

Approved By:	Classification of Paper:
Jim Barker-McCardle, Chief Constable	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Report to PCC	Report reference number	
	PCC/0004/13	
Date of Decision	Area of County/Stakeholders affected	
Date of Report 6 February 2013	All Force Departments	
Title of report On-line Expense Claims Contract		
Report by Ken Cocksedge, Finance Director		
Enquiries to Ken Cocksedge, Finance Director		

## 1. Purpose of report

1.1 To suspend the On-line Expense Claims contract from 31<sup>st</sup> December 2012 until its expiry at the end of May 2014.

## 2. Recommendations

2.1 To agree that all contractual liabilities have been settled, by way of a without prejudice payment to the supplier totalling XXXXXX. (This is the value of 11 outstanding monthly subscriptions at XXXX/month from February 2012 to December 2012, which were due and paid at the end of December 2012 in accordance with the contract and to prevent further claims for payment.)

## 3. Background

- 3.1 The project was to deliver an on-line service to allow Essex Police employees to claim expenses. The project was expected to increase the accuracy of mileage claims and reduce the risk of incorrect or fraudulent claims.
- 3.2 The original contract was to run for 3 years from January 2011 to January 2014, with an option to extend for a further two years.
- 3.3 There will be no further payments due to the supplier on the 3-year contract.

- 3.4 In May 2014, a decision on whether to extend the contract will be made but, if made, such a decision would not incur any further costs for the period from December 2012 until May 2014.
- 3.5 In accordance with the contract, the supplier would have received XXXX / per month for a further 16 months at a total of XXXXXX.
- 3.6 XXXXXX
- 3.7 XXXXXX
- 3.8 XXXXXX
- 3.9 XXXXXX
- 3.10

- 4. Legal, Contractual and Financial Implications
- 4.1 XXXXXXXXXXXXXXXX
- 5. Staffing and other resource implications
- 5.1 None.
- 6. Equality and Diversity implications
- 6.1 None.
- 7. Background papers

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## **Report Approval**

The report will be signed off by the Chief Executive and CFO and the PCC Solicitor where legal implications arise.

Chief Executive/M.O		
Chief Financial Officer		
PCC Legal Advisor	(As necessary	
Decision		
Si	commendations to this report gned by the PCC	
PCC/Deputy PCC		
I do not agree the reco	ommendations to this report because	
PCC/Deputy PCC		
I.P. of our		
ıblication		
easons for non-publicatio	n (state 'None' if applicable)	

Signed/Print name	
Report for publication	YES
	NO
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If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.