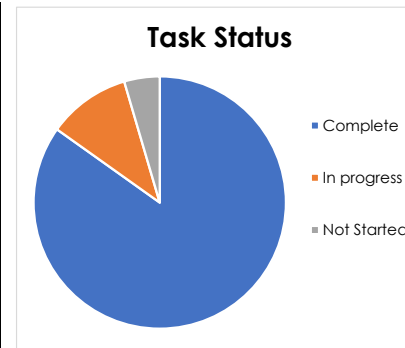
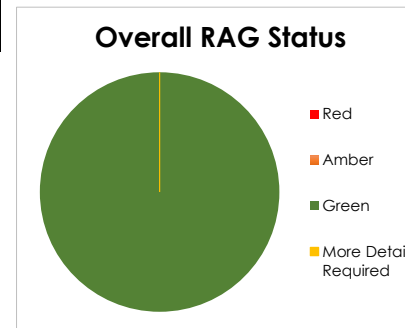


PROJECT NAME	Delivery of the HMICFRS Improvement Plan for Technical Fire Safety
REPORT DATE	12/01/2021
PROJECT STATUS	On Track
COMPLETED	85%
Executive Brief	



Percentage of Tasks Complete	Total Number of tasks	Number at stage	Percentage
Complete	66	56	84.85%
In progress	66	7	10.61%
Not Started	66	3	4.55%



RAG Status	Total Number of tasks	Number at stage	Percentage
Red	66	0	0.00%
Amber	66	0	0.00%
Green	66	66	100.00%
More Detail Required	66	0	0.00%

Launch

Task Table

Tasks	Sub Tasks
Develop the ECFRS 2020-2024 Protection Strategy.	Research country wide liaise with regional and national partners Draft strategy Agenda for SLT sign off Agenda for Strat board approval Go live
Define Clearly within the 2020-2024 Strategy the ECFRS definition of a high risk premises	Research National and local approaches to definition Confirm ECFRS definition Include definition in strategy Use definition to drive the RBIP
Develop and implement a revised Risk Based Inspection Programme (RBIP) for 2020-2024	Review current Fire Safety activity Programme Seek out best practice nationally and regionally Determine risk criteria Draft RBIP SLT Approval Strategic Board approval Implement
Design and implement an overarching communications and engagement strategy to raise the priority of this work within the organisation	Identify key stakeholder groups Identify key stakeholder groups Socialise communications strategy Implement communications plan Review plan to check effectiveness
Review the structure of Technical Fire Safety (TFS) to ensure the future structure can meet known and foreseeable risk, demand and activity levels of the 2020-	Review budget and ascertain current vacancies Advertise and recruit to current vacancies Train new inspectors Align staffing levels to RBIP Recruit to meet new staffing levels
Review the Protection and Enforcement Policy and procedures.	Review enforcement and engagement policy in line with new strategy Draft policy SLT sign off Strategic Board sign off Implement
Define the activity of TFS Officers, Operational Crews and administration staff.	Review competency framework Determine levels of activity for ECFRS to carry out Define which staff will carry out which activity Write activity levels into strategy Implement new activities.
Review succession plan for TFS.	Identify current staffing levels Review potential leavers over varying time frames Create a succession plan HR agree succession plan Feed into service wide succession plan

Ensure all data related to our risk based inspection programme is accurately captured and available when required for performance reporting, Home Office and HMICFRS.	<ul style="list-style-type: none"> Identify areas of concern with current systems/processes Develop user requirements Develop project plan Procure a new solution Implement new solution Withdraw current solution
Develop quality assurance process that is robust, open and transparent	<ul style="list-style-type: none"> Research national and regional best practice Develop a draft QA process Draft policy SLT sign off Strategic Board sign off Implement
Publish prohibitions and enforcements notices on the website for a period of 3 years	<ul style="list-style-type: none"> Determine the information that the org wishes to share Publish NFCC link on ECFRS webpage Develop an interactive platform to share information
Define the type and level of inspection operational crews will carry out	<ul style="list-style-type: none"> Review competency framework Write activity levels into strategy Train staff Implement new inspection regime
Develop and implement a training programme and a competency maintenance programme in order to enable operational crews to carry out inspections/audits aligning with	<ul style="list-style-type: none"> Review competency framework Identify training needs Develop training package Deliver training Develop recording mechanism Operational staff to commence fire safety visits

Today 12/01/2021 66

01/10/2019 31/03/2021 78

TaskID	Assigned To	Start	End	Status
PPR0038	Jim Palmer	01/10/2019	31/10/2019	COMPLETE
PPR0039	Jim Palmer	01/10/2019	30/11/2019	COMPLETE
PPR00310	Jim Palmer	01/10/2019	28/02/2020	COMPLETE
PPR00311	Jim Palmer	01/10/2019	20/03/2020	COMPLETE
PPR00312	Jim Palmer	01/10/2019	01/07/2020	COMPLETE
PPR00313	Mark Earwicker	01/10/2019	31/10/2020	COMPLETE
PPR00314	Mark Earwicker	01/10/2019	30/11/2020	COMPLETE
PPR00315	Mark Earwicker	01/10/2019	30/11/2020	COMPLETE
PPR00316	Mark Earwicker	01/10/2019	01/04/2020	COMPLETE
PPR00317	Mark Earwicker	01/10/2019	30/11/2020	COMPLETE
PPR00318	Mark Earwicker	01/10/2019	31/01/2020	COMPLETE
PPR00319	Mark Earwicker	01/10/2019	29/02/2020	COMPLETE
PPR00320	Mark Earwicker	01/10/2019	31/03/2020	COMPLETE
PPR00321	Mark Earwicker	01/10/2019	26/05/2020	COMPLETE
PPR00322	Mark Earwicker	01/10/2019	30/06/2020	COMPLETE
PPR00323	Mark Earwicker	01/10/2019	01/07/2020	COMPLETE
PPR00324	Jim Palmer	01/10/2019	01/11/2019	COMPLETE
PPR00325	Jim Palmer	01/10/2019	31/12/2019	COMPLETE
PPR00326	Jim Palmer	01/10/2019	29/02/2020	COMPLETE
PPR00327	Jim Palmer	01/10/2019	30/06/2020	COMPLETE
PPR00328	Jim Palmer	01/10/2019	31/07/2020	COMPLETE
PPR00329	Jim Palmer	01/10/2019	01/11/2019	COMPLETE
PPR00330	Jim Palmer	01/10/2019	01/02/2020	COMPLETE
PPR00331	Jim Palmer	01/10/2019	01/06/2020	COMPLETE
PPR00332	Jim Palmer	01/10/2019	01/07/2020	COMPLETE
PPR00333	Jim Palmer	01/10/2019	31/01/2021	IN PROGRESS
PPR00334	Jim Palmer	01/10/2019	01/01/2020	COMPLETE
PPR00335	Jim Palmer	01/10/2019	31/01/2021	IN PROGRESS
PPR00336	Jim Palmer	01/10/2019	31/01/2021	IN PROGRESS
PPR00337	Jim Palmer	01/10/2019	10/02/2021	NOT STARTED
PPR00338	Jim Palmer	01/10/2019	28/02/2021	NOT STARTED
PPR00339	Jim Palmer	01/10/2019	30/11/2019	COMPLETE
PPR00340	Jim Palmer	01/10/2019	30/11/2019	COMPLETE
PPR00341	Jim Palmer	01/10/2019	01/01/2020	COMPLETE
PPR00342	Jim Palmer	01/10/2019	31/01/2020	COMPLETE
PPR00343	Jim Palmer	01/10/2019	01/07/2020	COMPLETE
PPR00344	Mark Earwicker	01/10/2019	31/12/2019	COMPLETE
PPR00345	Mark Earwicker	01/10/2019	31/12/2019	COMPLETE
PPR00346	Mark Earwicker	01/10/2019	01/04/2020	COMPLETE
PPR00347	Mark Earwicker	01/10/2019	31/12/2020	COMPLETE
PPR00348	Mark Earwicker	01/10/2019	28/02/2021	NOT STARTED

PPR00349	Jim Palmer	01/10/2019	01/02/2020	COMPLETE
PPR00350	Jim Palmer	01/10/2019	01/02/2020	COMPLETE
PPR00351	Jim Palmer	01/10/2019	01/04/2020	COMPLETE
PPR00352	Jim Palmer	01/10/2019	01/06/2020	COMPLETE
PPR00353	Jim Palmer	01/10/2019	31/07/2020	COMPLETE
PPR00354	Jim Palmer	01/10/2019	31/01/2021	IN PROGRESS
PPR00355	Mark Earwicker	01/10/2019	31/01/2020	COMPLETE
PPR00356	Mark Earwicker	01/10/2019	30/04/2020	COMPLETE
PPR00357	Mark Earwicker	01/10/2019	30/04/2020	COMPLETE
PPR00358	Jim Palmer	01/10/2019	31/12/2020	COMPLETE
PPR00359	Jim Palmer	01/10/2019	31/12/2020	COMPLETE
PPR00360	Jim Palmer	01/10/2019	31/01/2021	IN PROGRESS
PPR00361	Mark Earwicker	01/10/2019	31/12/2020	COMPLETE
PPR00362	Mark Earwicker	01/10/2019	01/01/2020	COMPLETE
PPR00363	Jim Palmer	01/10/2019	28/02/2021	IN PROGRESS
PPR00364	Mark Earwicker	01/10/2019	30/11/2019	COMPLETE
PPR00365	Jim Palmer	01/10/2019	01/01/2020	COMPLETE
PPR00366	Mark Earwicker	01/10/2019	31/03/2020	COMPLETE
PPR00367	Mark Earwicker	01/10/2019	01/07/2020	COMPLETE
PPR00368	Mark Earwicker	01/10/2019	30/11/2019	COMPLETE
PPR00369	Mark Earwicker	01/10/2019	31/12/2019	COMPLETE
PPR00370	Mark Earwicker	01/10/2019	31/12/2019	COMPLETE
PPR00371	Mark Earwicker	01/10/2019	01/04/2020	COMPLETE
PPR00372	Mark Earwicker	01/10/2019	01/04/2020	COMPLETE
PPR00373	Mark Earwicker	01/10/2019	31/03/2021	IN PROGRESS

