



Decision Sheet

Essex Police, Fire and Crime Commissioner Fire and Rescue Authority Decision Report

Please ensure all sections below are completed

Report reference number: 104/18 <i>(Please contact Office of the Police, Fire and Crime Commissioner for a reference number)</i>
Government security classification (e.g. Not protectively marked/Official - Sensitive):
Title of report: Interim Monitoring Officer for PFCCFRA
Area of County/Stakeholders affected: Countywide
Report by : Jane Gardner Date of report: 4 July 2018 Enquiries to: jane.gardner2@essex.pnn.police.uk

1. Purpose of report

To propose arrangements for an interim Monitoring Officer for the Police, Fire and Crime Commissioner Fire and Rescue Authority.

2. Recommendations

David Lawson Monitoring Officer for Thurrock Borough Council (TBC), provides the service of interim Monitoring Officer to Essex Police, Fire & Crime Commissioner Fire & Rescue Authority (EPF&CCF&RA) from the 22nd June 2018 and until such time as alternative arrangements are in place to carry out this function.

3. Benefits and Costs of Proposal

Following the retirement of the Monitoring Officer for Essex County Fire and Rescue Service on the 22nd June 2018 and until such time as alternative permanent arrangements are made to cover this function, it is beneficial for David Lawson to also provide the service of interim Monitoring Officer to Essex Police, Fire & Crime Commissioner Fire & Rescue Authority (EPF&CCF&RA). Given his role within the OPFCC as interim Monitoring Officer he will bring a current understanding of the service and its requirements to this position. In addition his engagement will offer a single point of contact for the Police, Fire and Crime Commissioner and the Essex Police, Fire & Crime Commissioner Fire & Rescue Authority.

4. Background and proposal

The role of the monitoring officer is set out in Section 5 of the Local Government and Housing Act 1989. The monitoring officer has 3 main responsibilities as set out in the Act:

- To report on matters they believe are, or may be, illegal or amount of maladministration;
- To be responsible for the conduct of the Commissioner, deputy Commissioner and the Office of the PFCC; and
- To be responsible for the operation, review and updating of the constitution.

Please refer to *2 Recommendations* and *3 Benefits of Proposal* above as they set out the detail the proposals being made.

5. Strategic Priorities

There are no implications on the strategy and objectives of the Commissioner by making this appointment.

6. Operational Implications

There are no operational implications by making this appointment.

7. Financial Implications

The costs of the secondment, as set out in the Secondment Agreement between the PFCC and Thurrock Council, are an hourly rate of £65.

8. Legal Implications

This arrangement is covered through a Section 113 Secondment Agreement between the PFCC and Thurrock Council.

9. Staffing and other resource implications

There is no additional staffing or resource implications.

10. Equality and Diversity implications

There are no specific equality or diversity implications for the interim position

11. Risks

There are no significant risks in relation to this decision.

12. Governance Boards

This is a personnel matter and therefore has been the subject of discussion between Jo Turton, Chief Fire Officer and Chief Executive and Roger Hirst, Police, Fire and Crime Commissioner Fire and Rescue Authority.

13. Background papers

None

Decision Process

Step 1A - Chief Fire Officer Comments

(The Chief Fire Officer is asked in their capacity as the Head of Paid Service to comment on the proposal.)

I am happy to agree to the proposal

Step 1B - Consultation with representative bodies

(The Chief Fire Officer is to set out the consultation that has been undertaken with the representative bodies)

Step 2 - Statutory Officer Review

The report will be reviewed by the Essex Police Fire and Crime Commissioner Fire and Rescue Authority's ("the Commissioner") Monitoring Officer and Chief Financial Officer prior to review and sign off by the Commissioner or their Deputy.

Monitoring Officer

Sign: 

Print:

JO TURTON

Chief Financial Officer

Sign: 

Print:

O WENW M QUINN

Step 3 - Publication

Is the report for publication? YES/NO

If 'NO', please give reasons for non-publication (*state 'none' if applicable*)

.....
.....

If the report is not for publication, the Monitoring Officer will decide if and how the public can be informed of the decision.

Step 4 - Redaction

If the report is for publication, is redaction required:

- | | |
|----------------------|--------|
| 1. Of Decision Sheet | YES/NO |
| 2. Of Appendix | YES/NO |

If 'YES', please provide details of required redaction:

.....

Date redaction carried out:

If redaction is required, the Chief Financial Officer or the Monitoring Officer are to sign off that redaction has been completed.

Sign:

Print:

Date signed:

Step 5 - Decision by the Police, Fire and Crime Commissioner or Deputy Police, Fire and Crime Commissioner

I agree the recommendations to this report:

Sign: 

Print: *R.C. Hirst*

Date signed: *16 July 2018*

I do not agree the recommendations to this report because:

.....

Sign:

Print:

Date signed: