

PFCC Decision Report

Report reference number: 079/20

Classification: Not protectively marked

Title of report: Public views survey tender extension

Area of county / stakeholders affected: Countywide

Report by: Greg Myddelton

Date of report: 22 June 2020

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1. Purpose of the report

- 1.1. To approve the procurement approach of a single tender action to extend the contract for the existing public views survey (value £11,750) for three months to align contract terms with Norfolk and Suffolk and provide time to complete a full open tender. The extended contract will term will be 3rd August 2020 – 30th October 2020.

2. Recommendations

- 2.1. Approve the extension of the existing contract with SMSR to 30th October 2020, and the allocation of up to £11,750 to Social and Market Research Ltd (SMSR).

3. Benefits of the proposal

- 3.1. This data on *public views and experiences of policing and criminal justice in Essex* provides valuable insight that can be utilised by Essex Police and the PFCC in reviewing and designing community engagement initiatives and service provision. For instance, the data gives the PFCC an indication of how victim services are used and can help to identify where there are gaps in provision, areas of good practice or unmet need.
- 3.2. By extending the contract there will be no break in data collection or provision between the end of this contract and the commencement of a new 3-year contract in October 2020, providing a continual stream of data that will enable the production of longitudinal trend information.

4. Background and proposal

- 4.1. The contract with SMSR (contract reference: 2017/002) commenced in 2017 for a period of three years. The contract was extended in April 2020 until August 2020 as the arrangements to re-procure the survey were not yet in place, necessitating an extension of the existing arrangement.
- 4.2. Due to COVID-19 the necessary procurement arrangements were unable to be completed during this time, therefore a further extension is required which will need to be completed through a single tender action. The extension will be from 3rd August 2020 to 30th October 2020, during which time a procurement exercise for a new long-term contract will be undertaken with the support of the 7-force strategic collaboration procurement team.
- 4.3. The further extension has also provided the opportunity to align timescales with Norfolk and Suffolk utilising the 7-force collaboration

5. Alternative options considered and rejected

- 5.1. If the contract is not extended there will be a break in survey results which would mean a loss in the ability to track changes over time.
- 5.2. A decision to cease this survey would reduce the ability of the force and the PFCC to identify and respond to the perceptions of residents regarding the activities of the Police and services commissioned by the PFCC.

6. Police and Crime Plan

- 6.1. This project gives the PFCC insight into the views of Essex residents about local policing and criminal justice activity which can help review existing activity and inform future systems and processes.

7. Police operational implications

- 7.1. Essex Police contributes to the costs of this contract on a 50:50 basis and uses the information to review the effectiveness and impact of its community engagement activity.

8. Financial implications

- 8.1. The PFCC will provide a one-off grant up to the value of £11,750 from the 2020-21 Community Safety Fund to SMSR. This allocation is matched by Essex Police.

9. Legal implications

- 9.1. The contract extension will continue in accordance with the agreed Terms and Conditions of the original contract.

10. Staffing implications

- 10.1. There are no staffing implications.

11. Equality and Diversity implications

11.1. The contract seeks to gain the views of Essex residents. As such we monitor key demographic and geographic information of respondents to ensure the views of a representative group are used to inform future planning.

12. Risks

12.1. No risks have been identified. The service is performing well and the extension through a single action tender is in line with Public Contract Regulations

13. Governance Boards

13.1. The outcomes of this work are reviewed at the Essex Police Public Confidence and Victim Satisfaction Board and are also reported to the PFCC’s Performance and Resources Board.

Report Approval

The report will be signed off by the PFCC Chief Executive and Treasurer prior to review and sign off by the PFCC / DPFCC.

Chief Executive / M.O.

Sign:

Print: P. Brent-Isherwood

Date: 24 June 2020

Chief Finance Officer / Treasurer

Sign:

Print: Elizabeth Helm

Date: 24 June 2020

Publication

Is the report for publication?

YES

NO

If ‘NO’, please give reasons for non-publication *(Where relevant, cite the security classification of the document(s). State ‘None’ if applicable)*

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.....N/A.....

If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

Redaction

If the report is for publication, is redaction required:

1. Of Decision Sheet?	YES	<input type="checkbox"/>	2. Of Appendix?	YES	<input type="checkbox"/>
	NO	<input checked="" type="checkbox"/>		NO	<input type="checkbox"/>

If 'YES', please provide details of required redaction:

.....N/A.....

Date redaction carried out:

Treasurer / Chief Executive Sign Off – for Redactions only

If redaction is required, the Treasurer or Chief Executive is to sign off that redaction has been completed.

Sign:

Print:

Chief Executive/Treasurer

Date signed:

Decision and Final Sign Off

I agree the recommendations to this report:

Sign: 

Print: Roger Hirst

PFCC

Date signed: 24 June 2020

I do not agree the recommendations to this report because:

.....

Sign:

Print:

PFCC/Deputy PFCC

Date signed: