

<b>Approved By:</b>  Mark Gilmartin, Director of Essex & Kent Support Services	<b>Classification of Paper:</b>  Not Protectively Marked
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<b>Report to PCC</b>	<b>Report reference number</b> PCC/xxx/13 <sup>0089</sup>
<b>Date of Decision</b>  <b>Date of Report</b> 20 March 2013	<b>Area of County/Stakeholders affected</b>  The Essex Police Memorial Trust
<b>Title of report</b> Annual Contribution of £500 to the Essex Police Memorial Trust	
<b>Report by</b> Ken Cocksedge (on behalf of the Force Chief Financial Officer)	
<b>Enquiries to</b> Ken Cocksedge	

**1. Purpose of report**

1.1 To seek approval for the continuation of a budgeted contribution to the Essex Police Memorial Trust.

**2. Recommendations**

2.1 To approve the continuation of a budgeted contribution to the Memorial Trust.

**3. Benefits of Proposal**

3.1 The Trust will be able to continue to pay for upkeep of War Memorials and National Police Memorials erected around Essex and the costs associated with preserving the memory of colleagues who die on duty. The Force will continue to benefit from the Trust's assistance during these sad events.

**4. Background and Proposal**

4.1 The Essex Police Memorial Trust is a registered charity (number 1026884). It was established on 7 October 1993 through the formal incorporation of the much older Essex Police Benevolent Fund, which had originally been set up as the Essex County Constabulary War Memorial Fund on 8 July 1918, and the Essex Police Memorial Fund dating from 1990.

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- 4.2 The Trust is managed solely by volunteers and provides a valuable service to the families and colleagues of officers and staff who lose their lives during the execution of their duty and also assists Essex Police during these sad events.
- 4.3 Funds are required by the Trust to pay for the upkeep of War Memorials and the more recent National Police Memorials that are erected around the county (including Southend and Thurrock) and the costs of dealing with "deaths on duty". On average there are 1-2 such deaths every 2- 3 years. By way of example, the cost associated with engraving the Memorial Board at Police HQ, producing a whole page entry in the Force's Memorial Book and a presentation package to the family of the deceased is approximately £1,500.
- 4.4 The former Essex Police Authority had on occasions made grants to the Essex Memorial Trust when funds were diminishing or there was a risk of insufficient funds being available for future deaths that may occur.
- 4.5 At the Authority's Finance & Audit Committee meeting on 22 March 2010, Members approved a one-off grant for the sum of £2,500 for 2010 and an annual sum of £500 thereafter. The most recent grant was paid in April 2012.

**5. Police and Crime Plan**

- 5.1 There is no direct link to delivery of the Police & Crime Plan. However, Police Officers and Staff are essential to its delivery and it has long been considered appropriate formally to preserve the memory of colleagues who die on duty.

**6. Police Operational Implications**

- 6.1 Again there is no direct link to the delivery of the current policing model, but morale of Officers and Staff is affected by appropriate acts of remembrance.

**7. Financial Implications**

- 7.1 This proposal will cost £500 each year and is part of the current budget.

**8. Legal and Contractual Implications**

- 8.1 None.

**9. Staffing and other resource implications**

- 9.1 None.

**10. Equality and Diversity implications**

- 10.1 None apparent.


**11. Background papers**

**11.1 Attached are:-**

- a) the report to the former Authority's Finance & Audit Committee, and
- b) the Essex Memorial Trust's 2012 audited accounts.

**Report Approval**

The report will be signed off by the Chief Executive and CFO and the PCC Solicitor where legal implications arise.


Chief Executive/M.O. 

Chief Financial Officer .....

PCC Legal Advisor ..... (As necessary)

**Decision**

I agree the recommendations to this report



**PCC/Deputy PCC**

I do not agree the recommendations to this report because

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**PCC/Deputy PCC**

**Publication**

**Reasons for non-publication** (*state 'None' if applicable*)

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Signed/Print name

Report for publication	YES	<input type="checkbox"/>
	NO	<input type="checkbox"/>

If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.



**EPA//09**

**Meeting:** Finance & Audit Committee

**Date:** 22<sup>nd</sup> March 2010

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**ESSEX POLICE MEMORIAL TRUST**

Report by: Chief Constable

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**1. Purpose of Report**

To seek Members' approval to establish a budgeted contribution to the Essex Police Memorial Trust.

The Essex Police Memorial Trust is a registered charity (number 1026884) which was established on the 7<sup>th</sup> October 1993. On that date it was formally incorporated with the much older Essex Police Benevolent Fund, which originally had been set up as the Essex County Constabulary War Memorial Fund on the 8<sup>th</sup> July 1918, and the Essex Police Memorial Fund dating from 1990.

In October 1992 The Memorial Stone and the Role of Honour were unveiled by the Lord Lieutenant of Essex, Lord Braybrooke, at Police Headquarters. Five years later, in November 1997, the Book of Remembrance was introduced at Police Headquarters.

The Trust is managed solely by volunteers and provides a valuable service to the families and colleagues of those officers and staff who are killed during the execution of their duty and also to Essex Police.

Funds are required by the Trust to pay for the upkeep of memorials (War Memorials and the more recent National Police Memorials) that are erected around the county (including Southend and Thurrock), and the cost of the process of dealing with "deaths on duty". On average there are 1-2 deaths on duty every 2- 3 years. The cost associated with engraving the Memorial Board, producing a whole page entry in the Memorial Book and a presentation package to the family of the deceased is approximately £1,000.



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Prior agreement with the Police Authority has been that on occasions if funds were diminishing then the Police Authority would make a grant to the Memorial Trust. The last application for such a grant was made in November 2004 for the sum of £5k.

The memorial trust are seeking a further grant from the Police Authority for a sum of £2,500 so there are sufficient funds available to cater for any future deaths that may occur.

It is recommended that:

1. Members support the proposal that the Police Authority provides a further grant for the sum of £2,500.
2. Members support the proposal and provide funds of up to £2,500 when required by the Memorial Trust Committee throughout 2010.





# Essex Police Memorial Trust

<b>Income &amp; Expenditure Account</b>		
<b>for the year ended 31 December 2012</b>		
2011		2012
£ : p		£ : p
	<b>Income</b>	
500.00	Essex Police Authority grant	500.00
5.87	Donations	367.53
200.45	COIF share dividend	202.08
81.00	Book sales	-
6.93	Bank Interest received	7.60
<u>794.25</u>		<u>1,077.21</u>
	<b>Expenditure</b>	
	Signwriting	-
(390.00)	Memorials	(1,581.00)
-	Miscellaneous expenses	-
<u>(390.00)</u>		<u>(1,581.00)</u>
<u>404.25</u>	Surplus / (Deficit) for the year	<u>(503.79)</u>
3.25	HBOS shares Gain / (Loss)	38.00
16.18	Revaluation of COIF shareholding	457.82
<u>423.68</u>	Net Surplus / (Deficit) for the year	<u>(7.96)</u>

<b>Balance Sheet</b>		
<b>as at 31 December 2012</b>		
2011		2012
£ : p		£ : p
	<b>Assets</b>	
7,125.38	Halifax Treasurers Bank Account	6,621.59
47.00	Lloyds shares (175 No.)	85.00
4,310.14	COIF shareholding (450.97 No.)	4,767.97
<u>11,482.52</u>		<u>11,474.56</u>
	<b>Fund</b>	
11,058.84	Fund balance at start of year	11,482.52
423.68	Surplus / (Deficit) for the year	(7.96)
<u>11,482.52</u>	<b>Balance c/f</b>	<u>11,474.56</u>

### Auditor's Statement

I have examined the accounting records and supporting documents and obtained explanations where necessary. In my opinion the above statements give a true and fair view of the assets of the Essex Police Memorial Trust as at 31 December 2012 and the income and expenditure for the year ended on that date.

### Notes:

1. As at 31 December 2012 the Fund held 175 Lloyds shares, which have been included on the Balance Sheet (their market value then was £85.00). The slight increase in market value by 31 December 2012 is shown in the income and expenditure account.
2. Similarly, as at 31 December 2012 the Fund held 450 COIF shares, which have been included on the Balance Sheet (their market value then was £4,767.97). The gain in market value by 31 December 2012 is shown in the income and expenditure account.

Ken Cocksedge, CPFA  
Honorary Auditor 14 March 2013

