

## PFCC Decision Report

**Please ensure all sections below are completed**

<b>Report reference number:</b> 025/20
<b>Classification:</b> Not protectively marked
<b>Title of report:</b> Public views survey extension
<b>Area of county / stakeholders affected:</b> Countywide
<b>Report by:</b> Greg Myddelton
<b>Date of report:</b> 17 February 2020
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### 1. Purpose of the report

- 1.1. To approve the 4-month extension of the existing public views survey contract until August 2020 and allocate a one-off grant of up to £14,250 from the PFCC's 2020-21 Community Safety Fund to SMSR.

### 2. Recommendations

- 2.1. Approve the decision to extend the existing contract with SMSR to 2<sup>nd</sup> August 2020, and the allocation of up to £14,250 to Social and Market Research Ltd (SMSR).

### 3. Benefits of the proposal

- 3.1. This data on *public views and experiences of policing and criminal justice in Essex* provides valuable insight that can be utilised by Essex Police and the PFCC in reviewing and designing community engagement initiatives and service provision. For instance, the data gives the PFCC an indication of how victim services are used, and can help to identify where there are gaps in provision, areas of good practice, or unmet need.
- 3.2. By extending the contract there will be no break in data collection or provision between the end of this contract and the commencement of a new 3-year contract in August 2020 – providing a continual stream of data that will enable the production of longitudinal trend information.

#### **4. Background and proposal**

- 4.1. The contract with SMSR commenced in 2017 (contract reference: 2017/002) for a period of 3 years. The contract is due to expire in April 2020, but the arrangements to re-procure the survey are not yet in place, necessitating an extension of the existing arrangement.
- 4.2. The extension will be from 4<sup>th</sup> April to 2<sup>nd</sup> August 2020, during which time a procurement exercise for a new long-term contract will be undertaken with the support of the 7-force strategic collaboration procurement team.

#### **5. Alternative options considered and rejected**

- 5.1. If the contract were not extended there would be a break in survey results which would mean a loss in the ability to track changes over time. A decision to cease this survey would reduce the ability of the force and PFCC to identify and respond to perception information from residents on the activities of the Police and services commissioned by the PFCC.

#### **6. Police and Crime Plan**

- 6.1. This project gives the PFCC insight into the views of Essex residents about local policing and criminal justice activity which can help to review existing activity and inform future systems and processes.

#### **7. Police operational implications**

- 7.1. Essex Police contributes to this contract on a 50:50 basis and uses the information to review the effectiveness and impact of its community engagement activity.

#### **8. Financial implications**

- 8.1. The PFCC will provide a one-off grant up to the value of £14,250 from the 2020-21 Community Safety Fund to SMSR. This allocation is matched by Essex Police.

#### **9. Legal implications**

- 9.1. This extension is made under regulation 72 (1) of the Public Contract Regulations. The contract extension will continue in accordance with the agreed terms and conditions of the original contract.

#### **10. Staffing implications**

- 10.1. No staffing implications.

#### **11. Equality and Diversity implications**

- 11.1. The contract seeks to gain the views of Essex residents. The PFCC monitors key demographic and geographic information of respondents to ensure the views of a representative group are used to inform future planning.

**12. Risks**

12.1. The Public Contract Regulations set out a test under regulation 72 (1) that contracts and framework agreements may be modified without a new procurement procedure where the modifications, irrespective of their value, are not substantial. Procurement colleagues advise us that whilst their assessment is that this decision meets that test, there is a risk that an interested provider could launch a procurement challenge to that assessment. We intend to mitigate that risk by keeping the extension as short as possible and ensuring the simultaneous procurement process is open and transparent.

**13. Governance Boards**

13.1. This work is reviewed at the Essex Police Public Confidence and Victim Satisfaction Board.

**Report Approval**

The report will be signed off by the OPFCC Chief Executive and Treasurer prior to review and sign off by the PFCC / DPFCC.

Chief Executive / M.O.

Sign:



Print: P. Brent-Isherwood

Date: 26 March 2020

Chief Finance Officer / Treasurer

Sign: N/A – Below the threshold for CFO

Print: approval

Date: .....

**Publication**

Is the report for publication?

YES

NO

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'None' if applicable)

.....  
.....N/A.....

If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

**Redaction**

If the report is for publication, is redaction required:

1. Of Decision Sheet?	YES	<input type="checkbox"/>	2. Of Appendix?	YES	<input type="checkbox"/>
	NO	<input checked="" type="checkbox"/>		NO	<input type="checkbox"/>

If 'YES', please provide details of required redaction:

.....  
..... N/A .....

Date redaction carried out: .....

**Treasurer / Chief Executive Sign Off – for Redactions only**

If redaction is required, the Treasurer or Chief Executive is to sign off that redaction has been completed.

**Sign:** .....

**Print:** .....

**Chief Executive/Treasurer**

**Date signed:** .....

**Decision and Final Sign Off**

I agree the recommendations to this report:

**Sign:** 

**Print:** Roger Hirst

**PFCC**

**Date signed: 27 March 2020**

I do not agree the recommendations to this report because:

.....

**Sign:** .....

**Print:** .....