



PFCC
POLICE, FIRE AND CRIME
COMMISSIONER FOR ESSEX

**Essex Police, Fire and Crime Commissioner Fire and Rescue
Authority**

Decision Report

Please ensure all sections below are completed

Report reference number: PFCC/132/19
Government security classification: OFFICIAL
Title of report: Fleet Workshop Outline Business Case Funding
Area of county / stakeholders affected: Countywide
Report by : Glenn McGuinness (Section 151 Officer)
Date of report: 11 th September 2019
Enquiries to: Glenn McGuinness (Section 151 Officer)

1. Purpose of the report

This decision report seeks approval to appoint an independent consultant and for the allocation of funding to allow the progression of the fleet workshop business case to outline business case (OBC), allowing this key collaborative work stream between Essex Police (EP) and Essex County Fire & Rescue Service (ECFRS) to progress. The work will be joint funded on a 50/50 split between EP (Essex Police Budget – not collaborated Essex/ Kent Police Budget) and ECFRS.

2. Recommendations

To agree to fund 50% of the projected consultants' fee of £150,000 to progress the outline business case. There will be a contribution of up to £75,000 from ECFRS. The funding allocation will be met from the Innovation and Transformation Reserve.

3. Benefits of the proposal

This proposal allows the fleet business case to proceed to OBC stage which allows an informed decision to be made on the preferred option which would be taken forwards to Full Business Case (FBC).

Individual benefits associated with each of the options were fully explored and detailed as part of the Option Appraisal detailed within the background paper *Option Appraisal - Fleet Business Case v6*.

4. Background and proposal

Essex County Fire and Rescue Service (ECFRS) fleet and equipment operations are based at Lexden, a site which needs major investment. Essex Police (EP) fleet operations are based at Boreham (main site) and Laindon, with a further site for disposal subject to approval (Harlow).

ECFRS and EP have been reviewing the potential for fleet collaboration. The Policing and Crime Act 2017 formally introduced measures which place a statutory duty on emergency services to collaborate and also enabled Police and Crime Commissioners (PCCs) to take on responsibilities for fire and rescue services in their area. As a result, a Local Business Case (LBC) for Joint Governance of Police and Fire & Rescue in Essex was approved by the Home Office, such that the PCC is now the Police, Fire and Crime Commissioner (PFCC). Collaboration on fleet was one of the collaboration initiatives reviewed in the Local Business Case.

This process undertaken to date follows work completed previously to develop a Strategic Outline Case (SOC) for fleet premises collaboration. Changes since then to ECFRS governance, the construction market and wider estates decisions at both EP and ECFRS mean that this work needed to be revisited.

In October 2018 key estates and fleet stakeholders reviewed objectives and updated the business case site options, as part of a SOC refresh. An options appraisal has been undertaken which is now required to be developed into a more detailed Outline Business Case.

This is a collaboration of Essex and Kent Police fleet workshops with ECFRS. The decision to move to an OBC has been discussed with Chief Constable Pughsley of Kent Police who supports this work. Any decision to progress the findings of the OBC will be subject to agreement with the Kent Police CC and PCC.

5. Alternative options considered and rejected

A number of options for delivery of an OBC were considered, including the option to deliver in house, however, in order to progress the OBC in a time efficient manner and to allow an independent output from a specialist in this area, the recommendation is being proposed as the preferred method.

6. Strategic priorities

The investment supports facilitation with of Commissioner's Fire and Rescue Plan priority on collaboration with our partners with particular reference to "Collaborate with Essex Police to progress the Local Business Case, including sharing services, shared use of estates and joint fleet services".

This decision report also supports ^{the} National Fire and Rescue Priority to collaborate with emergency services and other local and national partners to increase the efficiency and effectiveness of the service they provide.

7. Operational implications

There are no operational implications associated with this decision report.

8. Financial implications

The overall projected consultants fee are estimated to be in the region of £150,000 subject to finalising the client brief and route to market. The cost of the OBC will be joint funded between Essex Police (not Essex / Kent Police collaborated budget) and Essex County Fire & Rescue Service.

Therefore a budget allocation within 2019/20 for ECFRS of up to £75,000 is required; these funds will be taken from the Innovation and Transformation Reserve.

9. Legal implications

There are no legal implications associated with this decision report.

10. Staffing implications

There are no staffing implications associated with this decision report. This decision report is for allocation of funding to progress a strategic business case; this decision has no direct impact on staff.

11. Equality and Diversity implications

Not Applicable

12. Risks

If the funding is not agreed the OBC will be unable to progress.

13. Governance Boards

Essex Emergency Services Strategic Governance Board – 11th June 2019

14. Background papers

Option Appraisal - Fleet Business Case v6



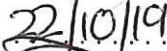
Fleet Business Case
v6 - OFFICIAL SENSIT


Decision Process

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

I approve the recommendation

Sign:  22/10/19

Date: 

Step 1B - Consultation with representative bodies

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

not appropriate to consult at this stage but full communication and engagement strategy is being developed.

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority's ("the Commissioner's") Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer

Sign: 

Print: P. SEWELL

Date: 8 November 2019

Chief Finance Officer

Sign: 

Print: GEMMA MCDONNELL

Date: 22/10/2019

Step 3 - Publication

Is the report for publication? YES/NO

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'none' if applicable)

APPENDIX NOT TO BE PUBLISHED AS COMMERCIALY CONFIDENTIAL

If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- 1 Of Decision Sheet YES/NO
- 2 Of Appendix YES/~~NO~~

If 'YES', please provide details of required redaction:

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APPENDIX NOT TO BE PUBLISHED AS COMMERCIALY CONFIDENTIAL
.....

Date redaction carried out:

If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.

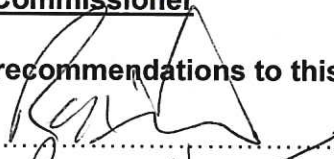
Sign:

Print:

Date signed:

Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner

I agree the recommendations to this report:

Sign:  (PFCC / DPFCC)
Print: R.C. Hirst
Date signed: 14/2/19

I do not agree the recommendations to this report because:

.....
.....

Sign: (PFCC / DPFCC)

Print:

Date signed:

