



SAFER ESSEX
APPROVED DRAFT MINUTES
Meeting - 12th June 2014

Date:	Thursday 12th June 2014	
Time:	2.00-4.00pm	
Venue:	St Cedd's Hall, Chapter House, Chelmsford	
Chairman:	Nicola Beach – Braintree DC Susannah Hancock – Essex Police (Vice Chairman)	
Attendees:	Cllr John Jowers – ECC Cllr Lynda McWilliams – Tendring DC C/Spt Luke Collison – Essex Police Spt Nick Morris – Essex Police C/Ins Craig Carrington – Essex Police Jenny Stocking – Essex Police Alex Bamber – Essex CRC Susan Kelly – Essex CRC Jane Dewitt – Essex CRC Ben Hughes – ECC Caroline Wiggins – Epping DC	Melanie Yolland – Rochford DC Paula Mason – Basildon DC Simon Ford – Southend DC Tracey Lilley – Brentwood DC Tracey Parry – Braintree DC Gaynor Bradley – Uttlesford DC Leanne Thornton – Tendring DC Averil Price – Chelmsford CC Spencer Clarke – Chelmsford CC Carolyn Cable – Harlow DC Michelle Cunningham – Thurrock DC
Apologies:	Helen Carter - HMP&YOI Chelmsford Tom Abell - NHS Cllr Godfrey Isaacs - Castle Point Cllr Gary Waller - Epping Forest DC Alan Hall - Epping Forest DC Julie Chandler – Epping Forest DC	Jane Gardner - ECC Lindsay Whitehouse - DPPC Mary Archer – Essex Probation (CRC) Marysia Rudgley – Harlow DC Lucy Magill – Thurrock DC

Item	Discussion	Action
1.	<u>Welcome and Apologies – Nicola Beach</u> Nicola welcomed everyone to the meeting, and introductions were made around the table. Apologies for absence were received from those listed above.	
2.	<u>Declarations of Pecuniary or other interests</u> None were received.	
3.	<u>Minutes of the last meeting – 20.3.14</u> The minutes of the last meeting were agreed and approved.	

4 a)	<p><u>Community Triggers Task & Finish Group – Paula Mason, Basildon DC</u></p> <p>Paula advised that the legislation has now been enacted, but that it has been renamed ASB Case Review. Anything that comes out now will be referred to as ASB Case Review.</p> <p>The 4 principal objectives of the Task and Finish group were as follows:-</p> <ol style="list-style-type: none"> 1. <u>Information Sharing</u> – the Task and Finish group came to the conclusion that there are enough information sharing agreements already in existence to warrant producing any more. 2. <u>Common Framework and a Consistent Approach</u> The guidance will be launched at the ASB soft launch event on 2nd July, with Basildon and Southend acting as pilot areas prior to county-wide launch in October. There was initially no intention to proactively publicise the guidance, but the group changed their minds and felt it would be better to make residents aware of it. There is an Essex workshop on 7th July at Watt Tyler Country Park, to which the strategic housing leads have all been invited as well as RSL's and other housing providers. The Home Office are also attending to talk about the ASB legislation and review, and Paula is trying to confirm someone from one of the pilot areas to give a presentation. At the event, Paula will run through the model and then there will be break out groups where stakeholders can work through the main issues during a series of workshops. <p>The funding for the launch has been made possible by accessing £850 in a former ASB group budget, which Leanne has agreed can be used, and the OPPC has agreed to contribute £300 towards the remaining costs.</p> <ol style="list-style-type: none"> 3. <u>Liaise with all Essex Housing Groups</u> – the Task and Finish group didn't do that, they worked with local ASB leads instead. Around 75% of ASLs have identified most of them housing groups and they have been invited to the workshop. All housing providers have a duty to be involved. 4. <u>Develop a Communications Strategy</u> - to raise the profile of the review. That has been led by OPCC's office via the Essex Communications Group. There will be some decisions feeding out of that group for Safer Essex to action, so we might need to take this forward. With regard to the national threshold, it was agreed that 3 incidents of ASB and 1 incident of hate crime would be sufficient to trigger an ASB Case Review. Vexatious complaints have been included in individual councils' policies rather than the County wide agreement. The approach to communications is still to be agreed as is the use of
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<p>4 b)</p>	<p>existing data sharing protocols.</p> <p>Susannah commented that this was a good piece of work and a positive example of Safer Essex working together on a key issue. Simon Ford confirmed that Southend are going to go live with their ASB Case Review scheme next month.</p> <p>Nicola thanked Paula and the Task and Finish Group for their hard work on this task. She also reiterated that although Safer Essex is not a formal decision making body, it should endorse these proposals and all CSPs should take these back for approval. Nicola asked all members present if they were happy to endorse the guidance - agreed, carried unanimously.</p> <p>ACTION: Nicola asked for a review in December from the pilot areas, and asked that anonymised examples were made available. This item to be added to Safer Essex forward plan.</p> <p>Susannah advised that as well as the ASB Case Review programme, the Community Remedy is also contained within the new ASB legislation. The Chief Constable and PCC need to lead in its development. Susannah asked for CSP representation to join the new working group. (Actioned – Caroline Wiggins and Michelle Cunningham will join group).</p> <p><u>DHR Task and Finish Group, Paul Bedwell, Essex Safeguarding Adults Board</u></p> <p>Paul Bedwell, the Business Manager for Essex Safeguarding Adults Board was unable to attend this meeting and present on this, but there was a general discussion around the issue. Paul has produced a briefing report which should have been circulated prior to today's meeting. This will be recirculated. The Task and Finish group will meet again 29th July.</p> <p><u>Post meeting note: Nicola met with Paul on 19th June to discuss with him progress to date. Paul will attend the SE meeting in September to present the findings of the group.</u></p>	<p>Paula Mason</p> <p>Susannah Hancock/all CSPs</p> <p>Tracey Southgate</p> <p>Paul Bedwell</p>
<p>5 a)</p>	<p><u>Domestic Abuse Board – Susannah Hancock, Essex Police</u></p> <p>Susannah presented on the slide pack and spoke about the new strategic board, what it does, what it delivers and how it works with Safer Essex. Nicola has joined the Board in her role as Safer Essex Chair. There is representation from Essex Police, Essex Probation Service (CRC), Health Service and advisory groups from the voluntary sector. The Board has a vision statement, 6 key objectives and 2 streams of work programmes as illustrated in the pack.</p>	



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<p>The DAB has a Joint Commissioning Group whereby member agencies pool funding, to enable the commissioning of a wider set of support services for both victims and perpetrators. This includes the new IDVA service.</p> <p>From April 2015, there will be a joined up single IDVA service across the whole of Essex, which will help to ensure a much more consistent approach for victims at risk from high level crime. The Board is looking at the development of a single phone number for victims to use.</p> <p>The DAB are developing a performance dashboard, so all partners can hold each other to account. This is being developed over time, and it will be used as a measure of success. Performance reports will be provided quarterly. Nicola and Susannah will share these reports with Safer Essex members.</p> <p>With regard to the MARAC secretariat which was talked about at the last Safer Essex meeting, Susannah confirmed that the OPCC and ECC will fund it for this year 14/15. There will be a review of the funding for 2015/16. Mary Archer from Essex Probation is leading on a review of the wider MARAC processes to make them more efficient and effective.</p> <p>Spt Nick Morris talked about the protocol for Clare's Law, which has been circulated. There are two parts to it.</p> <ol style="list-style-type: none"> 1. Right to Apply for Information – there have been 34 of those so far, which Essex Police have reduced to 6 and have provided information on, the rest are being considered. 2. Right to Know – there have been 33 other cases where there is a significant risk. In 4 of those cases, information has been provided. <p>Essex Police is still trying to establish the detail. The time for consideration is 35 days at the moment. Mary Archer had some concerns and she wanted to be clear about sharing information, when and how that might work. DVDS protocols to be circulated after this meeting.</p> <p>There is also a right to refuse to provide information, and that is ultimately Essex Polices' decision.</p> <p>DV protection orders came in on 1st June. Spt Morris to circulate the orders to relevant agencies.</p> <p>Spt Morris advised the meeting that there is a current joint campaign between ECC and Essex Police called 'Stand Together Against Domestic Violence', and all local authorities should have seen the communications around that. It is focussing on the World Cup, as there is historic evidence to suggest that there is an increase in domestic violence during the tournament. C/Spt Collison to provide an update at the next Safer</p>	<p>Spt Nick Morris</p> <p>C/Spt Luke</p>
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<p>5b)</p>	<p>Essex meeting. Nicola asked all SE partners to support and promote the campaign.</p> <p><u>Funding of Analysts – Spencer Clarke, Chelmsford CC</u></p> <p>Spencer advised that earlier in the year ACC Mason and Lindsay Whitehouse, the Deputy Police and Crime Commissioner had a meeting regarding providing more analytical support in LTAs at North, South and West. However, the each CSP would be expected to pay £4000 towards this analysts’ work, which for some smaller authorities represents 25% of their total funding.</p> <p>In the West LPA, they have benefitted from an analyst for 18 months now, and most of partnerships would like to go forward with it, but there is a problem with funding. The West LPA has provided some examples of work. CSP managers said they needed to see the final list of who was interested in funding an analyst and who wasn’t. Nicola went around the room to ask and the following was confirmed:</p> <p>Yes - Tendring, Castle Point, Rochford, Uttlesford and Basildon No - Chelmsford, Maldon, Braintree, Southend, and Colchester West - already covered (Harlow, Epping Forest, Thurrock and Brentwood).</p> <p>Caroline Wiggins said that the West LPA is paying for it out of their Community Safety Budget. Caroline asked if LPA’s need to keep groups restricted to their policing areas. There was an agreement that – if arrangements could be made across LPA areas, then this could also be an option.</p> <p>Nicola said that she would now close this item down as a Safer Essex issue and it is to be taken forward by local CSPs as appropriate.</p>	<p>Collison</p>
<p>5 c)</p>	<p><u>Funding of IOM – Alex Bamber, Essex Probation Service (CRC)</u></p> <p>Alex Bamber introduced his Essex Probation colleagues who sit on the Reducing Reoffending Board; Suzanne Kelly and Helen Dewitt. Essex Probation has increased their resources for the Whole of Essex Reoffending Programme to improve the reporting to boards including Safer Essex. Alex Bamber had produced 5 separate documents prior the meeting.</p> <p>Integrated Offender Management - IOM happens within local areas. There is CSP representation on the Reducing Reoffending Board, and the decision from Safer Essex was that Nicola attends in her role as the Chair. Essex Probation is looking to see how to improve direct reporting from CSPs to the reducing reoffending board. There has been a joint inspection of IOM schemes, and a report produced with some criticisms in</p>	

	agreed.	
6.	<u>Any Other Business</u>	
6 a)	<p><u>Community Safety Accreditation Scheme (CSAS) in Essex – Jenny Stocking, Essex Police</u></p> <p>Jenny Stocking from Essex Police introduced this item, and was accompanied by C/Insp Craig Carrington. A lot of Essex councils and organisations are already accredited to this scheme.</p> <p>As a result of the Police Reform Act of 2002, the CSAS encourages organisations to work alongside the Police and working as an extended family. Chelmsford has enforcement officers, park rangers and various community teams. These individuals are already doing a day to day job, but they now have low level policing powers, that enable them to take name and address details, and issue fixed penalty notices for littering and dog fouling.</p> <p>These individuals are highly qualified people within organisations, and act as an extra pair eyes and ears, as the public don't always want to talk to the Police, but they will talk to park wardens or a PCSO. The Home Office recognise the scheme highly. In Essex there are 41 organisations accredited to the scheme, and because the Home Office recognised what they contribute, the Colchester Park Wardens actually appear on the literature to explain what they do. The partnership work has grown, and everyone works together and we are a much more open working group.</p> <p>Jenny said that she would welcome any success stories from members, so that she could add them to her newsletter, and she encouraged all CSPs and authorities to keep doing what they are already doing. The voluntary sector can't be part of the scheme at the moment, but that might change later on.</p> <p>Jenny said that she has set up a meeting with Essex CC to talk to them about it. Cllr Jowers said that he could see many applications for this, particularly in the Country Parks. Jane Gardner is unfortunately not at today's meeting, but he will certainly discuss the application of the scheme for authority maintained open spaces with her. The Chief Constable has said that there is to be no charge for public sector training, but a £700 one off fee for private sector training will be applied.</p>	Cllr Jowers/ Jane Gardner/ Jenny Stocking
6 b)	<p>Tracey Parry asked for an update on CSP funding. Susannah confirmed that letters were being sent out that day confirming arrangements. There was then discussion about how the funding would be released and some questions about what had previously been agreed. Susannah agreed to write out to the CSPs the next day confirming process and next steps.</p>	



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6 c)	<p>Michelle also said that the CSPs had done a lot of evaluation on last year's projects, but had received no feedback from the OPPC about them. Susannah said it was a good point and that the OPCC would produce a lessons learnt / outcomes report for circulation to CSP managers.</p> <p>Ben Hughes advised that ECC Public Health has now completed all commercial activity in relation to the development of Alcohol services (aligned to existing Drug Treatment Services to create an integrated Addictions provision). Contracts for Mid Essex and Castle Point and Rochford have been let to Choices and Synergy respectively to go live 1st July, existing service contracts have been varied (e.g. WDP will now address Alcohol across the Criminal Justice pathway) and therefore from July 1st there will be equitable access to Alcohol support across the Whole County (excluding Unitary Authorities who have their own commissioning arrangements).</p>	Susannah Hancock
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