**Funding Guidelines - Community Safety Development Fund (CSDF) 2017 -18**

**Purpose**

The purpose of the Police and Crime Commissioner’s Community Safety Development Fund (CSDF) is to support local voluntary and community safety groups to deliver effective approaches to preventing and tackling crime and anti-social behaviour in Essex.

**Fund criteria**

Applications to the fund must demonstrate a positive impact on at least one of the **PFCC’s** [**Police & Crime Plan priorities**](http://www.essex.pcc.police.uk/priorities-for-essex/police-and-crime-plan/)**;**

1. More local, visible and accessible policing
2. Crack down on anti-social behaviour
3. Breaking the cycle of domestic abuse
4. Reverse the trend in serious violence
5. Tackle gangs and organised crime
6. Protecting children and vulnerable people from harm
7. Improve safety in our roads

In addition to these priorities, the PFCC believes that victims should be at the heart of what we do. We welcome any bids that are victim-focused and support the PFCC to provide victims with the services they are entitled to under the Ministry of Justice’s *Code of Practice for Victims of Crime*.

Projects should not duplicate or compete with existing activity, and funding will not be allocated for projects that are unable to demonstrate effective impact upon the Police & Crime Plan priorities.

There is no requirement for applications to generate match-funding, however, evidence of match-funding is likely to improve the likelihood of the bid being recommended as this demonstrates support for the project and improves value for money for the PFCC’s investment.

Whilst the PFCC will seek to establish local need and support for individual initiatives, applicants are invited to obtain support for their bid from relevant partners, including Police and local Community Safety Partnerships (see Appendix A for a list of CSP managers) if appropriate, in advance of submission. This offers reassurance to the PFCC that the project has the backing of key stakeholders and is therefore more likely to be delivered successfully.

**Decision-making**

Decisions will be made using available evidence that demonstrates the initiative’s likely impact on the PFCC’s priorities. The PFCC uses a panel of independent local representatives to ensure proposed activity reflects local priorities, links-in with existing commissioned or grant-funded activity, and provides the PFCC with value for money.

The PFCC aims to ensure a fair and equitable distribution of funding across Essex including the unitary authorities of Southend and Thurrock, and between the priorities within the Police and Crime Plan.

The total allocation for the 2017-18 Community Safety Development Fund is £300,000.

The 2017-18 CSDF will be open for applications from its launch on 1st June 2017. Funding will be allocated in 2 funding rounds. Closing dates for funding rounds are;

Round 1 – Sep 1st 2017

Round 2 – Jan 31st 2018

Applications must be submitted on the ***CSDF application form*** via the PFCC’s Office. We aim to make a decision and respond to applicants within 1 month of the closing date of each funding round. **Once submitted please ensure you have received a receipt of confirmation from the PFCC office to ensure the application has been safely received.**

Funding will be released upon receipt of a signed funding agreement. Unless otherwise stated within the funding agreement, grants must be spent within one year of payment from the OPFCC.

**Monitoring and evaluation**

Successful recipients are expected and encouraged to undertake proactive publicity to demonstrate the positive impact that their initiatives have had on the PFCC’s priorities. This may be in the form of videos, press releases or social media activity. In addition, a formal monitoring form will be required to be completed showing how the funding has been used.

**Hints and Tips**

* Potential applicants should consult the [Police & Crime Plan for Essex](http://www.essex.pcc.police.uk/priorities-for-essex/police-and-crime-plan/) to ensure their proposed activity meets the PFCC’s objectives
* Detail provided within the application form should be proportionate to the amount of funding requested
* Applicants are invited to seek support from their local Council for Voluntary Service (CVS) for assistance in bidding for grant-funding, or support in presenting a positive application – see Appendix A for a list of local CVS contacts
* The average grant allocated in 2016-17 was £8,000. Applications for PFCC funding in excess of £20,000 are unlikely to be successful
* Where appropriate, endorsement from local Police and/or Community Safety Partnerships will improve the likelihood of applications succeeding – the PFCC may consult other local stakeholders when considering applications for funding
* Questions about the fund should be e-mailed to [PFCC@essex.pnn.police.uk](mailto:pcc@essex.pnn.police.uk)

**Appendix A – Community Safety Partnership and Council for Voluntary Service contacts**

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| **CSP MANAGERS** | | | |
| Basildon | Paula Mason | | [Paula.Mason@Basildon.gov.uk](mailto:Paula.Mason@Basildon.gov.uk) |
| Braintree | Tracey Parry | | [tracey.parry@braintree.gov.uk](mailto:tracey.parry@braintree.gov.uk) |
| Brentwood | Tracey Lilley | | [Tracey.Lilley@brentwood.gov.uk](mailto:Tracey.Lilley@brentwood.gov.uk) |
| Castle Point | Helen Collins | | [HCollins@castlepoint.gov.uk](mailto:HCollins@castlepoint.gov.uk) |
| Chelmsford | Spencer Clarke | | [spencer.clarke@chelmsford.gov.uk](mailto:spencer.clarke@chelmsford.gov.uk) |
| Colchester | Mel Rundle | | [melanie.rundle@colchester.gov.uk](mailto:melanie.rundle@colchester.gov.uk) |
| Epping Forest | Caroline Wiggins | | [cwiggins@eppingforestdc.gov.uk](mailto:cwiggins@eppingforestdc.gov.uk) |
| Harlow | Marysia Rudgley | | [marysia.rudgley@harlow.gov.uk](mailto:marysia.rudgley@harlow.gov.uk) |
| Maldon | Spencer Clarke | | [spencer.clarke@Maldon.gov.uk](mailto:spencer.clarke@Maldon.gov.uk) |
| Rochford | Graham Browne | | [graham.browne@rochford.gov.uk](mailto:matt.harwoodwhite@rochford.gov.uk) |
| Southend-on-Sea | Simon Ford | | [simonFord@southend.gov.uk](mailto:simonFord@southend.gov.uk) |
| Tendring | Leanne Thornton | | [lthornton@tendringdc.gov.uk](mailto:lthornton@tendringdc.gov.uk) |
| Thurrock | Michelle Cunningham | | [micunningham@thurrock.gov.uk](mailto:micunningham@thurrock.gov.uk) |
| Uttlesford | Fiona Gardner | | fgardiner@uttlesford.gov.uk |
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| **Council Voluntary Services** | | | |
| Basildon | | [admin@bbwcvs.org.uk](mailto:admin@bbwcvs.org.uk) | |
| Braintree | | [bdvsa@bdvsa.org](mailto:bdvsa@bdvsa.org) | |
| Brentwood | | [enquiries@brentwoodcvs.org.uk](mailto:enquiries@brentwoodcvs.org.uk) | |
| Castle Point | | [office@castlepointavs.org.uk](mailto:office@castlepointavs.org.uk) | |
| Chelmsford | | [info@chelmsfordcvs.org.uk](mailto:info@chelmsfordcvs.org.uk) | |
| Colchester | | [information@ccvs.org](mailto:information@ccvs.org) | |
| Epping Forest | | [admin@vaef.org.uk](mailto:admin@vaef.org.uk) | |
| Harlow | | [jackie@rainbowservices.org.uk](mailto:jackie@rainbowservices.org.uk) | |
| Maldon | | [admin@maldoncvs.org.uk](mailto:admin@maldoncvs.org.uk) | |
| Rochford | | [rravs@rravs.org.uk](mailto:rravs@rravs.org.uk) | |
| Southend-on-Sea | | [publicity@savs-southend.co.uk](mailto:publicity@savs-southend.co.uk) | |
| Tendring | | [admin@cvstendring.org.uk](mailto:admin@cvstendring.org.uk) | |
| Thurrock | | [info@thurrockcvs.org](mailto:info@thurrockcvs.org) | |
| Uttlesford | | [enquiries@cvsu.org.uk](mailto:enquiries@cvsu.org.uk) | |

List accurate at June 1st 2017