



PFCC
POLICE, FIRE AND CRIME
COMMISSIONER FOR ESSEX

**Essex Police, Fire and Crime Commissioner Fire and Rescue
Authority**

Decision Report

Please ensure all sections below are completed

Report reference number: 004-20

(Please contact Office of the Police, Fire and Crime Commissioner for a reference number)

Government security classification: none

Title of report: Draft IRMP sign off.

Area of county / stakeholders affected: All Essex Communities, Local Councillors, MP's, Rep Bodies and all staff.

Report by : James Palmer

Date of report: 5th February 2020

Enquiries to: Area Manager James Palmer

1. Purpose of the report

This report sets out to outline the reasons for an IRMP production and the next steps to achieving this. It seeks to get agreement from the PFCC to approve the draft IRMP (attached to this report) and move to the next stages of consultation.

2. Recommendations

It is recommended that the PFCC approve the Draft IRMP as attached. This approval will be for the draft copy of the IRMP and will allow the service to move to the next stage of consultation. Due to commence on the 17th February.

3. Benefits of the proposal

The benefits of this proposal are that it allows the service to stay on track for the timeline for IRMP production, it will ensure that the service is in a position to consult with the people of Essex through the production of an IRMP and ensure that all views are captured.

4. Background and proposal

Under the National Framework Essex County Fire and Rescue Service is required to produce an Integrated Risk Management Plan (IRMP). Following the commission of Process Evolution to carry out analytical work on behalf of the organisation in 2019 a proposal document was approved as the basis for the first round of consultation. This was an extensive 12 week consultation where key stakeholders including the public, our staff, key partners, rep bodies and holders of public office were instrumental in providing their feedback. This feedback allowed the service to develop a draft integrated risk management plan. As part of the framework it is a requirement that consultation is carried out in the development of an IRMP. The service has already consulted on a set of 7 proposals. The attached draft IRMP was developed as a result of that feedback and sets out to identify the risk in the county and the mitigation the service will provide for that risk. It has been developed to cover a four year time frame from June 2020. It will be reviewed on an annual basis to ensure it still reflects the current risk in the county. This consultation will set out to gain the views of the communities we serve and will be used to shape the final IRMP document which will become a live document in June 2020. The Draft IRMP covers the legal requirements for its production, outlines the size and function of the organisation, highlights the key risks as identified in the Strategic Assessment of Risk (SAOR), looks to the future for emerging risks and sets out a series of deliverables that the organisation is committed to achieving in the lifetime of the IRMP.

It is proposed that following approval of the Draft IRMP, ECFRS moves to a second phase of consultation that will run for 4 weeks to seek the views of all key stakeholders internally and externally and the public. This consultation will then allow further developments in the IRMP if required prior to it being approved as a live document towards the end of May for a go-live date in June 2020.

5. Alternative options considered and rejected

The alternative option to approving this paper is to not approve the Draft IRMP and make further changes, this would cause delays that potentially leave the service in a position to not fully consult with our communities and not be able to deliver a fully consulted IRMP within the timelines.

It should be noted that approval of this Draft IRMP still allows for further edits to be made after consultation before the document becomes a live IRMP.

6. Strategic priorities

As outlined in the Background section it is a legal requirement for FRS's to have an IRMP. The document is aligned to the fire and rescue plan and sets out to demonstrate how ECFRS will operationalise the fire and rescue plan.

7. Operational implications

Staff have been consulted as part of the initial 12 week consultation period, rep bodies have been fully engaged throughout the process and will continue to be as we move to the next stage of consultation. The IRMP has been discussed at length at managers briefings. This document is not proposing any specific changes to the operational arrangements in ECFRS however it does allow for future changes to be developed in line with changing risk. All those changes will be delivered through our existing change process which includes consultation.

8. Financial implications

None within this report.

9. Legal implications

It is a legal requirement for FRS's to have an IRMP and understand the risk to the public. No specific legal advice was received in production of the IRMP or this paper.

10. Staffing implications

None in this paper.

11. Equality and Diversity implications

None in this paper

12. Risks

This paper sets out to seek approval of a risk mitigation tool for the service in the IRMP. No specific risks in relation to this paper.

13. Governance Boards

This Draft IRMP has been through a full cycle of Governance including SLT and Strategic Board. It was last seen by the Commissioner at a Extraordinary Strategic Board on the 28th February where it was approved subject to amendments which have now been made in the production of the final draft IRMP.

14. Background papers

The analytical team (process evolution) produced 3 reports for the service in the production of the IRMP. All 3 have already been approved by Governance processes.

The National Framework sets out clearly the approach to take for any Fire and Rescue Service. This is in the public domain.

Decision Process

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

..... *Approved for 4 week consultation*

Sign: *[Signature]*
Date: *4.2.2020*

Step 1B – Consultation with representative bodies

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

..... *ongoing as part of IRMP developed process*

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority's ("the Commissioner's") Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer Sign: *[Signature]*
Print: *P. BRANT-ROSEWICK*
Date: *23 March 2020*

Chief Finance Officer Sign: *[Signature]*
Print: *NEIL CROSS*
Date: *14/2/20*

Step 3 - Publication

Is the report for publication? YES/NO

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'none' if applicable)

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If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- 1 Of Decision Sheet YES/NO
- 2 Of Appendix YES/NO

If 'YES', please provide details of required redaction:

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Date redaction carried out:

If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.

Sign:

Print:

Date signed:

Sign:  (PFCC / DPFCC)

Print: JANE GARDNER

Date signed: 14 FEBRUARY 2020

I do not agree the recommendations to this report because:

.....
.....

Sign: (PFCC / DPFCC)

Print:

