

**Force Performance Meeting**  
**Thursday 24 April 2014**  
**9:00am, PCC's Conference Room, Hoffmanns Way**

Present:-

Nick Alston, Police and Crime Commissioner (PCC) for Essex	NA
Charles Garbett, PCC Treasurer	CG
Susannah Hancock, Executive Director OPCC	SH`
Carly Fry, Assistant Director Performance and Scrutiny, OPCC	CF
Jan Klimkowski, PCC Communications Manager	JK
Wil Kennedy, Head of Strategic Change Management Department, EP	WK
Ian Drysdale, Head of HR	ID
Candace Bloomfield, Head of Procurement	CB
Tina Bateman, Performance and scrutiny Officer, PCC	TB

	Matter Raised	Action	Owner	Date for Completion
1.	<p><b>Notes of Future Issues Meeting held on 17 April 2014</b></p> <p>The minutes of the meeting were agreed.</p>	Publication on PCC website	JK	2/05/14
2.	<p><b>Procurement Report</b></p> <p>The Head of procurement (CB) presented a report delivering the key messages and objectives for procurement services. CB highlighted the importance of controls to ensure compliance and legitimacy.</p> <p>The need for controls to ensure compliance with EU procurement law is recognised but it was also felt that flexibility to enable value for money to be achieved is also important.</p> <p>CB advised the EU procurement directive encourages the market to work with SMEs, but better value for the public sector may be achieved elsewhere.</p> <p>Procurement oversees the spending by Department heads and all purchase orders are checked to ensure efficiency. CF stated the importance of the longer term when considering purchase options.</p> <p>CB informed the meeting that centrally managed projects as set up through national contracts at the Home Office (HO) are also managed within procurement. The service provided by the HO is not as responsive as required to assist this.</p> <p>The procurement services team is to be restructured. The job descriptions have been written and the first stage will go to the panel in June.</p> <p>CB advised that the Quarter 4 savings are currently being collated. Savings have been achieved through changing ways of procuring within the market.</p>	<p>38/14 Objectives to be split into cost saving and professional procurement.</p> <p>39/14 Letter to be written to the cabinet office lead for the EU team regarding police procurement recognising the need for compliance with EU procurement law but also needing the flexibility to achieve value for money.</p> <p>40/14 Case studies of HO projects to be provided to OPCC</p> <p>41/14 Letter to be written to the HO regarding service delivery around national contracts management</p>	<p>CB</p> <p>NA</p> <p>ID</p> <p>NA</p>	

	<p>Savings are benchmarked with CIPFA, although the results are not yet helpful with regard to collaboration. CG advised this is due to the varied methods used for accounting collaboration. Comparison should be undertaken with similar sized forces.</p> <p>The importance of awareness of risk was discussed. CF highlighted the importance of capability within the team to deal with the litigious element of contracts.</p> <p>Under stage 2 all contracts are owned by the PCC. There may be an opportunity for PCCs to work together on a national or regional basis to engineer better arrangements for procuring goods and services, and possibilities will be explored with the Association of Police and Crime Commissioners.</p> <p>CB advised of current and future tender processes</p> <p>The PCC noted the current spend on taxation and insurance. CG advised that constant engagement with HMRC is undertaken. Liability and motor insurance are areas of significant insurance costs.</p>	<p>42/14 Enquiries to be made regarding 'sharing' approach to benchmarking.</p> <p>43/14 APCC to be contacted regarding related working groups.</p> <p>44/14 Documentation of Mobile data terminal proposals to be provided to PCC</p> <p>45/14 Short report to be provided to PCC on Insurance payments</p>	<p>CF</p> <p>SH</p> <p>CB</p> <p>CG</p>	
3.	<p><b>Monthly Force Performance Reports:</b></p> <p>Firstly ACC Mason provided a brief overall breakdown of crime across Essex last year. Most districts saw a decrease in 'all crime' and the solved crime rate has improved substantially.</p>			

<p>A recent HMIC visit confirmed the strong compliance of Essex Police with the National Crime Recording Standards.</p> <p>A detailed report on Force performance for April to March 2014 was presented by Wil Kennedy (WK), Head of the Strategic Change Management department, Essex Police.</p> <p>Additional discussion was had around the following:</p> <p><b>Domestic abuse</b> ACC Mason referred to a wide range of initiatives in place within the force to address domestic abuse. The importance of investment in multi-agency activity was highlighted.</p> <p><b>Serious Sexual Crime</b> ACC Mason advised of an increase in serious sexual crime against 13-16 year olds in urban areas, mainly of boys against young girls. Essex Police are working with the Community Safety Partnerships (CSPs) and in schools to address this increase. They have also implemented a new youth strategy, which promotes prevention by early intervention.</p> <p><b>Road safety</b> The number of people killed or seriously injured (KSI) in road collisions had increased to 715 for April 2013 to March 2014 from 669 the same period the previous year.</p> <p>The PCC is particularly concerned at the increase in serious collisions involving young drivers, cyclists and drink drivers, and will work with the Casualty Reduction Board to identify and address any emerging issues.</p> <p>It was noted that KSI fatalities had decreased from 42 to 37 (11.9%) against the previous year, but that cyclist and drink driver KSI remain high. WK advised that Adam Pipe will provide narrative around the KSI data.</p>	<p>46/14 PCC is to write to Councillor Bass regarding the last years' road safety data, prior to the next board meeting.</p>	<p>NA</p>	
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4.	<p><b>Any other business:</b></p> <p><b>Home Office Police Innovation Fund</b>  SH informed the meeting that the bids for this HO funding are due in by 30 April 2014. ID advised that five bids are being developed.</p> <p><b>Part-night lighting</b>  WK is to provide a report on Part-night lighting to the PCC</p>			
5.	<p><b>Date of Next Meeting</b></p>	Thursday 29 May 2014 9:00– 11:00, OPCC Conference room, Hoffmanns Way.		