

Approved By: <i>Mark Gilmarbin</i> Chief Officer	Classification of Paper: Restricted
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Report to PCC PCC	Report reference number <i>PCC 0042-13</i>
Date of Report 30/09/13	Area of County/Stakeholders affected <i>County Wide</i>

Title of report Vehicle Hire Government Procurement Service Framework

Report by *Mark Gilmarbin*

Enquiries to

Jamie Brooks MCIPS
Contracts Manager

1. Purpose of report

The contract will allow Kent Police and Essex Police to continue to hire vehicles on terms consistent with those we currently enjoy. Because the contract is pan government we also would enjoy better pricing. This contract will provide legal cover for both forces whilst the GPS retender a national framework.

2. Recommendations

I recommend that we utilise the current GPS framework to make a direct award of a 12 month contract to Enterprise Rent a Car with an option to extend for a further 12 months if needed. This will allow time for us to complete a mini-competition under the new framework when in place.

3. Benefits of Proposal

The GPS framework offers cheaper prices and comparable terms and conditions to our previous contract. We would be able to reduce our costs, avoid a lengthy re-tender and continue to work with our current provider. All of which would mean processes within the organisation would not need to be varied.

4. Background and proposal

Kent and Essex currently use the Sussex Vehicle Hire Framework which has been in place for five years; it had been anticipated that Sussex would re-tender this and we would be able to migrate to the new framework. Sussex subsequently decided not to do this and instead to use a Government Procurement Service (GPS) framework (RM807 Vehicle Hire). The Sussex framework expired in July 2013 and we were left with insufficient time to retender on our own. Forces that used this framework have now migrated to the GPS contract. It has been determined that Enterprise Rent a Car continue to be the most economically advantageous offer through this framework, and that we can directly award our contract to them without completing a further competition.

5. Police and Crime Plan

N/A

6. Police Operational Implications

To reduce officers and staff using their own vehicles and incurring additional mileage costs. There are also operational circumstances where the use of a hire car may be necessary to provide access to vehicles not part of our core fleet.

7. Financial Implications

Sussex Police have completed a comparison with the GPS pricing and have confirmed that there would be a decrease in the daily rental charge for every category. This is illustrated in the table in Appendix A. I have also compared the costs for Kent Police and Essex Police based upon our rentals between 07/08/12 and 06/08/13, this is also in the table in Appendix B. It should be highlighted that actual spend with Enterprise Rent a Car includes all charges for damages or fuel, or any other additional costs, these are charged as any incidents occur and have not been included in the analysis. The overall estimated costs are in the table below, together with estimated savings.

Essex Cost 2012/13 Sussex Framework	Essex Cost 2012/13 GPS Framework
£321,081.06	£308,122.06
Saving	£12,959

8. Legal Implications

[NOT PROTECTIVELY MARKED]

The terms and conditions are as per the GPS framework. These are known and there are no areas of concern.

9. Staffing and other resource implications

At present we are out of contract, therefore we are reliant on the supplier to continue to honour the terms of our old contract. Potentially the supplier could increase prices without giving us any notice. We are also not currently compliant with procurement legislation and so are at risk from a supplier challenge. The GPS are retendering this national framework. Once this is completed both Kent Police and Essex Police can carry out a further competition for a longer term contract.

10. Equality and Diversity implications

N/A

11. Background papers

Contract Award Recommendation v0.3.docx
Appendix A 120813.xls
Appendix B v0.4.xls

Report Approval

Chief Executive/M.O



Chief Financial Officer

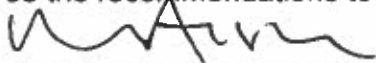


PCC Legal Advisor

..... (As necessary)

Decision

I agree the recommendations to this report



~~PCC/Deputy PCC~~

I do not agree the recommendations to this report because

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.....
.....
.....

[NOT PROTECTIVELY MARKED]

Publication

Reasons for non-publication (state 'None' if applicable)

We are currently out of contract and have been since July 2013. There is the possibility that this may be challenged by other suppliers in the market place.

.....
Signed/Print name

Report for publication

YES

NO

If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.

[NOT PROTECTIVELY MARKED]

Procurement Services

KENT POLICE ESSEX POLICE



Saving money through joint procurement

Date: 2/10/2013

Head of Procurement Comments:

Comments:

Name: Mark Gilmartin Director of Support Services

Signature: *M Gilmartin*

Date: 3 OCT 2013

Comments: *The over-reliance on Sussex for this Vehicle Hire contract highlights the need for the Force to be more proactive in monitoring collaborative arrangements with other forces/third parties taking a lead.*

Approved: YES/NO (Delete as appropriate)

Name: On behalf of the Kent Police and Crime Commissioner

Signature:

Date:



Terms and Conditions

The terms and conditions are as per the GPS framework. These are known and there are no areas of concern.

Risks

At present we are out of contract, therefore we are reliant on the supplier to continue to honour the terms of our old contract. Potentially the supplier could increase prices without giving us any notice. We are also not currently compliant with procurement legislation and so are at risk from a supplier challenge.

Future Opportunities

The GPS are retendering this national framework. Once this is completed both Kent Police and Essex Police can carry out a further competition for a longer term contract.

Period of Contract

The initial period would be for 12 months, we would also have an option to extend for a further 12 months.

Recommendation

I recommend that we utilise the current GPS framework to make a direct award of a 12 month contract to Enterprise Rent a Car. This will allow time for us to complete a mini-competition under the new framework when in place.

Comments:

Name: Jamie Brooks Contract Manager

Signature: 

Date: 20th September 2013

pp Name: Candace Bloomfield-Howe Head of Procurement

Signature:



KAREN KING

supported

Why it is required for policing needs

To reduce officers and staff using their own vehicles and incurring additional mileage costs. There are also operational circumstances where the use of a hire car may be necessary to provide access to vehicles not part of our core fleet.

Tender Evaluation

The framework was tendered by the GPS through a compliant OJEU process and will run until 21/03/14. This means that any legal queries from suppliers would be dealt with by the GPS and we can award a contract very quickly. This framework was identified by Sussex as matching the specification of our current agreement who have recommended migrating across and directly awarding the contract to Enterprise. The GPS have confirmed that clause 2.1.2 of the framework agreement does allow this, and that it would be valid for us to use this clause. This advice is in writing and is from the relevant GPS Category Manager.

Clause 2.1.2 apply the Direct Award Criteria to the catalogue of Available Services for all Suppliers capable of meeting the Statement of Requirements in order to establish which of the Framework Suppliers provides the most economically advantageous solution

Financial Implications

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Kent Cost 2012/13 Sussex Framework	Kent Cost 2012/13 GPS Framework
£107,664.36	£103,379.53
Saving	£4,284.83
Essex Cost 2012/13 Sussex Framework	Essex Cost 2012/13 GPS Framework
£321,081.06	£308,122.06
Saving	£12,959



Title of Tender – Vehicle Hire GPS Framework

REF – Part B – Essex Police

CONTRACT AWARD RECOMMENDATION

Tender Issued Date	GPS Framework	
Tender Closing Date	GPS Framework	
Bidders details:	Enterprise Rent a Car, Hertz Rent a Car, Leasedrive UK & Leaseplan UK.	
Evaluation Team	GPS Framework	
Contract Award Date	27/08/13	
Recommended Contract Awarded To	Enterprise Rent a Car	
Contract Period	12 months with an option for a further 12 month extension.	
Estimated Contract Value over the contract period (excl Vat)	£	£107,664.36 Kent
		£321,081.06 Essex
Collaborative Contract	Yes – Pan Government Framework	
Revenue/ Capital	Revenue	
Estimated Savings Forecast over the life of the contract	£4,284.83 Kent	£12,959 Kent

Background/Introduction

Kent and Essex currently use the Sussex Vehicle Hire Framework which has been in place for five years; it had been anticipated that Sussex would re-tender this and we would be able to migrate to the new framework. Sussex subsequently decided not to do this and instead to use a Government Procurement Service (GPS) framework (RM807 Vehicle Hire). The Sussex framework expired in July 2013 and we were left with insufficient time to retender on our own. Forces that used this framework have now migrated to the GPS contract. It has been determined that Enterprise Rent a Car continue to be the most economically advantageous offer through this framework, and that we can directly award our contract to them without completing a further competition.

Purpose of Contract

The contract will allow Kent Police and Essex Police to continue to hire vehicles on terms consistent with those we currently enjoy. Because the contract is pan government we also would enjoy better pricing. This contract will provide legal cover for both forces whilst the GPS retender a national framework.

Appendix B

Kent Vehicle Hire Volume				Kent Vehicle Hire Cost (GPS Framework)						Kent Vehicle Hire Cost (Sussex Framework)								
ERAC Car Class	1 To 2 Days	3 To 6 Days	7 To 27 Days	28 Days +	1 To 2 Days	3 To 6 Days	7 To 27 Days	28 Days +	56 Days +	90 Days +	6 Months +	1 To 2 Days	3 To 6 Days	7 To 27 Days	28 Days +	56 Days +	90 Days +	6 Months +
A	91	0	0	0	£3,365.18	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3,549.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
B	146	56	34	69	£5,399.08	£5,264.04	£12,221.88	£21,257.41				£5,694.00	£6,216.00	£15,147.00	£19,933.60			
C	4	6	4	9	£153.92	£599.04	£1,592.20	£2,968.56				£164.00	£673.56	£1,620.00	£2,948.40			
D	11	7	17	62	£435.38	£739.03	£7,337.02	£21,787.49				£466.40	£814.80	£7,711.20	£21,700.00			
E	7	0	4	15	£304.50	£0.00	£1,728.67	£6,103.69				£343.00	£0.00	£2,160.00	£5,964.00			
F	0	1	0	4	£0.00	£127.20	£0.00	£1,691.76				£0.00	£150.00	£0.00	£1,943.20			
BA	1	0	0	0	£40.98	£0.00	£0.00	£0.00				£45.00	£0.00	£0.00	£0.00			
CA	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
DA	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
EA	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
FA	0	0	1	1	£0.00	£0.00	£568.87	£478.94				£0.00	£0.00	£707.40	£569.80			
DEST	3	3	0	0	£131.94	£352.73	£0.00	£0.00				£139.20	£358.20	£0.00	£0.00			
EEST	0	1	2	0	£0.00	£133.41	£972.33	£0.00				£0.00	£151.20	£1,296.00	£0.00			
DESTA	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
EESTA	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
AMPV	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
MPV	2	0	0	0	£184.00	£0.00	£0.00	£0.00				£188.00	£0.00	£0.00	£0.00			
SPREX	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
MPREX	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
EPREX	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
S4X4	0	1	1	0	£0.00	£254.97	£1,066.50	£0.00				£0.00	£0.00	£0.00	£0.00			
L4X4	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
E4X4	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
V1	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
V2	2	1	1	15	£88.40	£112.51	£411.84	£5,516.03				£146.00	£206.40	£729.00	£6,930.00			
V3	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
CA Hybrid	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
DA Hybrid	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
AEUS	0	0	0	0	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00	£0.00	£0.00			
Total Spend					£10,103.38	£7,582.94	£25,889.33	£59,803.86	£0.00	£0.00	£0.00	£10,734.60	£9,570.16	£29,370.60	£59,989.00	£0.00	£0.00	£0.00
					£103,379.53							£107,864.36						

