

## PFCC Decision Report

Please ensure all sections below are completed

<b>Report reference number:</b> 003/18
<b>Classification (e.g. Not protectively marked/restricted):</b>
<b>Title of report: PFCC Precept Leaflet</b>
<b>Area of County/Stakeholders affected:</b> Countywide
<b>Report by :</b> Darren Horsman <b>Date of report:</b> 10.4.2018 <b>Enquiries to:</b> Darren Horsman

### 1. Purpose of report

The purpose of the report is to approve funding for the production and distribution of a precept leaflets across the 14 districts in Essex to all council tax payers.

### 2. Recommendations

It is recommended that approval is given to fund the production and distribution of a precept leaflet across Essex.

### 3. Benefits of Proposal

The proposal will ensure that all council tax payers within Essex received a precept leaflet explaining the level of precept they are paying and what the precept is used for by Essex Police and the Police, Fire and Crime Commissioner.

By issuing this leaflet this will ensure a level of transparency throughout the county regarding the policing precept.

#### 4. Background and proposal

Following the precept decision to be made by the Police and Crime Panel on the 22<sup>nd</sup> January 2018 the OPFCC will send out a precept leaflet to all council tax payers across the county.

Discussions have taken place with the 14 districts across Essex to understand how this can be achieved and the cost implications. The OPFCC will provide the leaflet to the printers and local districts that will then facilitate the printing, folding and enveloping.

#### 5. Police and Crime Plan

The precept is directly linked to the Police and Crime Plan. The level of resources made available to Essex Police can be directly linked to the precept and ensuring safe and secure communities.

#### 6. Police Operational Implications

No operational impact linked to the issuing of precept letters across Essex. The income from the precept accounts for approximately one third of the total budget available to the Force.

#### 7. Financial Implications

The cost to produce and distribute the leaflets in each district is detailed in the table below. The total cost is £22,231.17 and will be funded from the OPFCC Communication and Engagement budget in 2017/18.

District	Cost
Uttlesford	£ 889.20
Uttlesford - additional	£ 176.00
Castle Point	£ 1,580.00
Harlow	£ 1,165.50
Epping	£ 1,431.00
Rochford	£ 1,871.76
Southend	£ 1,595.00
Thurrock	£ 2,194.00
Maldon	£ 1,500.00
Chelmsford	£ 2,094.00
Colchester	£ 3,565.35
Braintree	£ 4,169.36
Basildon	
Brentwood	
Tendring	
<b>Total</b>	

**8. Legal Implications**

No legal implications

**9. Staffing and other resource implications**

No staffing implications

**10. Equality and Diversity implications**

No equality and diversity implications

**11. Background papers**

**Report Approval**

The report will be signed off by the OPFCC Chief Executive and Treasurer, prior to review and sign off by the PFCC / DPFCC .

Chief Executive/M.O

Sign:



Print: ..... DAVID LAWSON .....

Date: ..... 16 APRIL 2018 .....

Chief Financial Officer/Treasurer

Sign:



Print: ..... ABBEY .....  
Gou Gu

Date: ..... 16/4/18 .....

**Publication**

Is the report for publication?

YES

NO

If 'NO', please give reasons for non-publication (state 'None' if applicable)

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If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

**Redaction**

If the report is for publication, is redaction required:

1. Of Decision Sheet	YES	<input type="checkbox"/>	2. Of Appendix	YES	<input type="checkbox"/>
	NO	<input checked="" type="checkbox"/>		NO	<input checked="" type="checkbox"/>

If 'YES', please provide details of required redaction:

.....  
.....

Date redaction carried out: .....

*Please continue to next page for Final PCC Decision and Final Sign Off*

**Treasurer / Chief Executive Sign Off – for Redactions only**

If redaction is required, Treasurer or Chief Executive are to sign off that redaction has been completed.

Sign: .....

Print: .....

Chief Executive/Treasurer

Date signed: .....

**Decision and Final Sign Off**

I agree the recommendations to this report;

Sign:  .....

Print: R. C. Hirst .....

PFCC/Deputy PFCC

Date signed: 8 May 2018 .....

I do not agree the recommendations to this report because;

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.....  
.....

Sign: .....

Print: .....