

PFCC Decision Report

Please ensure all sections below are completed

Report reference number: 047-18

Classification Not protectively marked

Title of report: OPFCC Interim Chief of Staff

Area of County/Stakeholders affected: Essex

Report by : Susannah Hancock

Date of report: 28.3.18

Enquiries to: susannah.hancock@essex.pnn.police.uk

1. Purpose of report

To propose arrangements for an interim OPFCC Chief of Staff.

2. Recommendations

- That the PFCC agree that Jane Gardner, Deputy PFCC, act as interim Chief of Staff for the OPFCC while the PFCCs recruits to a new OPFCC Chief Executive.
- That the Jane Gardner is given an honorarium payment of £6,500 for acting as Interim Chief of Staff.

3. Benefits of Proposal

The current OPFCC Chief Executive is due to move on to a new role at the end of March 2018. The PFCC is in the process of recruiting a new Chief Executive. However, it is likely process will take some months. In the interim, it is proposed that Jane Gardner, the Deputy PFCC, acts as the interim Chief of Staff in order to manage the day to day operations and management of the Office of the

PFCC. This will ensure the smooth running of the OPFCC and effective line management of staff.

It should be noted that separate interim arrangements will be put in place to cover the role of monitoring officer. This will be addressed in separate decision sheets and will not be undertaken by the Deputy PFCC in the interim Chief of Staff role.

4. Background and proposal

See above. This is to cover the role of OPFCC Chief of Staff on an interim basis while the PFCC seeks to recruit a new Chief Executive.

5. Police and Crime Plan

This will support the PFCC in delivery against the priorities set out in the Police and Crime Plan.

6. Police Operational Implications

None

7. Financial Implications

Jane Gardner will be given an honorarium payment of £6,500 for acting as interim Chief of Staff.

7. Legal Implications

None

8. Staffing and other resource implications

There are no additional staffing or resource implications.

10. Equality and Diversity implications

There are no specific equality or diversity implications for the interim position.

11. Background papers

None

Report Approval

The report will be signed off by the OPFCC Chief Executive and Treasurer, prior to review and sign off by the PFCC / DPFCC .

Chief Executive/M.O

Sign: 

Print: 

Date: 

[NOT PROTECTIVELY MARKED]

Chief Financial Officer/Treasurer Sign: *A. Goff*

Print: *Abben Goff*

Date: *29/3/18*

Publication

Is the report for publication?

YES

NO

If 'NO', please give reasons for non-publication (state 'None' if applicable)

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If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

Redaction

If the report is for publication, is redaction required:

1. Of Decision Sheet

YES

2. Of Appendix

YES

NO

NO

If 'YES', please provide details of required redaction:

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.....

Date redaction carried out:

Treasurer / Chief Executive Sign Off – for Redactions only

If redaction is required, Treasurer or Chief Executive are to sign off that redaction has been completed.

Sign:

Print:

Chief Executive/Treasurer

Date signed:

Decision and Final Sign Off

I agree the recommendations to this report;

Sign: 

Print: 

PFCC/Deputy PFCC

Date signed: 

I do not agree the recommendations to this report because;

.....
.....
.....

Sign:

Print:

PFCC/Deputy PFCC

Date signed: