



Essex Police, Fire and Crime Commissioner Fire and Rescue Authority

Decision Report

Please ensure all sections below are completed

Report reference number: 015-19
Government security classification Not protectively marked
Title of report: Ongar Fire Station – Project 1516/377 Internal Refurbishment – Authorisation
Area of county / stakeholders affected: Ongar
Report by : Head of Property
Date of report: 06 February 2019
Enquiries to: Head of Property/Senior Surveyor

- 1. Purpose of the report**
This report seeks authorisation for the spend of £388,761.00 (Three Hundred and Eighty Eight Thousand, Seven Hundred and Sixty One Pounds and Zero Pence).
- 2. Recommendations**
It is recommended that the PFCC agrees to authorise the works order for Ongar Fire Station, Project 1516/377 Internal Refurbishment by Millane Contract Services Ltd for £388,761.00 to allow works to start on date to be agreed for a period of 23 weeks to complete prior to 31 March 2020.
- 3. Benefits of the proposal**
The project will provide the station with fully refurbished interior areas including a remodelled mess room and kitchen to provide a larger open plan area, remodelled unisex showers and accessible WC and new heating network pipework. This work follows an external refurbishment project completed at Ongar approx. 5 years ago therefore once completed the station will have been refurbished both internally and externally resulting in reduced repair costs for the site.
Note the secondary control room and the appliance bay are excluded from this project.
The total project cost will be £427,248.34 (Four Hundred and Twenty Seven Thousand, Two Hundred and Forty Eight Pounds and Thirty Four Pence).

4. Background and proposal

Ongar Fire Station has previously been refurbished externally as well as having new boilers installed however internally the station is in poor condition and does not meet our design standards. The project is to refurbish the internal areas of the station (excluding secondary control and the appliance bay) and will include asbestos removal where required, remodelling of unisex shower rooms and kitchen/mess areas, new finishes to ceilings, walls and floors, new internal doors and frames and new mechanical and electrical services.

5. Alternative options considered and rejected

Other options have been considered around providing DDA access to secondary control currently located on the 2nd floor however these options were cost prohibitive and steps have been taken by Control to manage any access issues should they arise.

Another option is to do nothing and maintain the existing facilities. This has been rejected given the current poor condition of the station internally.

6. Strategic priorities

Once completed Ongar will be a fully refurbished station ready to meet operational needs for the foreseeable future.

7. Operational implications

In order to keep the station operational the works are planned to be completed in 2 phases with the 2nd and 1st floors being completed first followed by the ground floor. Access to the appliance bay and secondary control will be maintained throughout the project duration.

8. Financial implications

The project has been tendered in accordance with agreed procurement guidelines.

9. Legal implications

There are no direct legal implications arising from this report.

10. Staffing implications

There are no direct staffing implications arising from this report.

11. Equality and Diversity implications

The project has been delayed for a significant period due to concerns over DDA access to secondary control. An Equality Impact Assessment has been completed for the station based on the proposed design and all issues have been addressed.

12. Risks

There is a risk of asbestos being present in the building however the specification allows for a Refurbishment and Demolition Asbestos Survey to be carried out at the start of the project to identify any asbestos present.

13. Governance Boards

N/A

14. Background papers

The project and costs were identified in the capital asset protection programme as agreed for 2018/2019. Further project paperwork is available from Property Services under reference 1516/377.

Decision Process

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

.....
Sign: 

Date: 15th February 2019

Step 1B – Consultation with representative bodies

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority's ("the Commissioner's") Monitoring Officer and Chief Finance Officer prior to review and sign off by the Commissioner or their Deputy.

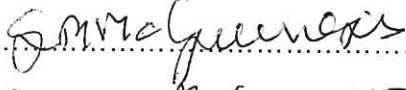
Monitoring Officer

Sign: 

Print: P. SEAST-TRICUMOND

Date: 26 MARCH 2019

Chief Finance Officer

Sign: 

Print: ANNE McGUIVER

Date: 27/03/2019

Step 3 - Publication

Is the report for publication? YES/~~NO~~

If 'NO', please give reasons for non-publication (Where relevant, cite the security classification of the document(s). State 'none' if applicable)

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If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- 1 Of Decision Sheet ~~YES~~/NO
- 2 Of Appendix YES/NO

If 'YES', please provide details of required redaction:

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Date redaction carried out:

If redaction is required, the Chief Finance Officer or the Monitoring Officer are to sign off that redaction has been completed.


Sign:

Print:

Date signed:

Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner

I agree the recommendations to this report:

Sign:  (PFCC / ~~DPFCC~~)

Print: 

Date signed: 

I do not agree the recommendations to this report because:

.....
.....

Sign: (PFCC / DPFCC)

Print:

Date signed: