and Treasurer prior to review and sign off by the PFCC / DP FCC.

Chief Executive/ M.O.

Sign: 
Print: Darren Horsman - Deputy MO
Date: 25.8.2021

Chief Finance Officer | Treasurer

Sign: 
Print: Julia Berry
Date: 3 November 2021

Publication (double click box to add a tick)

Is the report for publication? Yes No

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'None' if applicable)

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If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

Redaction (double click box to add a tick)

If the report is for publication, is redaction required:

- 1. Of Decision Sheet? Yes No
- 2. Of Appendix? Yes No

If 'YES', please provide details of required redaction:

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Date redaction carried out:

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Treasurer/ Chief Executive Sign Off - for Redactions only

If has redaction been is completed. required, the Treasurer or Chief Executive is to sign off that redaction has been completed

Sign: _____

Print: _____

Chief Executive/Treasurer

Decision and Final Sign Off

I agree the recommendations to this report:

Sign:  _____

Print: **Roger Hirst** _____

PFCC

Date Signed: **8 November 2021** _____

I do not agree the recommendations to this report because:

Sign: _____

Print: _____

PFCC/Deputy PFCC

Date Signed: _____