

PFCC Decision Report

Please ensure all sections below are completed

Report reference number: 046/19
Classification: Not protectively marked
Title of report: Tendring mental health hub – Memorandum of Understanding
Area of county / stakeholders affected: Countywide
Report by: Greg Myddelton
Date of report: 22 March 2019
Enquiries to: greg.myddelton@essex.pnn.police.uk

1. Purpose of the report

- 1.1. To seek approval for the PFCC to sign an updated memorandum of understanding for the Tendring Mental Health Hub.

2. Recommendations

- 2.1. It is recommended that the PFCC signs the Memorandum of Understanding which covers the partnership arrangements for the joint commissioning of the mental health hub in Tendring operated by Citizens Advice Bureau Tendring.

3. Benefits of the proposal

- 3.1. This memorandum of understanding provides a mechanism for the partner organisations of Essex County Council, North East Essex CCG, Tendring District Council and the PFCC to come together in support of the Tendring mental health hub.

4. Background and proposal

- 4.1. The decision to financially support this project in 2019-20 was agreed under decision sheet 030/19.
- 4.2. The Hub provides non clinical holistic assessments to Tendring residents aged 18+ suffering from mental ill health and acts as a point of referral for both individual service users, and statutory & voluntary sector partners. The Tendring Mental Health Hub's aim is to provide an effective opportunity for early intervention to prevent homelessness, protect the vulnerable, prevent the escalation of unmanageable debt, avoid loss of benefits and benefit sanctions, prevent dismissal from employment, reduce crime & anti-social behaviour and avert the breakdown of relationships. The key is to ensure without clinical

interventions, people keep resilient, resolving their problems at an early stage and preventing them from descending into crisis, preventing deterioration of mental health.

- 4.3. A new MoU for this project is required as the lead partner is changing in 2019-20 from North East Essex CCG to Essex County Council, therefore the new grant agreement reflects this change, but otherwise remains the same as the previous version. A copy of the updated MoU is provided in section 14 of this report.

5. Alternative options considered and rejected

- 5.1. The alternative option is to not sign this MoU. The MoU is intended for partner agencies to ensure “a common understanding of their individual duties and responsibilities in relation to the Tendring Mental Health Hub and associated funding.” Not signing the MoU risks creating confusion about the PFCC’s investment and responsibilities.

6. Police and Crime Plan

- 6.1. This MoU will support the mental health hub project which supports the priority to protect vulnerable people from harm.

7. Police operational implications

- 7.1. No operational impact

8. Financial implications

- 8.1. No financial impact of this decision. The investment from the PFCC in the hub is covered under decision 030/19.

9. Legal implications

- 9.1. ECC holds the Grant Agreement directly with the Tendring Mental Health Hub whereby three further stakeholders also contribute toward the funding to aid the mission of increased community resilience.

10. Staffing implications

- 10.1. No Staffing or resources implications

11. Equality and Diversity implications

- 11.1. There are no equality and diversity implications


12. Risks

- 12.1. There are no risks identified

13. Governance Boards

- 13.1. This project has been signed off by the PFCC. There is also a task and finish group that monitors the project, including representatives from PFCC, North East Essex CCG, Tendring Council, Essex County Council and Citizens Advice Bureau Tendring.

14. Background papers

- 14.1. 
Tendring MH H

Report Approval

The report will be signed off by the OPFCC Chief Executive and Treasurer prior to review and sign off by the PFCC / DPFCC.

Chief Executive / M.O. Sign: [Signature]
Print: P. Best-Sherwood
Date: 12 April 2019

Chief Finance Officer / Treasurer Sign: [Signature]
Print: ABBEY G. G. G.
Date: 16 Oct 19

Publication

Is the report for publication? YES
NO

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'None' if applicable)

.....
.....

If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

Redaction

If the report is for publication, is redaction required:

1. Of Decision Sheet? YES NO
2. Of Appendix? YES NO

If 'YES', please provide details of required redaction:

.....
.....

Date redaction carried out:

Treasurer / Chief Executive Sign Off – for Redactions only

If redaction is required, the Treasurer or Chief Executive is to sign off that redaction has been completed.

Sign:

Print:

Chief Executive/Treasurer

Decision and Final Sign Off

I agree the recommendations to this report:

Sign: 

Print: R. C. Hester

PFCC/Deputy PFCC

Date signed: 7/4/19

I do not agree the recommendations to this report because:

.....
.....
.....

Sign:

Print:

PFCC/Deputy PFCC

Date signed:

MEMORANDUM OF UNDERSTANDING

DATED – 1st April 2019

North East Essex Clinical Commissioning Group (CCG)	(1)
Essex County Council (ECC)	(2)
Tendring District Council (TDC)	(3)
Office of the Police, Fire and Crime Commissioner for Essex (OPFCC)	(4)

**MEMORANDUM OF UNDERSTANDING IN
RELATION TO THE TENDRING MENTAL HEALTH HUB**

THIS AGREEMENT is 1st April 2019

BETWEEN

- (1) ESSEX COUNTY COUNCIL, County Hall, Market Road, Chelmsford, Essex, CM1 1QH; ECC is acting as a lead commissioner of services and the grant agreement
- (2) NHS NORTH EAST ESSEX CLINICAL COMMISSIONING GROUP, Aspen House, Stephenson Road, Colchester, Essex CO4 5QR (NEE); NEE is a stakeholder of the Tendring Mental Health Hub Grant Agreement
- (3) TENDRING DISTRICT COUNCIL, Council Offices, Thorpe Road, Weeley, CO16 9AJ; TDC is a stakeholder of the Tendring Mental health Hub Grant Agreement
- (4) OFFICE OF THE POLICE, FIRE AND CRIME COMMISSIONER FOR ESSEX, Kelvedon Park, London Road, Essex, CM8 3HB; OPFPC is a stakeholder of the Tendring Mental Health Hub Grant Agreement

BACKGROUND

ECC in partnership with other funding Stakeholders has the discretion, to award grants to Voluntary Organisations that provide services that are similar to those in respect of which ECC has functions. ECC holds the Grant Agreement directly with the Tendring Mental Health Hub whereby three further stakeholders also contribute toward the funding to aid the mission of increased community resilience.

The Hub provides non clinical holistic assessments to Tendring residents aged 18+ suffering from mental ill health and acts as a point of referral for both individual service users, statutory and voluntary sector partners. The Tendring Mental Health Hubs aim is to provide an effective opportunity for early intervention to prevent homelessness, protect the vulnerable, escalation of unmanageable debt, loss of benefits and benefit sanctions, dismissal from employment, crime, anti-social behaviour and breakdown of relationships. The key is to ensure without clinical interventions, people keep resilient, resolving their problems at an early stage and preventing them from descending into crisis, preventing deterioration of mental health.

IT IS AGREED that:

1. Status of this Memorandum of Understanding

This Memorandum of Understanding (MOU) is not exhaustive and is not intended to be legally binding between any of the Parties. This MOU is to ensure each party have a common understanding of their individual duties and responsibilities in relation to the Tendring Mental Health Hub and associated funding.

2. The Proposed Collaboration

2.1 The Parties have identified a collective desire to monitor and oversee the functionality of the Tendring Mental Health Hub with ECC undertaking the lead in terms of main points of contact and interface with the Hub, co-ordinating reporting and adherence to the Grant Agreement in place.

2.2 The Parties recognise the need to focus on relationships and in creating an environment of trust, collaboration and innovation throughout the monitoring of the contract

The Parties agree to follow the following principles of the MOU:

- (a) at all times to act in good faith towards one another
- (b) to act in a timely manner and respond accordingly to requests for support from ECC
- (c) to adopt a positive outlook and to behave in a positive, proactive manner
- (d) to seek best value for money, productivity and effectiveness
- (e) to promote innovation

3. The Collaborative

3.1 Each party shall:

- (a) undertake individual organisational responsibility in ensuring agreed funding with the Provider is invoiced appropriately and between one another
- (b) provide input in relation to operational issues that may arise during the agreement term
- (c) where necessary provide representation and input at monitoring and reporting meetings
- (d) work collaboratively undertaking any development or future specification works with the Hub

4. Information & Reporting

- (a) each quarter ECC will distribute quarterly reported information supplied by the Hub to each Party
- (b) ECC will meet with the Hub at least four times per annum to review and monitor progress against the associated Grant Agreement. Invitations will be open to all Parties for attendance if desired
- (c) ECC will raise any area of concern relating to the Hubs activities with each Party and look to implement any agreed associated actions.

(d) all Parties will raise concerns in relation to the Hub to ECC in order to initiate open discussions and mutual resolution

(e) all Parties will consider future funding opportunities during Quarter 3 of the Hub agreement and inform ECC accordingly.

Signed by *[Insert Name]*

For and on behalf of **NORTH EAST ESSEX CLINICAL COMMISSIONING GROUP**

Signed by *[Insert Name]*

For and on behalf of **ESSEX COUNTY COUNCIL (ECC)**

Signed by *[Insert Name]*

For and on behalf of **TENDRING DISTRICT COUNCIL (TDC)**

Signed by *[Insert Name]*

A handwritten signature in blue ink, appearing to be 'K. LINDA', written over the text 'Signed by [Insert Name]'. The signature is stylized and cursive.

For and on behalf of **OFFICE OF THE POLICE, FIRE AND CRIME COMMISSIONER FOR ESSEX (OPFCC)**