

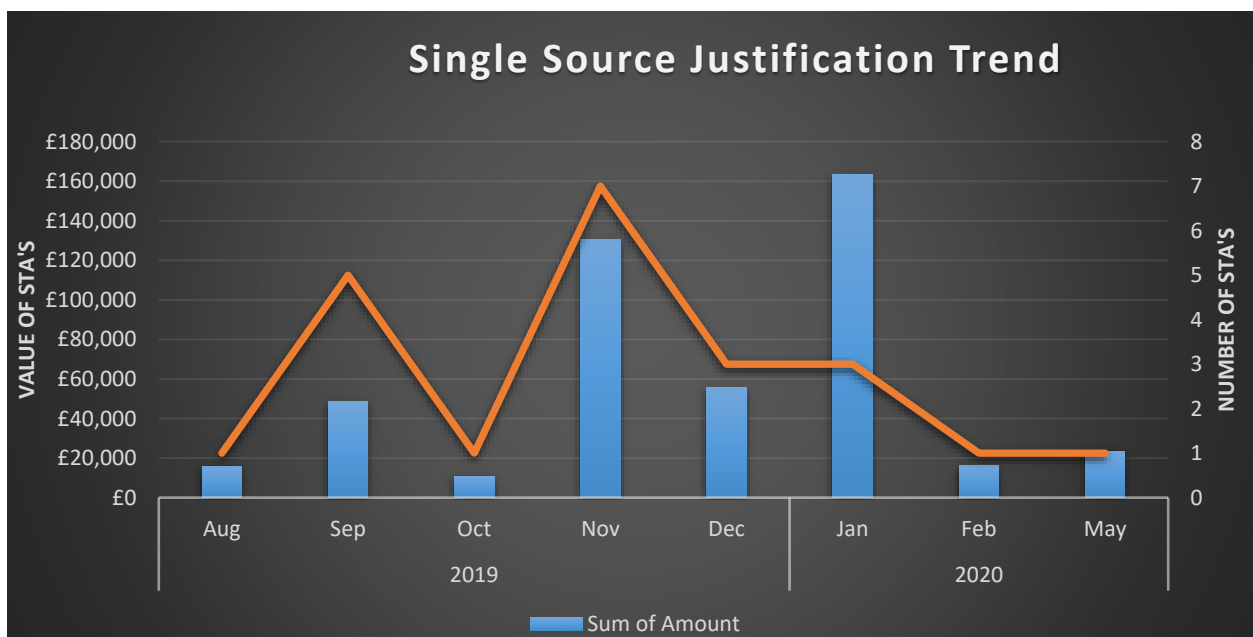


<b>Meeting</b>	<b>SLT</b>	Agenda Item	6f
	<b>Performance &amp; Resources</b>		10
<b>Meeting Date</b>	<b>9 June 2020</b>		
	<b>29 June 2020</b>		
<b>Report Author:</b>	Neil Cross		
<b>Presented By</b>	Neil Cross – Chief Finance Officer/Section 151		
<b>Subject</b>	<b>Single Source Justifications (SSJ's)</b>		
<b>Type of Report:</b>	Information		

**BACKGROUND**

The purpose of this report is to advise the Board of any SSJ's in the period.

**OPTIONS AND ANALYSIS**



There has been 1 SSJ, which specifically relates to the revaluation of our property portfolio at the year end, as required as part of the end of year accounting process. This was with Lambert, Smith and Hampton.

Please note that in January 20, an SSJ for £140k was processed that related to the heating system works required at our Kelvedon Park Headquarters. This was through our Planned Preventative Maintenance Contractor, Balm & Davies.

Following further investigation, additional works are required of £87k, which increase the value to £227k.

It is of note that the property services team subsequently did manage to obtain 3 quotations for the works, therefore it has not ended up being a SSJ. The procurement rules would have required a tender, however this was not feasible in terms of the timescale. A separate decision sheet was submitted to the PFCC in regards to this.

The original SSJ remains in the reporting above.

It is of note that any SSJ requires completion of a standard document which details reasoning behind this. This is reviewed and signed off in line with our purchasing limits.

## **BENEFITS AND RISK IMPLICATIONS**

The Authority is required to ensure compliance with Public Contract Regulations (2015) As part of risk mitigation the award of SSJ's is subject to independent Scrutiny by the Audit Committee

## **FINANCIAL IMPLICATIONS**

There is a risk that awarding an SSJ, does not result in the best value for money.

## **EQUALITY AND DIVERSITY IMPLICATIONS**

None

## **WORKFORCE ENGAGEMENT**

None

## **LEGAL IMPLICATIONS**

Potential risk of non-compliance and open to challenge from other suppliers.

## **HEALTH AND SAFETY IMPLICATIONS**

Not Applicable