



Meeting	SLT	Agenda Item	4k
	Strategic Board		5
Meeting Date	9 February 2021		
	22 February 2021		
Report Author:	Lucy Clayton, Performance, Assurance, Performance and Policy Manager		
Presented By:	Rick Hylton, Deputy Chief Fire Officer		
	Rick Hylton, Deputy Chief Fire Officer		
Subject:	Draft Annual Plan 2021-22		
Type of Report:	Decision		

## RECOMMENDATIONS

If is recommended that members of SLT and Performance and Resources review and discuss the contents of the attached report.

## BACKGROUND

The Annual Plan is produced to set a clear direction on the Services' strategic priorities for the year; ensuring that budgeted resources are aligned with priorities and are being utilised effectively and efficiently.

The actives within the plan are aligned to the priorities identified within the Fire and Resuce plan, and the themes of the Integrated Risk Management Plan.

It also provides assurance to the Office of the Police Fire and Crime Commissioner that the activities undertaken by Essex County Fire Rescue Service will deliver against the priorities of the Fire and Recuse Plan.

Meetings will be conducted with relevant members of the Extended Leadership Team with the responsibility for delivering an activity. The goal of these meetings will be to identify milestones and commit appropriate resources.

Progress against this Plan will be captured in quarterly highlight reports for each activity, collated together into a summary update report and presented to the Continuous Improvement Board.

A draft Annual Plan for 2021-22 is provided in Appendix A to this report.

## OPTIONS AND ANALYSIS

- 1) Agree the content of the Annual Plan 2021-22
- 2) Provide additions or removal of activity from the Annual Plan 2021-22

## **BENEFITS AND RISK IMPLICATIONS**

The Annual Plan provides transparency relating to the planned activity to deliver against the Fire and Rescue Plan priorities.

The Annual Plan provides Directorates and department heads the opportunity for resources to be focused and aligned on the activity required for the year.

The Annual Plan and quarterly updates provide the opportunity for the Police Fire and Crime Fire and Rescue Authority assurance that the required activity is underway and being delivered and also provides the opportunity for scrutiny and challenge.

The Benefit and Risk Implications of the annual plan is managed within the individual workstreams.

## **FINANCIAL IMPLICATIONS**

Directors are responsible for formulating annual budgets to ensure delivery of the activity defined in the Annual Plan.

## **EQUALITY AND DIVERSITY IMPLICATIONS**

None in relation to the content of this report

## **WORKFORCE ENGAGEMENT**

None in relation to the content of this report

## **LEGAL IMPLICATIONS**

None in relation to the content of this report

## **HEALTH AND SAFETY IMPLICATIONS**

None in relation to the content of this report