

SAFER ESSEX
APPROVED DRAFT MINUTES
Meeting – 22nd September 2014



Date:	Monday 22 nd September 2014	
Time:	2.00-4.00pm	
Venue:	Lower Hall, Central Baptist Church, Chelmsford	
Chairman:	Susannah Hancock – Essex Police (Vice Chairman)	
Attendees:	<p>Susannah Hancock (SH) Chair Jo Jacobs (JJ) Notes Mary Archer (MA) ECRC Henry Griffiths (HG) ECRC Paul Bedwell (PB) ESAB Anna Hook (AH) ECC Paul Hill (PH) EFRS Greg Myddleton (GM) OPCC Simon Ford (SF) Southend BC Spencer Clarke (SC) Chelmsford CC Tracey Parry (TP) Braintree Lorraine Jarvis (LJ) EACUS Alex Bamber (AB) Essex Probation Bob Penney (BP) Colchester BC Lee Markwick (LM) ECFRS</p>	<p>Luke Collison (LC) Essex Police Jenna Gordon (JG) ECC Tim Rignall (TR) ECC Michelle Cunningham (MC) Thurrock Marysia Rudgley (MR) Harlow DC Paula Mason (PM) Basildon BC Peter Kay (PK) ECC Mark Harwood White (MHW) Rochford Helen Carter(HC) HMP/YO Chelmsford Lynda McWilliams (LM) TDC Jo McPherson (JM) Rochford DC Cllr Gary Waller (GW) Epping Forest DC Julie Chandler (JC) Epping Forest DC Cllr Roger Hirst (RH) ECC</p>
Apologies:	<p>Nicola Beach – Braintree DC Lindsay Whitehouse – Essex Police Ben Hughes – ECC Cllr Ian Grundy – CCC Averil Price – CCC Alan Hall – EFDC</p>	<p>Jane Gardner - ECC Caroline Wiggins Tracy Rudling Lucy Magill – Thurrock DC Tracey Lilley – BBC Craig Carrington – Essex Police</p>

Item	Discussion	Action
1.	<p>Welcome and Apologies – Susannah Hancock</p> <p>Susannah welcomed everyone to the meeting, and introductions were made around the table. Apologies for absence were received from those listed above.</p>	
2.	<p>Declarations of Pecuniary or other interests</p> <p>None were received. Members of the Police Crime Panel made themselves known. Jo McPherson, Gary Waller and Lynda McWilliams.</p>	
3.	<p>Minutes of the last meeting – 12 06 2014</p>	



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	<p>Actions: 3rd page 4B Paula is on the December meeting agenda - Community remedy DHR will be covered today. 4th page Luke updating today 5c Alex process has started so will circulate papers with the minutes. 5d Formally reporting with regular updates to this meeting, Action for Jenny to set up meeting Luke to chase and confirm. PCC office has reviewed. The minutes of the last meeting were agreed and approved.</p>	
4	<p>Legislative and organisational change: updates, implications and response</p> <p>a) Essex Community Rehabilitation Company Purpose: presentation on organisational change Became a company in 1st June, Essex CRC and Probation Service became two organisations, registered limited companies so not public sector. Under the commercial contracted arms we now have the 21 CRCs and Essex as one. The important part of that is the competition. The Board - one of the changes Mary Archer is now Chair, the Chief Executive and Executive Director which would normally be separate roles. Other members of the Board were named. Currently delivering business as usual.</p> <p>Do not when the preferred CRC partner will be announced but the contract will likely be signed before the end of November. Any questions. Q: when the new provider is announced if it is an outside company how they will connect with the voluntary sector? A: They are likely to have partners they work with already but there will be opportunities moving forward for new partners to be involved. . Q. How much is known about the changes? A: A lot of it is about ownership it is not just about engagement Q. Is there a CRC event in Basildon tomorrow? A. Yes it is an event to find out what the questions are. We want to explain to people what that means. Q. What will we know by our next meeting? Are the updates to continue? A. there will be an update at the next meeting as we should know who the provider will be by then (Dec).</p> <p>b) DHR Briefing Report Purpose: report on progress to date and recommendations for discussion This piece of work has been looking at issues in relation to DHRs and we have found there are issues that go across the county, funding etc. so it is about what we can do across the county as a whole in joined up partnership working. Key actions: Recognition – The task and finish group carried out a review of the current</p>	

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	<p>DHR guidance, standard letters, commissioning arrangements etc. Statuary reviews – There is further work to do so we can ensure we get the actions right and we understand each other’s roles and responsibilities. Commissioning - review writers and chairs; put together a list of authors and chairs so there is a pool you can go to. List their details and how they have performed. On-going role to look at what is going on in the DHRs and the reviews and will continue to look across the areas. Oversee DHRs across Essex and the EDAB. How we learn from lessons /actions across county, p particularly where issues and themes keep recurring. The group will will commission a review of all the DHR recommendations that have been published to date and they can then be looked at by all. Build on this in 6 months. Recommendations that have a county wide perspective e.g. Essex wide communications around who can CSPs write to ask to do this. Should they go to Domestic Abuse Board or here at this meeting? Q: we have had a lot of DHRs. Authors and chairs, looking for the costing model for the DHRs can be up to £10,000 and not a one size fit all. CSP pick up the lions share. A: We have been unable to come up with a way to do this it will be something that we will keep coming back to. SH: Any other comments on this, there is an issue with funding DHRs are there any options that this group could explore or is it not feasible? A: it is a really difficult one as you do not know when a DHR will land on your doorstep so it is difficult to pool funding. Some areas have a lot so pooling funding would benefit them and some do not so they would not benefit and therefore not be keen to do this. Suggestion was this issue should be kept under review. PM: it is also the complexity as until you know what yours will have/need you do not know the cost; because each review is different it is hard to do that. PB: Expectations and standards. LC: Procurement process or model/framework may help. PB: there will be different procurement arrangements in different organisations so may be difficult to only have one model. SF: I would be keen to see what names are on the list of authors and chairs and also ensure we include names from outside of Essex. GW: We found we could agree a fixed fee for a Chair and writer and that has worked well. The roles are separated but we started off with one doing both jobs and in one case we had to change the Chair. Guidance would be helpful. MA: Really pleased to see interface with SCRs. Not agreeing standards and what a good DHR looks like it is very difficult until we can agree what a good DHR looks like. PB: To confirm the actions;</p> <ul style="list-style-type: none"> • Guidance to be refreshed (completed for end of this year / 	
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	<p>beginning of next).</p> <ul style="list-style-type: none"> • List of DHR authors produced and circulated within a week. . • Task and Finish group to continue to meet to progress work plan and report back into SE meetings. <p>Next 3-6 months. Countywide recommendations go to Domestic Abuse Strategic Board.</p> <p>SH thanked the Task and Finish group for an excellent piece of work.</p> <p>c) ECC Commissioning Strategy – People in Essex live in safe communities and are protected</p> <p>d) ECC team of Economic Growth in November adopted an outcomes framework. Information of this is in the presentation, which has been circulated to all. Consultation has been very good so we want to thank everyone who has been involved with this. The Chair NB has issued a response to this (this has been circulated to all). Some questions were raised as to how widely the consultation had been publicised, A number of the meeting had not seen it and were concerned they would not have the chance to input.</p> <p>TR confirmed that ECC have had a response from all local councils.</p> <p>SH asked - As not everyone here has seen the consultation would there be further opportunity for those in this group to feed into this? TR: yes definitely we see the Strategy as a living document. MA: it did say key officers in the council so concerned that we were not included in that. ACTION: In future when the dates are set could we have notification of this. Cllr RH stressed that ECC did want everyone to have the chance to respond. He said that if you haven't had a chance to look at it please do so and also if you want a discussion with us about this we would also be happy to do so as we would have liked to have got some more positive response from this group. ACTION: AH to re circulate the links for the consultation.</p> <p>e) Purpose: presentation and discussion (<i>also attached is Nicola's response as chairman of SE</i>)</p> <p>Noted above.</p> <p>f) Community Safety Presentation, Essex Fire and Rescue Service Purpose: overview of community safety work</p>	
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	<p>Paul Hill gave a comprehensive presentation on the work of Essex Fire and Rescue in relation to community safety and prevention. This was followed by a Q and A and discussion,</p> <p>All information to be found in the presentation which has been circulated to the group with these minutes. ACTION: send copy of presentation with minutes.</p>	
5	<p>Key Boards/networks: review strategic matters arising</p> <p>a) Community Remedy Purpose: verbal update This is to be sent as a written update to the group. ACTION: SH and CW to send.</p> <p>b) PCC Victims Commissioning Strategy and Consultation Purpose: presentation and discussion Information in presentation. Contact GM if you want to input further in the consultation, which is still live via the PCC website. All details have been circulated to SE members. SH: Regular updates to be presented at this meeting.</p> <p>c) PCC Public Engagement Strategy Purpose: report for information</p> <p>d) Standing Together Domestic Violence Purpose: Very positive verbal update on the campaign Jenna's notes with the statistics around the impact of this will be circulated to the group and is titled 'Standing Together'.</p>	SH/CW
6	<p>AOB</p> <p>None.</p>	

Forward Plan

Meeting date	Agenda item
10 December 2014 10:00-12:00 (Lower Hall, Central Baptist Church)	Review ASB Case Review – Paula Mason Feedback on experience from pilot areas Safer Essex Partnership meeting schedule for 2015 – Nicola Beach

Note:



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Dates for Safer Essex Partnership meetings for 2015 will be circulated at the December meeting