

**Police Fire and Crime Commissioner for Essex
Essex Police Strategic Board**

Title of Report / Agenda Item	Terms of Reference
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Date of PFCC's Strategic Board meeting	27 September 2021
Agenda Number	10
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Date of approval at COG (or other named meeting or person authorising)	P&RS ToR agreed by P&RS Board on 29 July 2021 Strategic Board ToR not reviewed by any other Board
Date Approved by Essex Police Finance Department	n/a

1. Recommendations

The Strategic Board is asked to recommend to the PFCC that the proposed Terms of Reference (ToR) to be submitted as part of the revision of the PFCC's constitution.

2. Executive Summary

The Terms of Reference for the Essex Police Strategic Board and Performance and Resources Board (P&RSB) are included in the PFCC's constitution. Any revision must therefore form part of a wider revision of the constitution. The constitution is currently being reviewed/revisted, with intention for approval at the October Police and Crime Panel meeting.

The appended proposed ToR are presented for consideration and approval.

3. Background (to include context, need, current Work and Performance, etc)

The current ToR for this Board was adopted in August 2018 (and in June 2018 for P&RSB).

The proposed ToR for P&RSB have been reviewed and approved by that Board.

The ToR for this Board have not yet been reviewed by any other Board, but have been circulated ahead of this meeting, and draft changes made as a result of conversations between the PFCC's office and Essex Police.

The ToR were reviewed and initial proposed changes have been shared with key personnel within Essex Police and the PFCC's office. Feedback has been taken into account in the appended version and it should be noted that there are no suggestions received to date that have been disregarded.

4. Options and analysis (to include proposals, benefits, alternatives)

All feedback has been incorporated into the version presented.

No feedback has been disregarded.

The revised ToR largely reflect more accurately the current ways of working, and are believed to be workable/achievable. The proposed ToR for Strategic Board also reflect changes made to the P&RSB ToR (and agreed by that Board) in respect of ways of working.

5. Risks and Mitigations

Failure to review and agree a revised ToR in line with the schedule for revising the PFCC's constitution would result in either:

- a) No change to the current ToR and a missed opportunity to update ways of working.
- b) Changes to be agreed without the input or support of the P&RS Board.

6. Links to the Police and Crime Plan

An effective Strategic Board and Performance and Resources Board, governed by appropriate Terms of Reference, assist the PFCC to fulfil his role effectively.

7. Financial Implications

There are no financial implications.

8. Legal Implications

Failure to update the ToR, which are part of the PFCC's constitution, would result in a ToR which continue to fail to recognise current ways of working.

9. Staffing Implications

There are no staffing implications.

10. Equality and Diversity Implications

The revision of the Terms of Reference is not expected to have any impact on those with protected characteristics.

11. Police Operational Implications

There are no direct operational implications, however, the ToR form part of the governance structure which enables appropriate decisions to be made which impact on operational abilities.

12. Governance Boards

This paper has not been to any other Boards.

The ToR for Strategic Board have not been seen by any other Boards.

The ToR for Performance and Resources Scrutiny Board have been seen and endorsed by that Board.

13. Future Plans (long-term strategic direction)

The Terms of Reference are expected to be approved as part of the revised PFCC constitution in October 2021. Thereafter the ToR should be reviewed on a regular basis, in line with reviews and revisions of the constitution.

14. List of background papers and appendices

Appendices:

- Proposed ToR for Essex Police Strategic Board (tracked changes and final view)
 - Proposed ToR for Essex Police Performance and Resources Scrutiny Board (final view only)
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