

**ESSEX POLICE, FIRE AND CRIME COMMISSIONER
FIRE & RESCUE AUTHORITY**
Essex County Fire & Rescue Service



Meeting	SLT	Agenda Item	6h
	Performance & Resources Board		11a
	Strategic Board		
Meeting Date	21 April 2020	Report Number	
	30 April 2020		
Report Author:	Lucy Clayton, Performance, Assurance and Business Planning Manager		
Presented By:	Rick Hylton, Deputy Chief Fire Officer		
Subject:	Draft Annual Plan 2020-21		
Type of Report:	Discussion		

RECOMMENDATIONS

If is recommended that members of SLT and Performance and Resources review and discuss the contents of the attached report and provide feedback to

BACKGROUND

The Annual Plan has been produced to provide transparency relating to the planned activity to deliver against the Fire and Rescue Plan priorities. It also provided Directorates the opportunity for resources to be focused and aligned on the activity required for the year and for scrutiny and challenge that the activities undertaken by Essex County Fire Rescue Service will deliver against the priorities of the Fire and Recuse Plan.

The Plan identified high level activities and the members of SLT who would be responsible for providing assurance of the progress of these.

Progress against this Plan will be captured in quarterly highlight reports for each activity, collated together into a summary update report and presented to the Continuous Improvement Board.

A draft Annual Plan for 2020- is provided in Appendix 1 to this report.

OPTIONS AND ANALYSIS

- 1) Agree the content of the Annual Plan 2020-21
- 2) Provide additions or removal of activity from the Annual Plan 2020-21

BENEFITS AND RISK IMPLICATIONS

The Annual Plan provides transparency relating to the planned activity to deliver against the Fire and Rescue Plan priorities

The Annual Plan provides Directorates the opportunity for resources to be focused and aligned on the activity required for the year

The Annual Plan and quarterly updates provide the opportunity for the Police Fire and Crime Fire and Rescue Authority assurance that the required activity is underway and being delivered and also provides the opportunity for scrutiny and challenge.

The benefit and Risk Implications of the annual plan is managed within the individual workstreams

FINANCIAL IMPLICATIONS

Directors are responsible for formulating annual budgets to ensure delivery of the activity defined in the Annual Plan.

EQUALITY AND DIVERSITY IMPLICATIONS

None in relation to the content of this report

WORKFORCE ENGAGEMENT

None in relation to the content of this report

LEGAL IMPLICATIONS

None in relation to the content of this report

HEALTH AND SAFETY IMPLICATIONS

None in relation to the content of this report