



Essex County
Fire & Rescue Service

COVID 19 Recovery Programme

PRINCIPLES OF THE WORKPLACE

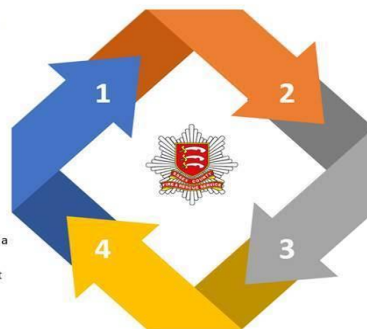
ESSEX COUNTY FIRE & RESCUE SERVICE

SAFE WORKING ENVIRONMENT

We will create a safe working environment that allows our people to flourish and work in the most effective and efficient way.

SUPPORTIVE CULTURE

We recognise that this continues to be a challenging time for all of our people and we want to ensure that we support your health and wellbeing in the workplace



HEALTHY WORKPLACE

It is important that we all practice the adoption of a healthy workplace with good infection prevention and control

WORKING SMARTER

Since lockdown began we have adopted a number of new ways of working. We want to harness and take forward these new ways to become the new normal.

Recovery Tasks

Departments

- Technical Services
- Control
- Operational Policy and NOG
- Operations
- L&D
- Education
- Fire Cadet & DoE
- Fire Break
- Safe Guarding
- RTC Reduction/Community Safety
- Technical Fire Safety
- ICT
- Performance & Data
- Fleet Services
- Purchasing
- Property Services
- Operational Assurance
- Home Safety – Bronze & Gold
- Safe and Well Visits – Gold
- HR
- OH&FIT
- Finance

Return to Work Place

Essex County Fire & Rescue Service

- Kelvedon Park
- BA Workshops
- Stores
- Service Delivery Centres
- North East Stations
- North West Stations
- South West Stations
- South East Stations

Governance

- Action Log
- Decision Log
- Reporting
- COVID Safe Risk Assessments
- Task Return to Work Impact Analysis



Essex County
Fire & Rescue Service

Return to Work Progress Report

People Place Process	Activity	Lead	July Recovery Progress Update
PLACE	COVID Safe Work Place Risk Assessment PLACE	Health & Safety and Property	<ul style="list-style-type: none"> The Health & Safety Team are working to complete the risk assessment with Station Managers, Site Managers and their Safety Reps. Two sites outstanding which are to be deemed COVID safe, this will be complete by 13th August. The sites which are not COVID safe are awaiting, hand sanitisers, signage, floor marking and mattress protectors. All items are in stores ready for dispatch to each site following a order by the Station Manager. Site specific risk assessments have been saved onto Recovery Programme Teams Site. Publication of the COVID Safe site specific risk assessments will be added onto Intranet for colleagues to view. As per government guidelines, work is underway to produce a Risk Assessment Summary which will be published externally for all visitors. This summary will be displayed outside each site. COVID Safe Work Place Risk Assessment will be undertaken thereafter on a quarterly basis.
PLACE	Property Tasks	Property	<ul style="list-style-type: none"> COVID cleaning contractor agreed at Whole Time Stations and will commence from 10th August. This new regime will increase the cleaning to include Saturday, Sunday and in-between shift. Discussions underway to finalise cleaning scheduled at On-Call Stations. Heating and Ventilation work complete at Kelvedon Park Deep clean at Kelvedon Park complete Part 2: Kelvedon Park COVID Workplace Safe Risk Assessment scheduled for 7th August 2020
PEOPLE	Return to Work Assessment Toolkit	HR and Occupation Health	<ul style="list-style-type: none"> Return to Work Toolkit approved by rep bodies Phase one –Returning to workplace toolkit issued to all line managers for completion by 1st August 2020. Phase one has focused on individuals that are shielding or employees who are struggling with current working arrangements due to domestic or health and wellbeing reasons. Regular recovery meeting will be arranged with Rep Bodies. Return to Workplace meetings scheduled in throughout August with Service Area Lead/Department Head to discuss returning to the workplace (KP/SDP's) in order to understand desk capacity, staff numbers and working patterns. Individual discussions with specialised departments have been arranged onsite for W/C 17th August.
PEOPLE	Comms	Comms Team	<p><u>July Comms</u></p> <ul style="list-style-type: none"> Changes to rostering guidance comms issued to operational colleagues ECFRS Daily News: Managing COVID 19 in our workplaces, latest guidance and flow chart. Coronavirus guidance for managers: reporting team members affected by foreign travel quarantine. Kelvedon Park HQ deep clean Return to Work Place Tool Kit. Managers guidance on colleagues currently in Spain or with pre booked trips.



Essex County
Fire & Rescue Service

COVID Safe Site Risk Assessments

Station	Station No	Type	Advisor	Area	Station Manager	Group Manager	Risk Assessment Scheduled	Initial Assessment Completed	COVID SAFE-after all assessment tasks completed
Beaumont & LDP	52	Wholetime	NF	South West	Craig McLellan	Tony Clark	15/06/2020	15/06/2020	All actions complete
Billerica	68	Retained	NF	South West	Craig McLellan	Tony Clark		29/07/2020	All actions complete
Braintree	78	Retained	NF	North West	Gavin Tripp	Terry Povey		23/06/2020	All actions complete
Brentwood	51	Wholetime/ Retained	NF	South West	Evan Jellis	Tony Clark	23/06/2020	23/06/2020	All actions complete
Brightingsea	20	Retained	NW	North East	Peter Neal	Simon Dedman		26/06/2020	All actions complete
Bunham	43	Retained	NW	North East	Karen Nicol	Simon Dedman		26/06/2020	All actions complete
Canvey	54	Retained	NW	South East	Al Green	Dave Barnard		25/06/2020	All actions complete
Chelmsford	34	Wholetime	NW	South East	Adrian Richardson	Dave Barnard	16/06/2020	07/06/2020	All actions complete
Clacton	12	Wholetime	NW	North East	Stuart Hare	Simon Dedman	29/06/2020	29/06/2020	All actions complete
Coggeshall	24	Retained	NF	North West	Gavin Tripp	Terry Povey		27/06/2020	All actions complete
Colchester	10	Wholetime	NW	North East	Danny Partridge	Simon Dedman	22/06/2020	22/06/2020	All actions complete
Coringham	66	Retained	NF	South West	Marc Digory	Tony Clark		23/06/2020	All actions complete
Dovercourt	11	Daycrew/ Retained	NW	North East	Quentin Sage	Simon Dedman	16/06/2020	16/06/2020	All actions complete
Dunmow	87	Retained	NF	North West	Tim Rickard	Terry Povey		25/06/2020	All actions complete
Epping	89	Retained	NF	South West	Steve Wintrip	Tony Clark		18/06/2020	All actions complete
Fleet Services					Ray Thomas			03/07/2020	All actions complete
Frinton	18	Retained	NW	North East	Stuart Hare	Simon Dedman		07/07/2020	All actions complete
Grays	50	Wholetime	NF	South West	Russ Freeman	Tony Clark	01/07/2020	01/07/2020	All actions complete
Great Baddow	33	DayCrew	NW	South East	Dan Westell	Dave Barnard		23/06/2020	All actions complete
Hatfield	81	Retained	NF	North West	Gavin Tripp	Terry Povey		27/06/2020	All actions complete
Harlow	70	Wholetime	NF	North West	Richie Green	Terry Povey	30/06/2020	30/06/2020	All actions complete
Hawkwell	47	Retained	NW	South East	David Walpole	Dave Barnard	25/06/2020	25/06/2020	All actions complete
Ingatons	67	Retained	NF	South West	Evan Jellis	Tony Clark	23/06/2020	14/07/2020	All actions complete
Leaden Roding	88	Retained	NF	North West	Tim Rickard	Terry Povey		30/06/2020	All actions complete
Leigh	31	Wholetime	NW	South East	David Walpole	Dave Barnard	17/06/2020	17/06/2020	All actions complete
Loughton	72	Wholetime	NF	South West	Steve Wintrip	Tony Clark		03/07/2020	All actions complete
Maldon	46	Retained	NW	North East	Karen Nicol	Simon Dedman	19/06/2020	19/06/2020	All actions complete
Manningtree	17	Retained	NW	North East	Peter Neal	Simon Dedman	18/06/2020	18/06/2020	All actions complete
Newport	84	Retained	NF	North West	Tim Rickard	Terry Povey		30/06/2020	All actions complete
Old Harlow	82	Retained	NF	North West	Richie Green	Terry Povey	30/06/2020	30/06/2020	All actions complete
Ongar	71	Retained	NF	South West	Evan Jellis	Tony Clark	23/06/2020	25/06/2020	All actions complete
Orsett	55	Wholetime	NF	South West	Marc Digory	Tony Clark		17/06/2020	All actions complete
Rayleigh Weir	35	Wholetime	NW	South East	Al Green	Dave Barnard	24/06/2020	24/06/2020	All actions complete
Reichard	49	Retained	NW	South East	David Walpole	Dave Barnard	25/06/2020	25/06/2020	All actions complete
Saffron Walden	85	Retained	NF	North West	Richie Maddams	Terry Povey		30/06/2020	All actions complete
Shoeburys	42	Retained	NW	South East	Kerry Taylor	Dave Barnard		18/06/2020	All actions complete
Sible Hedingham	80	Retained	NF	North West	Richie Maddams	Terry Povey		27/06/2020	All actions complete
South Woodham	32	DayCrew	NW	South East	Dan Westell	Dave Barnard		24/06/2020	All actions complete
Southend & SDP	30	Wholetime	NW	South East	Kerry Taylor	Dave Barnard	17/06/2020	17/06/2020	All actions complete
Stansted	83	Retained	NF	North West	Tim Rickard	Terry Povey	22/06/2020	23/06/2020	All actions complete
STC Chelmsford					Steve Hart			23/06/2020	All actions complete
STC Orsett					Steve Hart		03/07/2020	03/07/2020	All actions complete
STC Wetherfield					Steve Hart			23/06/2020	All actions complete
Thaxted	86	Retained	NF	North West	Richie Maddams	Terry Povey		30/06/2020	All actions complete
Tillingham	44	Retained	NW	North East	Karen Nicol	Simon Dedman		29/06/2020	All actions complete
Tiptree	23	Retained	NW	North East	Danny Partridge	Simon Dedman		25/06/2020	All actions complete
Tollesbury	45	Retained	NW	North East	Karen Nicol	Simon Dedman		03/07/2020	All actions complete
USAR	14	DayCrew	NW	North East	Scott Meekings	Simon Dedman	19/06/2020	19/06/2020	All actions complete
Walham Abbey	73	DayCrew	NF	South West	Steve Wintrip	Tony Clark		18/06/2020	All actions complete
West Area Command	19	Retained	NW	North East	Stuart Hare	Simon Dedman		07/07/2020	All actions complete
West Mersea	22	Retained	NW	North East	Peter Neal	Simon Dedman		01/07/2020	All actions complete
Wethersfield	79	Retained	NF	North West	Richie Maddams	Terry Povey		30/06/2020	All actions complete
Wickford	69	Retained	NF	South West	Craig McLellan	Tony Clark		25/06/2020	All actions complete
Witham & STC	25	Retained	NF	North West	Gavin Tripp	Terry Povey	15/06/2020	15/06/2020	All actions complete
Wivenhoe	21	Retained	NW	North East	Peter Neal	Simon Dedman		26/06/2020	All actions complete
Kelvedon Park - Canteen							To be completed with KP when works allow access	09/07/2020	All actions complete
Kelvedon Park - CPD							To be completed with KP when works allow access		
Kelvedon Park - Fitness Suite							To be completed with KP when works allow access		
Kelvedon Park - Occupational Health							To be completed with KP when works allow access		
Kelvedon Park							02/07/2020	ongoing	

Site COVID Safe
 Initial risk assessment complete



Essex County
Fire & Rescue Service

Recovery Task Progress July Update

Task	Lead	July Recovery Task Progress Update
Prevention & Protection	James Palmer	<p>Education:</p> <ul style="list-style-type: none"> • Significant team, task and individual work undertaken for this group, with a blended offer being prepared for the September term. Activity being undertaken in the 6 weeks holiday to support this. <p>Cadets / Firebreak / DofE:</p> <ul style="list-style-type: none"> • Recovery plan in line with NFCC activity - activity anticipated as being available on station from September. Recruitment options being looked at by the team. • DWP Flexible Support Grant Funding presentation given to strategic leaders within HR - positively met. Funding being explored and success anticipated, to offer courses to offer firebreak courses for 18-24 year olds. 13 courses need to be honoured by March 21. <p>Safeguarding</p> <ul style="list-style-type: none"> • referral processes have continued as normal. Passing on information to social care and other support agencies. The team have worked closely with HFS team to ensure those identified as reaching 'gold' threshold will receive visits. Risk assessments are in place to begin entering/cold calling properties with suspected risk. Community Builders are cold calling on premises suspecting of hoarding and are managing their own caseloads of referrals which may need visiting post-COVID. Telephone questionnaire developed to determine whether face-to-face visits are necessary, or advice/literature/signposting etc. has mitigated the risk appropriately. <p>RTC</p> <ul style="list-style-type: none"> • Lydia Bennie commenced as new Community Speed Watch Co-ordinator on 06/07/20 • Communications with Speed Watch Groups have been recommenced through the issuing of a new CSW Newsletter • SERP meeting held on 20/07/20 to consider the resumption of CSW activities (on a limited pilot basis) – aiming for early September. Lydia has is engaging with Groups to identify those willing to recommence • Teams meeting with Ian Temperton of Highways England to discuss Driving for Better Business programme and its application to ECFRS. It has been agreed for Ian to undertake a free (funded by HE) review of existing policy and guidance for driving at work • Took delivery of two brand new FireBikes from Cannon Motorcycles (a BMW R1250 GSA and a BMW S1000R Sport) on 09/07/20 • SSRAs for recommencement of FireBike courses approved on 20/07/20 • FireBike Advanced Machine Skills Courses to recommence on 16/08/20 (with a second – of 7 – Course on 23/08/20) • FireBike better Biking Courses to recommence on 30/08/20 • Customers with previous FireBike course bookings being contacted and being re-booked onto new dates. • SERP Governance Board held via Teams on 23/07/20 <p>Home Safety</p> <ul style="list-style-type: none"> • Liaised with OCRM and OCROs regarding securing support from Op Personnel within Prevention activity. Amended HSV SSRA to include Silver visits • Amended Stage Change Plan • Submitted documentation for approval Next steps: Amend HSV risk assessment to include Bronze visits and send to Station personnel. Amend stage plan so visits are sent to stations
Health & Safety	Danny Bruin	<ul style="list-style-type: none"> • OSHENS Replacement -There has been no change related to finding a replacement for the OSHENS system at this moment in time. The Health & Safety team is maintaining business as usual using the current OSHENS system. • Health and Safety Roadshows/Delivering training - Health and Safety roadshow activity is currently on hold
HR	Natalie Quickenden	<ul style="list-style-type: none"> • Civica e-recruit and applicant tracking system – UAT has been completed – paused for Operational Staff recruitment not as a result of Covid-19 but a technical issue. Civica recruitment module being considered for Support Staff recruitment. • HR Risks – dated changed to Sept-20 – People Strategy and Resourcing & Talent items in JCAD control measures to be added.

Task	Lead	July Recovery Task Progress Update
Property Services	Jon Doherty	<ul style="list-style-type: none"> From 25 May Site activities resumed business activities across the portfolio with Control Measures in place to allow the safe continuation of works for all but the most low priority non-essential maintenance items,
Operational Assurance	David Reid	<ul style="list-style-type: none"> Station Audits: Pre-Audit analysis, On-site analysis, Review, report and action plan -Not safe to resume station audits at this stage due to 2 metre distancing rules. However this is been closely monitored. Strategic Debriefing post incident debriefing is under review. Ops Assurance will conduct strategic incident debriefing using MS Teams
Occupational Health & Fitness	Vince Lungley	<ul style="list-style-type: none"> Health Surveillance -Asbestos medicals/Health surveillance – paper screening continues but unable to plan further until status of Service medical Adviser becomes clear in the autumn. Fitech assessments - Planning to commence on catch-up of fitness testing on stations as local risk assessments are being completed. A program of testing will be set out ensuring backlog is prioritised and the new fitness policy gains momentum once again
Technical Fire Safety	Mark Earwicker	<ul style="list-style-type: none"> Auditing - Desktop Audits being conducted in lieu of physical audits at premises. Where necessary on risk assessed basis visits will be conducted. Preparations being made to return to full audits with amendments to current risk assessment, awaiting final sign off. Staff Training - Training providers have adapted training to allow it to take place using virtual classroom via teams. Feedback received by our personnel has to date been very good.
Operational Policy and NOG	Mark Eaglestone	<ul style="list-style-type: none"> Ops team are looking at running an OADD day in September 2020. Should social distancing measures still be in place come September, Ops team will run session via Microsoft Teams. Risk reviews are still being completed under 'desk top' reviews. This practice will be reviewed again following government advice on the 28th June 2020. New SSRI Template – Risk reviews have been conducted via 'desk top' reviews and are being managed to an acceptable standard in conjunction with local Station Managers and Ops department. Policy reviews -BAU has returned and only delay is consultation with rep bodies due to increased workloads in relation to COVID. Welfare PD consultation - Work in progress and consultation with rep bodies arranged for 5th August 2020. MOU Salvation Army- MOU has now been signed and is awaiting sign off of Welfare Policy before implementation. Working with other FRS's consultation - delays still evident due to increased work loads of all parties. MOU with Ambulance service – On hold until BAU returns.
Technical Services	Steve Foster	<ul style="list-style-type: none"> Face Fit Half Mask Retest- Arco: Face fit retest on hold, ideally in line with RPE guidelines we need to ensure that everyone is face fit tested every 3 years, however their masks will still protect them providing they haven't had any facial surgery or have had extreme loss or gain in weight. Bristol PPE Project: Sizing is being carried out by completion of a form remotely by personnel and a set issued on the measurements given, accepting exchanges will be likely. Recruitment of Permanent WM Post: Recruitment of Watch Manager Post, no impact to business as currently have temp Watch Manager in post. TIC Repairs: Complete Fire Escape hood: Delay in toll out, low impact Casualty care bag : Delay in toll out, low impact RD1 equipment suggestions and new projects: Equipment suggestions and new projects on hold. The impact of this is low Method of Entry equipment: New addition to the fire appliances; therefore, the delay in roll out is of low impact.

Task	Lead	July Recovery Task Progress Update
ICT	Sarah Taylor	<ul style="list-style-type: none"> • Daily checks cannot recommence until all sites are open again, particularly KP as this is the location of the server rooms and most meeting rooms. However onsite issue resolution is still done as required, but with less ability to immediately respond due to extra preparatory measures before attending site. • Other "in progress" tasks are taking place in ways that are not as effective as before but nonetheless are happening. Specifically the ICT Remediation Programme has a mixed of progressing and paused projects. • Tasks marked as completed have resumed to be at least as effective as before.
Performance & Data	Tracy King	<ul style="list-style-type: none"> • Work has recommenced to fill the System and Data Officer (Performance), interviews were held on Friday 24 July. Recruitment to the Policy Officer role will be paused and reviewed at a later date following a return to the work place. • HMICFRS activity is now back underway. The Spring and Summer data return requests were received in Service on 22/07/20 and have been circulated to all internal stakeholders for provision of data. Deadline for submission of both data returns is 2 September. • Protection Reinspection will proceed later this year and HMICFRS have requested permission from the Home Secretary to carry out a Response to COVID Inspection of all 45 F&RS. Should permission be granted these inspections will be conducted by the end of the calendar year.
Fleet	Peter Warner	<ul style="list-style-type: none"> • Commissioning of new vehicles – in progress. • Trauma bag campaign -Still on hold awaiting resources from Fleet, Central stores & Training. • Department annual training activities (including apprentice training) • Forklift training completed in July, FTA course and Electrical/Hybrid vehicle training planned for August. Internal Audits -Some audits now completed, August will be used to further catch up. Target of 30/9/2020 to be fully caught up • Performance & Development reviews -Some have taken place, the Workshop supervisors and Manager still have a back log due to priorities elsewhere. • Community Wheels MOT - Complete • Volunteer Ladder inspections -Still on hold, this cannot be achieved until KP is available and the volunteers can be safely co-ordinated. • Commercial vehicle Major Servicing – In progress • Recruitment of Reception Engineer & Recruitment of Stores Supervisor – both candidates selected and now awaiting referenced. • Commissioning of new vehicles -Work has started again on some vehicles, some vehicles have been put on the run, completion of water section van estimated Mid July 20. BA van held up by supplier, this should be completed by End of August 20
Finance	Neil Cross	<ul style="list-style-type: none"> • Progress continues on the MTFP, with some additional targets been set for the start of August. • The external audit is in progress (start delayed due to GT having NHS audits overrun). Completion is scheduled for early August. GT then plan to do some further work on their Value for Money Opinion (VFM) during August. We are currently aiming for Accounts sign of following completion of the VFM work. • The Job role recruitment has been completed, with 2 team members agreeing roles. The Financial Accounting & Compliance Manager started 1st July which the Business Analyst role starting in late August. On boarding for both roles is expected to be slower than usual given the distance training. The team are also facing some further challenges with retirements and we will shortly be announcing some changes where members of the existing Finance Processing Team will be promoted into development roles..

Task	Lead	July Recovery Task Progress Update
Response	Terry Povey & James Taylor	
	<ul style="list-style-type: none"> • Risk critical training – BAVD etc. • Re-validations – ICV etc. • Role specific training • Task book maintenance • CSAP • Development of Phase 2 FF • On call training attendance/ drill nights • Driving courses / ERD 	The move towards centralised training being delivered is continuing, station based personnel are progressing with localised training whilst undertaking the appropriate control measures. The remaining comments are as of Junes update.
	<ul style="list-style-type: none"> • Recruitment for internal / external roles • Occ health appointments and Fitech • Enabling personnel on modified to return to duty 	OH appointments are still being delivered remotely, appointments are being circulated for fitechs to be delivered at STC. Green book roles within the Operational and Community Risk teams (OCRT) are being recruited for.
	<ul style="list-style-type: none"> • Undertaking site / venue visits • Exercising against risk • Locating / supporting vulnerable in the community 	Very few site visits are occurring, SSRI and TFP are receiving desk top reviews. Managers are currently exploring how we can exercise against risk. Crews are spending limited time in the community so it is currently difficult to locate/support the vulnerable.
	<ul style="list-style-type: none"> • Delivery of prevention activity • Delivery of HSV • Delivery of FSO40 / 72d • Attendance at statutory meetings 	After incident responses. Initial discussions are taking place to enable station personnel to recommence prevention activity to include HSV. Some CSP meetings are being delivered and attended remotely and officers are taking part in the PFCC remote district meetings.
	<ul style="list-style-type: none"> • Completion of station visits • Delivery of project 	BAU is stating to return, however there is still an emphasis on Recovery activities which is time consuming. Station engagement is still limited due to restrictions however remote solutions are being adopted e.g TEAMS / Whats App
	<ul style="list-style-type: none"> • Delivery of station works (planned) • Station maintenance (unplanned) 	Property management activities are slowly being switched back on, this will be further supported when the SSRA are completed.

Task	Lead	July Recovery Task Progress Update
Response	Neil Fenwick	<p>Switched off pre arranged out duties –March Restarted July Stopped PP activity by response in M arch – rre started 1st August Risk information – March ttable top updates – restarted 1st July COVID Sites deemed safe 1st August Rostering – June 26th – switched off 6th August –reviewed on 1st March DDOR – August Operational Training switched off March – switched on June Business Impact Assessment – priorities March April – Developed Operation Response plane for COVID – Highlighted abscentism 20%, 35%, 50% and 75% Operational Training – Full on station training in May April – Operational Remote Training September – Rostering Training Re introdtion of watch visits by Operational & Community Risk Managers - August</p>

Task	Lead	July Recovery Task Progress Update
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<p>Training Paul</p>	<p>Paul Chipperfield & David Fergusson</p> <p>BA Update</p>	<table border="1"> <thead> <tr> <th>Course Type</th> <th>Number of Courses Delivered during July</th> <th>Number of personnel trained</th> <th>Additional notes</th> </tr> </thead> <tbody> <tr> <td>BA Development and Assessment session - W/T - 1 day</td> <td>1</td> <td>4</td> <td></td> </tr> <tr> <td>BA Development and Assessment session - On Call - 1 day</td> <td>3</td> <td>12</td> <td></td> </tr> <tr> <td>On Call BA Initial course - 11 days</td> <td>1</td> <td>6</td> <td></td> </tr> <tr> <td>W/T recruit BA Initial course - 10 days</td> <td>1</td> <td>6</td> <td>1 On Call FF joined this course</td> </tr> <tr> <td>W/T recruit BA Live Fire Initial course - 5 days</td> <td>1</td> <td>6</td> <td>1 On Call FF joined this course</td> </tr> <tr> <td>W/T Offensive PPV course</td> <td>1</td> <td>8</td> <td>3 On Call FF's joined this course</td> </tr> <tr> <td>W/T recruit GTS Initial course - 2 days</td> <td>1</td> <td>6</td> <td>1 existing Officer joined this course</td> </tr> <tr> <td>On Call Guideline Initial course - 3 days</td> <td>1</td> <td>5</td> <td></td> </tr> <tr> <td>Additional bespoke Development sessions - 1 day</td> <td>1</td> <td>1</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td>54</td> <td></td> </tr> </tbody> </table> <p>We have now returned to the same levels of BA Training that we were at before the COVID shut down</p>	Course Type	Number of Courses Delivered during July	Number of personnel trained	Additional notes	BA Development and Assessment session - W/T - 1 day	1	4		BA Development and Assessment session - On Call - 1 day	3	12		On Call BA Initial course - 11 days	1	6		W/T recruit BA Initial course - 10 days	1	6	1 On Call FF joined this course	W/T recruit BA Live Fire Initial course - 5 days	1	6	1 On Call FF joined this course	W/T Offensive PPV course	1	8	3 On Call FF's joined this course	W/T recruit GTS Initial course - 2 days	1	6	1 existing Officer joined this course	On Call Guideline Initial course - 3 days	1	5		Additional bespoke Development sessions - 1 day	1	1		Total		54	
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	<p>Paul Chipperfield & David Fergusson</p>	<p>Incident Command</p> <ul style="list-style-type: none"> • 22 IC L1 verifications delivered • 3 Initial IC courses delivered 																																												
	<p>Paul Chipperfield & David Fergusson</p>	<p>Service Training Centre</p> <ul style="list-style-type: none"> • 5 of cohort 3 have now reached wk 10 out of 15 WT training at STC 																																												
	<p>Paul Chipperfield & David Fergusson</p> <p>CSAP</p>	<ul style="list-style-type: none"> • 250 CSAP Phase 2 completed since February • 24 CSAPs planned for July predicted approx. 130-150 individuals. 																																												
	<p>Driving/Water</p>	<ul style="list-style-type: none"> • 2 LGV Assessments delivered • 10 ERD Refreshers delivered • 2 ERD Initial Courses delivered • 3 x USAR Refreshers delivered • 1 x LGV Re- train and re-test (3 day course) • 1 LGV with Road Train delivered • theories and Medicals being organised for LGV. • 1 x Lee Valley course delivered to USAR as Refresher to ensure their competence. 																																												
	<p>Paul Chipperfield & David Fergusson</p> <p>General Update</p>	<ul style="list-style-type: none"> • A development session was delivered to 15 apprentices on 20/7/20 • A significant amount of planning has been spent arranging training for rostered staff; this is due to commence Aug 20 and takes priority over our BAU delivery activity; numbers are as yet unknown • Casualty Care training is being risk assessed following an update to the course delivery; rep body sign off is being pursued' delivery is being rescheduled from Sep 20 • An exception report is being drafted to extend the Operational Training – Assurance of Competency project by 6 months, subject to approval 																																												

The Road to Recovery....



Milestones

March

* BCP invoked. However, Building Regs Consultations (paper plans), Other consultations e.g. licensing, planning etc., responding to alleged fire risks and also giving advice upon request in relation to fire safety.

Implemented new process to consult on Building Regulations using electronic plans

Virtual Level 3 Certificate in Fire Safety

Response Road Map 2020

Aug

* Directorate out of Business Continuity 12th June 2020

Virtual Level 4 Diploma in Fire Safety

June

Implementation of Desk Top Audit Process for premises in scope

Implemented a programme of inspections to gather information for MHCLG Building Risk Review Project

*Risk Based Inspection Programme

Re-Commencement of physical audits aligned to RBIP

Implementation of CFRMIS

*Ministry of Housing Communities and Local Government

Milestones

March

* BCP invoked. However, Building Regs Consultations (paper plans), Other consultations e.g. licensing, planning etc., responding to alleged fire risks and also giving advice upon request in relation to fire safety.

Implemented new process to consult on Building Regulations using electronic plans

Virtual Level 3 Certificate in Fire Safety

Protection Road Map 2020

Aug

* Directorate out of Business Continuity 12th June 2020

Virtual Level 4 Diploma in Fire Safety

June

Implementation of Desk Top Audit Process for premises in scope

Implemented a programme of inspections to gather information for MHCLG Building Risk Review Project

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Implementation of CFRMIS

*Ministry of Housing Communities and Local Government

Prevention Milestones

Aug

RTC National Citizenship Service attended

Bronze & Silver Home Safety visits

Full Home Safety Service available

Museum

Fire Car & Fire Bike

Delivered by Firefighters and volunteers

Volunteers start attending the museum

Sep

*** Directorate out of Business Continuity**

Prevention Road Map 2020

Oct

Water Safety Events

Cadets

Community Speed Watch

Education Starts

Safe Well & Secure Events

Some community speed watch groups will resume

In communities

Blended offer to schools, including face to face

Start of Cadets meeting in person again, socially distanced

DofE

Museum

Nov

Fire Breaks

Museum offers small Halloween event in half term

Delivery of socially distanced Fire Breaks on station grounds

Above start dates will be confirmed following Risk Assessment, Rep Body Approval and Government Guidelines.

Operational Training Milestones

March

BCP invoked to cease operational training
*with exception of WT initial training and OC BA initial

BA, IC & ERD
verification
validations
extended by six
months

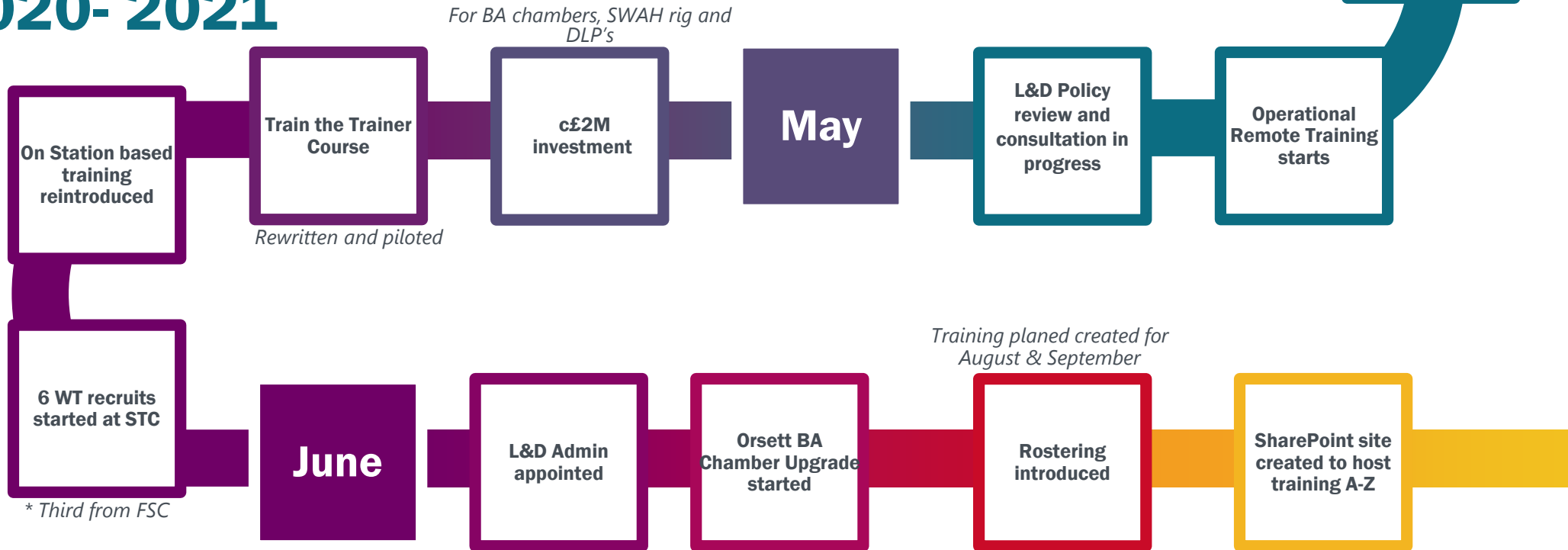
Maximum tolerable period of
disruption = 3 months

Business Impact
assessment
Complete

April

FSC Closed

Operational Training Road Map 2020- 2021



Operational Training Milestones

July 2020

BA training back to pre-COVID levels

New Apprentice Manager appointed

Lea Valley white water centre reopened

Training Risk Assessments completed

CSAP Phase 2 recommenced

For delivery of training

August

Operational Training Road Map 2020-2021

Orsett BA Chamber Upgrade complete

L1 IC's all complete

Casualty Care courses to recommence

12 WT recruits start at STC

** Third from FSC*

September

Ops Training Exception Report approved

Six month extension

Strategic planning for hot fire facility

December

L2 & L3 IC's all complete; reversion to 18 month validations

Next WT squad of 18 to start training

January 2021

BA refurbishment works to commence

March

All BA D&A's complete; reversion to 18 months validations

Above start dates will be confirmed following Risk Assessment, Rep Body Approval and Government Guidelines

*** June 2021 Operational Training Workstreams all complete**