

Joint Performance and Resources Scrutiny Meeting
30th June 2016
09.30am, Conference Room, Hoffmanns Way

Roger Hirst, Police and Crime Commissioner, OPCC	RH
Charles Garbett, Treasurer, OPCC	CG
Susannah Hancock, Chief Executive, OPCC	SH
Lisa Grannell, Interim Assistant Director of Performance and Scrutiny, OPCC	LG
Jan Klimkowski, Media Engagement	JK
Abbey Gough, OPCC (notes)	AG
Matt Horne, Deputy Chief Constable, EP	MH
Debbie Martin, Chief Finance Officer, EP	DM
Richard Jones, Management Accountant and Insurance Manager	RJ
Ian Reid, Management Accounting Technician	IR
Mark Gilmartin, Director of Shared Services, EP	MG
Vicki Harrington, Director of Strategic Change, EP	VH
Andy Pipe, Casualty Reduction Manager, EP	AP
Ch Insp Nick Lee, Operations Manager Roads Policing	NL

	Item	Action	Owner	Date for Completion
1.	Matters Arising & Minutes of the last meeting Minutes of the May meeting were agreed prior to the meeting.			
2.	HMIC Tracker It was noted that the HMIC tracker is not available for this meeting because of IT issues; however, it will be presented at future meetings (bi-monthly).			

	<p>VH explained that following the publication of an HMIC report, the EP liaison officer will review the report and note all the recommendation and areas for improvements. Areas for improvement mean any areas where the Force is not meeting the requested standards.</p> <p>VH said that one recommendation will often have multiple actions and that the recommendation will remain open until all the actions have been completed. An improvement plan is set up and monitored by Chief Officers; there are currently two in Essex Police which are HMIC and Local Policing Improvement Plan.</p> <p>At present there are approximately 80 recommendations for EP, this does include recommendations from national HMIC reports and at a local level. The majority of these are around child protection and vulnerability. The next report will identify the status of the recommendations.</p> <p>It was noted that the recommendation pre-November 2014 are sometimes unclear as this is before the first PEEL report. VH asked that the HMIC tracker be presented to the meeting on a bi-monthly basis starting in July, this would allow for actions/updates to be provided to meeting.</p> <p>VH explained that national recommendations are extracted from national reports which provide a view on the police service as a whole. The PCC has a duty to publish their response to any HMIC report and send a copy of this to the Home Office.</p>	<p>23/16 – HMIC tracker to be presented on a bi-monthly basis from July 2016</p>	<p>VH</p>	<p>28th July 2016</p>
<p>3.</p>	<p>Performance Reports</p> <p>MH introduced the reports and noted the 13% increase in all offences. MH said this increase in Violence without injury was in part linked to the new recording categories.</p> <p>State based crimes with victims have increased. RH asked what miscellaneous crimes against the state comprised of, VH and MH said that they would confirm.</p>	<p>24/16 – Breakdown of miscellaneous crimes against the state to be provided</p>	<p>VH</p>	<p>28th July 2016</p>

<p>It was noted that the number of recorded drug offences has decreased, however MH said that drug offences were often linked to the level of police activity in an area. The number of stop and search carried out in Essex has decreased.</p> <p>RH asked how we can look at the figures to ensure that they are showing success. JK noted that ASB has decreased by 9%, MH said that a large number of incidents that are considered ASB will actually be recorded as a different crime type by EP. VH and MH said that the balanced scorecard support the new Police and Crime Plan and will provide qualitative and quantitative data, to show process and outcomes.</p> <p>A discussion was had whether it would be possible to include additional columns within the performance report which would indicate whether the data shown is positive/negative and how significant. EP to consider how this could be reflected in the performance reports.</p> <p>RH asked about the homicide solved rate and why this was lower. MH said that there had been an increase in the number of category A murders where the suspect is unknown. Category B and C murders are often solved quicker as the culprit is known. RH noted that the murder rate has gone up proportionately whilst the solved rate had gone down disproportionately.</p> <p>MH said that in order to reduce the number of homicides EP would have to work on reducing violent crimes. MH said that external reviews have taken place which have confirmed that EP have not missed opportunities in recent homicides.</p> <p>RH said that there needs to be improvement in the level of homicides and this has to come from focusing on domestic abuse, gangs and organised criminal groups. It is important that we look forward and project what results we expect to see. RH asked if the data could be extracted excluding violence without injury to allow for a suitable comparison.</p>	<p>25/16 - EP to consider how to include significance and positive/negative view of crimes and include the crime mix</p> <p>26/16 – extract crime data without injury to allow for comparison</p> <p>27/16 – EP to consider</p>	<p>VH</p> <p>VH</p> <p>VH / MH</p>	<p>28th July 2016</p> <p>28th July 2016</p> <p>28th July 2016</p>
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	RH asked for trend forecast data to be provided and for EP to provide an indication of when they anticipate a divergence in the trend.	ways to forecast crime trend data over three years and indicate when EP expect to see a divergence from forecast.		
4.	<p>Draft Outturn 2015/16 Report DM confirmed that the report included additional details regarding variance details, the previous report sent in May was at a higher level. Looking ahead, RH asked for this report to be presented to the OPCC prior to the Statement of Accounts being presented to the Joint Audit Committee members.</p> <p>The draft outturn report was noted.</p> <p>Finance Quarterly Report Proposal DM confirmed which that the following sections 2.1, 2.4 and 3.1 would be presented as part of the monthly exception report.</p> <p>RH asked if the quarterly report could include a comparison to the budget and to the previous year for Police Objective Analysis (POA). Some additional narrative to the section 4.1.</p> <p>DM said that EP had designed a POA that marginally different from the CIPFA POA, but the headings are more meaningful. The POA in the Quarterly report would be the Essex POA. MG said this would only provide comparison issues when HMIC VFM reports and other such reports were published, however a sub total could be included.</p> <p>CG asked whether a cash and treasury management position could be included. DM said that EP would be happy to provide a separate report on this issue going forward.</p> <p>RH asked what appendix C showed and why the majority of the budget was under budget holder. DM said that this represented the centralised</p>	<p>28/16 – draft outturn for 2016/17 to be presented to the scrutiny meeting prior to the Joint Audit Committee</p> <p>29/16 – EP to include additional column in quarterly report</p> <p>30/16 – EP to take use the Essex POA</p> <p>31/16 – treasury management/cash flow to be included on the plan going forward</p>	<p>DM</p> <p>DM</p> <p>DM</p> <p>MT</p>	<p>June 2017</p> <p>28th July 2016</p> <p>28th July 2016</p> <p>28th July 2016</p>

	<p>budgets and all pay is under MG as the Director of Shared Services, only the overtime budget is devolved.</p> <p>RH said that the EP budgets need to be devolved. DM said that there is a timeline in place for this, following the recent PA Consulting review. There are workshops planned for the autumn. The budgets were centralised in 2012 in order to control the level of savings. It was acknowledged that EP currently does not have the skills required to devolve the budgets and that this needs to be addressed.</p> <p>RH said that we need to devolve the budgets in order to complete a success zero based budgeting exercise. It was noted that a business partner approach was recommended. DM said there were currently resource issues in trying to achieve this.</p> <p>SH noted that there was a meeting in the diary to discuss zero based budgeting with the PCC, MG, DM, CG and herself. And that in advance of that, CG and DM should give thought to what additional resource may be needed to deliver on the zero based budgeting process.</p> <p>It was agreed that a budget timetable plan be sent to COMG for discussion on a way to align the budget processes and move forward with a detailed discussion to be held at the September scrutiny meeting.</p> <p>RJ noted that there were a number of other stakeholders involved in the process including the SAP team as some reports and systems would have to be altered.</p>	<p>32/16 – plan on devolved budgets and zero based budgeting to be discussed at September meeting</p> <p>33/16 – DM/CG to consider the budget timetable</p>	<p>DM</p> <p>CG/DM</p>	<p>29th September 2016</p> <p>29th September 2016</p>
5.	<p>Transformation Savings</p> <p>It was confirmed that this paper was recently presented at the Strategic Transformation Board.</p> <p>VH confirmed that the savings figure of £17.6m comes from the MTFS document produced by Finance. The plan for making these savings is monitored and overseen by the Strategic Change department.</p>			
6.	<p>Roads Policing</p>			

<p>RH said that the report showed fatalities had reduced between 2005/06 and 2011/12 but had increased from 2012/13 onwards.</p> <p>NL said that the CRASH system had affected the overall number of road traffic collisions (RTCs) and that this was a national trend. The Department for Transport released an annual report which suggested that inclement weather and increased road usage due to the economic recovery were in part responsible for the increase in fatalities. There is no detailed report for Essex only.</p> <p>AP said that he is to meet with the Department for Transport to discuss the CRASH system. AP noted that if other forces aren't using the CRASH system to the full potential then it will not be possible to accurately compare the EP figures with other forces. AP said that Essex are the only force using the CRASH system in full. RH asked for a forecast expectation on fatalities/causalities with and without the CRASH system.</p> <p>AP noted that the decline in road safety has been reported nationally. The delivery plan is outlined by Safer Essex Roads Partnership (SERP) and is funded through courses paid for by offenders. Other partners provide funding through the provision of staff.</p> <p>AP to provide a briefing note to the OPCC regarding what areas of roads policing could be improved.</p> <p>SH asked if EP/OPCC invested more funding into the partnership could more resource be saved by EP. AP said that this is likely and he would provide an outline of what this additional funding could achieve.</p> <p>JK noted that EP has run some successful media campaigns such as the recent drink drive campaign. JK asked if the SERP had a media officer. AP confirmed that there was a media officer linked to SERP who would be embedded in the EP Press Office.</p> <p>It was noted that not all ANPR pings were responded to due to resource</p>	<p>34/16 – Fatality and causality forecast with and without the CRASH system</p> <p>35/16 – AP to provide briefing to the OPCC on areas of roads policing which could be improved.</p> <p>36/16 – AP to provide strategic briefing to OPCC on what an additional circa £1m could provide/achieve.</p>	<p>AP/NL</p> <p>AP</p> <p>AP</p>	<p>28th July 2016</p> <p>28th July 2016</p> <p>28th July 2016</p>
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	levels; going forward there would be a specialist ANPR team.	This will inform bid to HO in sept.		
7.	<p>AOB</p> <p>MH noted that a recent report regarding female leavers required further investigation to understand the reasons. It was requested that this be included in the future plan.</p> <p>MH also referred to the action on DVPN/DVPOs. It was noted that victims feel more confident through the use of DVPN/DVPOs, and this would be built into future victim questionnaires. EP will still evaluate the cost of issuing DVPN/DVPOs and will bring this information to the meeting in September.</p>	<p>37/16 – leavers to be included on the forward plan for November</p> <p>38/16 – DVPN/DVPO costs to be evaluated and presented at the September meeting.</p> <p>39/16VH to liaise with Greg Myddelton re, commissioning work around IDVAs supporting DVPNs.</p>	<p>AG</p> <p>VH/MH</p> <p>VH/GM</p>	<p>28th July 2016</p> <p>Sept 2016</p> <p>28th July 2016</p>
8.	Date of next meeting - 28th July 2016			