

Approved By: Jim Barker-McCardle, Chief Constable	Classification of Paper: XXXXXXXXXXXXXXXXXXXXXXXXXX
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Report to PCC	Report reference number PCC/0004/13
Date of Decision Date of Report 6 February 2013	Area of County/Stakeholders affected All Force Departments
Title of report On-line Expense Claims Contract	
Report by Ken Cocksedge, Finance Director	
Enquiries to Ken Cocksedge, Finance Director	

1. Purpose of report

1.1 To suspend the On-line Expense Claims contract from 31st December 2012 until its expiry at the end of May 2014.

2. Recommendations

2.1 To agree that all contractual liabilities have been settled, by way of a without prejudice payment to the supplier totalling XXXXXX. (This is the value of 11 outstanding monthly subscriptions at XXXX/month from February 2012 to December 2012, which were due and paid at the end of December 2012 in accordance with the contract and to prevent further claims for payment.)

3. Background

3.1 The project was to deliver an on-line service to allow Essex Police employees to claim expenses. The project was expected to increase the accuracy of mileage claims and reduce the risk of incorrect or fraudulent claims.

3.2 The original contract was to run for 3 years from January 2011 to January 2014, with an option to extend for a further two years.

3.3 There will be no further payments due to the supplier on the 3-year contract.

7.1

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Report Approval

The report will be signed off by the Chief Executive and CFO and the PCC Solicitor where legal implications arise.

Chief Executive/M.O
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Chief Financial Officer
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PCC Legal Advisor (As necessary)

<p>Decision</p> <p>I agree the recommendations to this report Signed by the PCC</p> <p>PCC/Deputy PCC</p> <p>I do not agree the recommendations to this report because</p> <p>.....</p> <p>.....</p> <p>PCC/Deputy PCC</p>

Publication

Reasons for non-publication (*state 'None' if applicable*)

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Signed/Print name

Report for publication	YES	<input type="checkbox"/>
	NO	<input type="checkbox"/>

If the report is not for publication, the Chief Executive will decide if and how the public can be informed of the decision.