

Theme	ID	Name	Description	Stage	Sponsor	Project Manager	Budget	Schedule	Scope	Benefits	Commentary	Expected completion date
Programme 2020 - (Option 2)	814	On-Call conversion project (including new availability bands)	Conversions of Dovercourt, South Woodham Ferrers, Waltham Abbey and Great Baddow stations from day crew to On-Call. Also conversion of Clacton second appliance from wholetime to On-Call and implementation of the new On-Call availability bandings.	Delivery	Dave Bill	Paul Chipperfield						01/01/2020
	819	Special appliance relocations	Review of the Service specialist capability asset numbers and locations following the programme 2020 options for change and agreed operational model. Delivery of any agreed movements and changes.	Delivery	Matt Furber	Paul Chipperfield						31/12/2019
	820	Off-road replacement vehicles	Replacement of the existing pinzgauers as they reach end of life with asternal off-road capability vehicles. This includes specification development, procurement, training and role out.	Delivery	Dave Bill	Paul Chipperfield						31/12/2018
	826	Firefighters Delivering Differently	Roll out of new approach to delivering community safety activity using experience gained in the 2015 DDIN pilot. Rolling out across all On-Call and wholetime fire stations. Firefighters will be more involved in determining what community safety activity happens in their local area and local communities engaged.	Delivery	Moir Bruin	Lee Lucas					The project will be back within the planned timescales by Jan 31st.	31/03/2021
	824	Home Fire Safety model	The purpose of this project is to develop a structured concept of Level 1 and Level 2 Safe and Well visits for ECFRS and roll out their delivery.	Delivery	Moir Bruin	Andrea MacAlister					Schedule - Key member of the team has left the organisation, so temporary arrangements are coming into place in the interim. This is creating an element of delay. Scope - Scope of roll out impacted due to DBS restrictions	31/01/2018
	818	Removal of Frinton Second appliance	Removal of Frinton's second appliance from operational service.	Delivery	Dave Bill	Mark Wilby					(Not set up as a project) Appliance was removed from service on 3/01/2018 in line with the original plan.	
COSMOS	843	COSMOS - Programme	Programme will deliver internally within Essex, the Emergency Services Mobile Communications Programme (ESMCP), which is a national home office programme that has been established in order to deliver the Emergency Services Network (ESN) as a replacement solution for Airwave.	Delivery	Matt Furber	Dennis Leeks					The Programme has been renamed to COSMOS (Control Systems Mobilising Operational Solutions) due to delays in the national ESMCP Programme	
		COSMOS - Control System Upgrades	This project is being initiated primarily to deliver the system upgrades within Control which are required for compatibility with the new ESN. This work extends across both ECFRS and Bedfordshire Fire & Rescue Service (BFRS) because of our existing Control partnership.	Initiation	Matt Furber	Paul Gardiner					High-level Control Systems Options paper submitted, reviewed and Recommendations approved by SLT on 12th December.	
		COSMOS - Sat-Nav Project		initiation	Matt Furber	Kerry Barker					Project continues in initiation stage focussing on the pilot plan.	
		COSMOS - MDTs	This project contains the operational components for the ESMCP programme, including the upgrade of Mobile Data Terminal (MDT) hardware, device replacement, coverage testing and interworking. Devices are defined as method of communicating voice and data over the ESN.	Initiation	Matt Furber	Kerry Barker					Project Brief submitted to change board 29/11/2017 Project continues in the initiation stage focusing on completion of the PID. Project Brief submitted to change board 29/11/2017	
People Structures	806	People Structures	The project of activity to develop an organisation that has the resources and skills to deliver the Service strategy. This covers s rank to role, green/grey book, flexi rota review, management review II, talent pool/promotion process and core hours work streams	Delivery	Mark Stagg	Vacant					Schedule - One specialist department awaiting outcome letters. BP producing plan for review panel for outstanding work to move project towards closure.	31/08/2017
	804	Job Evaluation	Project put in place to address historical inconsistencies relating to current pay scales and the way in which they are aligned to the majority of green book roles	Delivery	Mark Stagg	Jenny Leonard					Schedule - lack of resources is impacting on the schedule (no project manager and no project SME lead)	31/03/2017
People Systems	816	People Systems - Programme	Programme to deliver transformational change to the people systems used within the Service, including, Human Resources & Organisational Design Business Solution, Operational Availability Management and e-learning.	Delivery	Mark Stagg	Peter Morath					Schedule - HOB'S Project timeline to be reviewed as a consequence of UAT results. Report requested by People systems Programme Board detailing UAT tests, details of test fails and degree of confidence that next release of software will lead to passing of UAT. Budget/benefits - whilst the delay may be accommodated within the existing budget for the project there is an increased cost/reduced benefit	
	816	People Systems - HR&OD Business System	To procure and implement and replacement Human Resources & Organisational Design Business Solution for our existing SAP system	Delivery	Mark Stagg	Dena Morrison					Schedule - Project timeline to be reviewed as a consequence of UAT results. Budget/benefits - whilst the delay may be accommodated within the existing budget for the project there is an increased cost/reduced benefit	30/04/2018
	815	People Systems - Operational availability Management	This project is gather requirements for an improved system to manage operational availability following the implementation of the HOB'S project.	Initiation	Matt Furber	Hollie Nicholson-Thomas					The Operational Availability Management (OAM) project is on hold. This is due to the project dependency on the implementation of the new HR system (Carval)	
	850	People Systems - E-Learning	Implementation of a Virtual Learning Environment, or VLE, is a system for delivering learning materials via the internet, removing the location and time constraints imposed by traditional classroom based training methods.	Initiation	Mark Stagg	Claire Budgen					The budget, schedule, scope and benefits have yet to be finalised - only the brief has been approved	
Business change		Mixed Crewing and additional shift work	Activity to implement additional shift working and mixed crewing within ECFRS.	Delivery	Dave Bill	Matt Furber					Not set up as a project. ASW and Mixed crewing policies both in development in consultation with representative bodies.	
	953	IRS Upgrade	Upgrade of IRS to version 3.1.1, migration to a new back end SQL infrastructure and the implementation of a new interface with Remsdaq 4i.	Delivery	Tracy King	Dennis Leeks					3TC have provided an updated plan to complete the Remsdaq interface development by the end of February using the existing REST calls. Planning is underway to test and migrate to the new environment in March	
		HR recruitment tool	Implement interim online system to support On-call recruitment.	Delivery	Ben Pilkington	Natasha Heard					Not set-up or managed as project to date. Schedule/Benefits - System now live for OC recruitment and managed through that project. Issues being worked through and will be reviewed in March. Lesson learned review and closure report to be completed.	28/02/2017
		Project management tool	Implement a software tool to facilitate processes and support the automation of our governance processes, improve collaborative working practices and to provide better management information to stakeholders, the Change Board and Change Panel.	Initiation	Ben Pilkington	Kerry Barker					Reporting to begin in February.	
	961	Tablet computers for appliances	Project to provide Operational crews with a solution which complements the current and planned technology available to them, increases the availability of key risk and reference information, and enables the more effective delivery of further service requirements.	Initiation	Moir Bruin	Ed Thomas					The project is in its Initiation Stage, with the PID currently being written. The product identification and selection exercise is in progress, and the full scope of the required solution is being defined in conjunction with the MDT replacement and SatNav Project Manager	
		Evaluation of SC Activity	Develop a strategy for the evaluation of safer communities activity	Initiation	Moir Bruin	Ben Pilkington					BP/MB meeting 20/12/2017 to take forward.	
	844	ICU Support System	Replacement of the Vector software with a fully supported and future proofed application.	Mandate	Dave Bill	Vacant					Options Paper reviewed by Sponsor, meeting had to discuss options and next steps. Paper will now go to next Change Board with a recommendation of Option 2 - Procure endorsed by sponsor.	
		Project Tool Project	Investigate and provide a software tool to improve the Service's approach to project management. To reduce the time spent transferring information between systems and to better understand the resourcing requirements and interdependencies between pieces of work.	Initiation	Ben Pilkington	Kerry Barker					Scope - scope of project challenged to include Collaboration, Police and Ambulance when defining requirement instead of inclusion for access only as initially agreed. Decision Required by Change Board Resourcing - lack of capacity of PM to deliver project in addition to sat nav and MDT projects immediately. Decision required on prioritisation and how to proceed Decision Required by Change Board	
		CRM Phase 3	Implementation of improvements and enhancements to CRM.	Mandate	Moir Bruin	Vacant					BP compiling options paper for change board which sets out the known issues/requirements and offers options for progressing.	
		Wethersfield training facility replacement	Requirements for replacement of the Wethersfield Training facility.	Mandate	Mark Stagg						Not set-up or managed as project to date. Tracked through actions at SLT.	
		Training facilities on fire stations	Review of training facilities at Stations.	Mandate	Mark Stagg						Not set-up or managed as project to date. Tracked through actions at SLT.	
		GDPR Project	Replaces the data protection act, we must prove compliance by March 2018	Mandate	Tracy King	Vacant						
		Website/Intranet	Review/replace internet and intranet.	Mandate	Emily Osborne	Vacant						
		Property works within Control	Property works required as part of dispute resolution	Mandate	Dave Bill							
		22mm Hose		Mandate	Dave Bill	Nigel Dilley						
		Young firefighter property works (Conversion of snooker room)		Mandate	Dave Bill							
		Heavy technical rescue	Project to develop a plan for the Service's future provision of heavy technical rescue should Central Government funding be withdrawn.	Mandate	Matt Furber	Greg Keys						
	Health and Safety system replacement	Replacement of the OSHENS H&S system	Initiation	Dave Bill	Vacant							
ICT Change	954	Workshops telephony system replacement	Replacing legacy telephony system at Workshops with a Skype based solution	Delivery	Jan Swanwick	Ed Thomas					Schedule - technical issues surrounding the functionality of skype phones and our existing wireless infrastructure	
		XP & Windows 2003 Remediation	Removal of out of support operating systems, Windows XP and Windows Server 2003, from the ECFRS estate.	Delivery	Jan Swanwick	Martin Chester					90% Complete. Queries raised due to licensing issues with Smartboard PC's.	
	901	Wi-Fi Refresh - Strategic	Upgrade of our Wi-Fi infrastructure to replace out of support devices	Delivery	Jan Swanwick	External (ONI)					Currently liaising with procurement around best way to procure	
	940	Cloud (Azure) Migration	Migration of on premise ICT Infrastructure to the Microsoft cloud. Including the implementation of Office 365 and Intune to support greater mobility.	Delivery	Jan Swanwick	Dennis Leeks/Melissa James					Programme on hold until ICT assess delivery options due to constraints within our existing environment.	
	958	Service Wide Multi-Media Displays	Deployment of a standard build for multi-media equipment across all sites and delivery of 'kiosk' mode logon to simplify access to service messages and resources	Initiation	Jan Swanwick	Ed Thomas					Final preparations are being made prior to procurement of the new equipment.	
	957	CRM - Exchange Integration	Integration of CRM with exchange online	Mandate	Jan Swanwick	Vacant					On hold pending move to exchange online	
	956	Strategic Desktop Replacement	Upgrade of our desktop infrastructure to replace out of support devices	Mandate	Jan Swanwick	Vacant					On hold pending availability of technical solution in Q1 next year	
	959	Network equipment refresh	Upgrade of our network infrastructure to replace out of support devices	Mandate	Jan Swanwick	Vacant					Waiting on aligning our strategy with the Police	
		Mobile telephone replacement	Replacement of mobile telephones.	Initiation	Jan Swanwick	Mel James						