

ESSEX POLICE, FIRE AND CRIME COMMISSIONER
FIRE & RESCUE AUTHORITY
Essex County Fire & Rescue Service



Meeting	Strategic Board	Agenda Item	
Meeting Date	17 September 2019	Report Number	
Report Author:	Tracy King, Assistant Director – Business Planning and Performance		
Presented By	Rick Hylton, Deputy Chief Fire Officer		
Subject	Essex County Fire and Rescue Annual Plan		
Type of Report:	Decision		

RECOMMENDATIONS

1. The members of Strategic Board are asked to note the content of the paper and approve the Annual Plan.

BACKGROUND

2. The Fire and Rescue plan sets the Strategic Direction for the Service. Following the launch of the Fire and Rescue Plan work has been underway to consider how the Service plans strategically to ensure delivery and provide assurance against the priorities set by the plan.
3. In line with the Strategic Planning Timeline, work has been underway to create an Annual Plan aligned to the Fire and Rescue Plan priorities for 19/20 whilst also giving consideration to the Annual Plan for 20/21. This will be a strategic plan that details what activities will be undertaken in the year and will also provide the foundation for Directors to formulate their Directorate Plans ahead of budget builds and the performance and development review cycle. Therefore creating a thread through from Fire and Rescue plan to individual's performance and development reviews.
4. As well as the Fire and Rescue Plan the Service have a number of avenues that identify emerging activity that the Service is required to deliver to achieve continued improvement. These include Medium Term Financial Plan, Audits (external and internal), IRMP and Continuous Improvement (e.g. Peer Review, HMICFRS). Historically, the Service would have created an individual action plan in response to each avenue. The Service is now bringing together the activity identifier avenues and incorporating these into one plan, the Annual Plan Appendix 1.
5. The Annual plan presents the priority focus areas for financial year 19/20 aligned to Fire and Rescue plan priorities. The plan also provides details of which activities will be actioned during 19/20 to deliver against the priorities areas.

- 6.. An Annual Plan highlight progress report will be produced following each Continuous Improvement Board and shared with the Police Fire and Crime Commissioner via Performance and Resource Board for assurance and scrutiny purposes.

NEXT STEPS

7. Regular progress updates against the Annual Plan activity to be provided by action owners through quarterly Continuous Improvement Boards and highlight progress report produced.
8. Continue to develop the Annual Plan for 20/21 to inform the budget build process for 20/21.
9. Support Directors in the creation of Directorate Plans for 20/21.

BENEFITS AND RISK IMPLICATIONS

10. The process will provide a golden thread from identification of a priority at a strategic level through to delivery and ultimately to the objectives of our staff.

FINANCIAL IMPLICATIONS

11. There are no additional financial implications arising from the proposals within this paper

EQUALITY AND DIVERSITY IMPLICATIONS

12. There are no additional implications arising from the proposals within this paper

WORKFORCE ENGAGEMENT

13. There are no additional implications arising from the proposals within this paper

LEGAL IMPLICATIONS

14. There are no additional implications arising from the proposals within this paper

HEALTH AND SAFETY IMPLICATIONS

15. There are no additional implications arising from the proposals within this paper