

## PFCC Decision Report

Please ensure all sections below are completed

**Report reference number:** 091-18

**Classification** Not protectively marked

**Title of report:** OPFCC Interim Chief of Staff

**Area of County/Stakeholders affected:** Essex

**Report by :** Abbey Gough

**Date of report:** 4 July 2018

**Enquiries to:** [abbey.gough@essex.pnn.police.uk](mailto:abbey.gough@essex.pnn.police.uk)

### 1. Purpose of report

To propose the continuation of the current arrangements for an interim OPFCC Chief of Staff up until the newly appointed OPFCC Chief Executive and Monitoring Officer takes up post on the 10<sup>th</sup> September 2018.

### 2. Recommendations

- That Jane Gardner Deputy Police, Fire and Crime Commissioner continue in the role of interim OPFCC Chief of Staff until the 10<sup>th</sup> September 2018.
- That Jane Gardner is given an honorarium payment of £4,300 for acting as the interim Chief of Staff for the period 1<sup>st</sup> July 2018 to 10<sup>th</sup> September 2018.

### 3. Benefits of Proposal

The continuation of the current arrangement will provide continuity for the Office of the Police, Fire and Crime Commissioner in the:

- a) smooth running of the day-to-day operations and management
- b) effective line management of staff

It should be noted that an alternative arrangement will be put in place to cover the Monitoring Officer function and this will be the subject of a separate Decision Sheet.

**4. Background and proposal**

This arrangement was put in place following the departure of the previous OPFCC Chief Executive and Monitoring Officer on the 31<sup>st</sup> March 2018 to provide cover and consistency until an appointment to this vacant position could be recruited. An appointment has now been made to this position and the successful candidate will commence duties on the 10<sup>th</sup> September 2018.

**5. Police and Crime Plan**

This will support the PFCC in delivery against the priorities set out in the Police and Crime Plan.

**6. Police Operational Implications**

None

**7. Financial Implications**

Jane Gardner will be given an honorarium payment of £4,300 for acting as the interim Chief of Staff for the period 1<sup>st</sup> July 2018 to 10<sup>th</sup> September 2018.

**8. Legal Implications**

None

**9. Staffing and other resource implications**

There is no additional staffing or resource implications.

**10. Equality and Diversity implications**

There are no specific equality or diversity implications for the interim position.

**11. Background papers**

None

**Report Approval**

The report will be signed off by the OPFCC Chief Executive and Treasurer, prior to review and sign off by the PFCC / DPFCC.

Chief Executive/M.O

Sign:



Print: David Lawson

Date: 17 July 2018

Chief Financial Officer/Treasurer Sign: 

Print: Abbey Gough

Date: 24.7.18

**Publication**

Is the report for publication?

YES

NO

If 'NO', please give reasons for non-publication (state 'None' if applicable)

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.....  
If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

**Redaction**

If the report is for publication, is redaction required:

1. Of Decision Sheet YES   
NO

2. Of Appendix YES   
NO

If 'YES', please provide details of required redaction:

.....  
.....  
Date redaction carried out: .....

**Treasurer / Chief Executive Sign Off – for Redactions only**

If redaction is required, Treasurer or Chief Executive are to sign off that redaction has been completed.

Sign: .....

Print: .....

**Chief Executive/Treasurer**

Date signed: .....

**Decision and Final Sign Off**

I agree the recommendations to this report;

Sign: ..... 

Print: .....

PFCC/Deputy PFCC

Date signed: ..... 

I do not agree the recommendations to this report because;

.....  
.....  
.....

Sign: .....

Print: .....

PFCC/Deputy PFCC

Date signed: .....