

**ESSEX POLICE, FIRE AND CRIME COMMISSIONER FIRE & RESCUE AUTHORITY**

Essex County Fire & Rescue Service

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| Meeting | **ECFRS Strategic Board** | Agenda Item |  |
| Meeting Date | 5th June 2019 | Report Number |  |
| Report Author: | Assistant Director Programme 2020 - Ben Pilkington |
| Presented By | DCFO Rick Hylton |
| Subject | **Integrated Risk Management Plan Update** |
| Type of Report: | Information |

# Recommendations

1. Members of the ECFRS Strategic Board are asked to note the contents of the report.

# BACKGROUND

1. The Integrated risk management plan (IRMP) is the document which demonstrates how the Service uses prevention, protection and response activities to mitigate the risks on its communities. The requirement to produce an IRMP is set out the National Framework and is detailed in the legal implications of this report.
2. The current IRMP was published in June 2016 as part of the work undertaken through Programme 2020 and covers the period through to 2020.

# PROGRESS TO DATE

1. The high-level plan for the IRMP development is shown below.
2. Key activity completed to date:
	1. IRMP team established.
	2. High level plan agreed (see figure 1 below)
	3. Governance arrangements in place including regular meetings with Representative bodies (see point 6)
	4. Research brief, outlining the research and analysis phases, completed.
	5. Contract for analytical support awarded to Process Evolution
	6. Initial data transfer to Process Evolution completed
3. The governance arrangements for the 2020/24 IRMP are as follows;-
	1. Weekly IRMP Team Meeting – attendees – all members of the IRMP team plus APFCC – general team update – agreement to next steps – oversight of work packages/next steps– agreement of comms – proposals for working group and for escalation to SLT. Decision making meeting
	2. Monthly IRMP Workshops – attendees – IRMP team – Representative Bodies – the subjects for these workshops will be published in advance – non-decision making meeting
	3. Consultation meetings – additional – attendees – SRO and A/D 2020 and individual RBs – as requested by either RBs or IRMP team – to supplement the monthly workshops and to prepare the ground for the consultation/negotiation(s) that will follow – non-decision making meeting
	4. SLT – attendees – all SLT members - to be used as the main decision making group for the development and progression of the IRMP. IRMP will be a standing agenda item for decision and/or update. In accordance with existing governance structures, this will be the progression route to P&R and FRS Strategic Board. Decision making meeting
	5. Performance and Resources Board – attendees – all P&R members – monthly update for OPFCC
	6. FRS Strategic Board – attendees – strategic board members – to be used as per the existing governance model. Sign off meeting
	7. Extraordinary Strategic Board(s) – to facilitate the development of the IRMP – Meeting 21st August19 to agree the content of the public consultation document. Sign off meeting
	8. Police Fire & Crime Panel Sub-group (to be proposed) – attendees – nominated PF&C panel members – Frequency to be agreed – consultative meeting
	9. Consultation with RB’s – the official consultation period with the RBs will run concurrently with the public consultation



Figure 1. High level IRMP timetable

# Benefits and Risk Implications

1. The IRMP is of itself a way of managing community risks. These are identified in the Authority’s a SAOR across Essex, Thurrock and Southend.

**FINANCIAL IMPLICATIONS**

1. Changes made as a result of the IRMP will contribute towards the medium term financial plan and ensuring a balanced budget by 2023/24.
2. The contract covering analytical support for fire cover modelling has been awarded and will amount to £33,250.
3. Experience in previous consultation suggests that there will be significant interest and response levels. Contracting quantitative and qualitative research and the analysis of consultation responses so a specialist provider would cost circa £30k.

**EQUALITY AND DIVERSITY IMPLICATIONS**

1. None specifically arising from this report however the process underway for development of the IRMP will ensure activity is focussed on identifying and supporting the more vulnerable within Essex.

**WORKFORCE ENGAGEMENT**

1. The National Framework sets out that the production of an IRMP reflect consultation with the workforce and representative bodies.
2. Following engagement with the workforce on the development of the FR Plan engagement on the IRMP is now underway through the existing forums (Manager’s briefing and Your Voice).
3. Representative bodies are invited to a monthly meeting with the IRMP team and to specific workshops presentations as the work progresses. The kick-off work held with Process Evolution included a session with representative bodies who were able to hear directly about the proposed approach.

**LEGAL IMPLICATIONS**

1. The Fire and Rescue Framework for England (May 2018) states that each fire and rescue authority must produce an IRMP. Each plan must:
* reflect up to date risk analyses including an assessment of all foreseeable fire and rescue related risks that could affect the area of the authority;
* demonstrate how prevention, protection and response activities will best be used to prevent fires and other incidents and mitigate the impact of identified risks on its communities, through authorities working either individually or collectively, in a way that makes best use of available resources;
* outline required service delivery outcomes including the allocation of resources for the mitigation of risks;
* set out its management strategy and risk-based programme for enforcing the provisions of the Regulatory Reform (Fire Safety) Order 2005 in accordance with the principles of better regulation set out in the Statutory Code of Compliance for Regulators, and the Enforcement Concordat;
* cover at least a three-year time span and be reviewed and revised as often as it is necessary to ensure that the authority is able to deliver the requirements set out in this Framework;
* reflect effective consultation throughout its development and at all review stages with the community, its workforce and representative bodies and partners; and
* be easily accessible and available.

1. A police, fire and crime commissioner (PFCC) must additionally produce a fire and rescue plan. The Government’s expectation is that this plan should inform the IRMP which should in turn outline how the PFCC’s priorities will be met.
2. The function of preparing and issuing the IRMP may be delegated to the Chief Fire Officer however, the plan must be approved by the PFCC as the fire and rescue authority.