**Volunteer application form: Essex Restorative Justice Hub Volunteer Facilitator**

Please complete this form and send it to

FAO Emma Callaghan

Office of The Police and Crime Commissioner for Essex |3 Hoffmanns Way | Chelmsford | Essex CM1 1GU

Or email to: restorativejustice@essex.pnn.police.uk

**Personal details**

Full Name:

Date of birth:

Address:

Telephone (home): Telephone (mobile):

Email:

Are there any special arrangements we need to make for interview?

**Your skills and experience**

Please use the space below to explain any skills and/or experience that you have that is relevant to this role. These can be from current or previous employment, hobbies and interests or volunteering experiences. Please use the role description as a guide.

**How can we support you?**

We value the work of our volunteers and want it to be a positive experience for all those who volunteer with us. Please outline any needs you may have below. These could relate to physical or mental health, mobility, religion, culture or any other matter.

**Getting around**

Do you own your own car and valid driving licence? YES NO

If yes, are you willing to use the car for volunteering? YES NO

**Availability**

Please tick your availability in the boxes below:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Morning |  |  |  |  |  |  |  |
| Afternoon |  |  |  |  |  |  |  |
| Evening |  |  |  |  |  |  |  |

Please write any comments on availability below

**Current employment status**

Are you currently Employed Unemployed

 Full time education Retired

**Referees**

Please give the names and contact information of two people who can give you references. This can be a current or previous employer, volunteer manager or any other responsible person. Your references will not be contacted until after the interview process.

|  |  |  |  |
| --- | --- | --- | --- |
| Referee’s name |  | Referee’s name |  |
| Address |  | Address |  |
| Contact number |  | Contact number |  |
| Email address |  | Email address |  |
| Relationship to you |  | Relationship to you |  |
| How long have they known you? |  | How long have they known you? |  |

**Volunteer Conviction Declaration**

Your role may place you in contact with vulnerable people. Current legislation allows us to ask some questions regarding any convictions, either spent or unspent, no matter how long ago they were.

Having a criminal conviction does not automatically prevent you from volunteering. We will consider information sensitively in line with legislation and the purpose of the role.

The information you provide will be strictly confidential and will be considered only in relation to the position you are applying for.

 I confirm that I have NO spent or unspent convictions/cautions/reprimands, either in the UK or elsewhere

 I have spent and/or unspent convictions/cautions/reprimands, details of which are noted below

|  |  |  |
| --- | --- | --- |
| Offence | Date of conviction/caution/reprimand | penalty |
|  |  |  |

I can confirm that the above information, to the best of my knowledge, is accurate. I understand that failure to provide information that may influence the engagement decision will be viewed by the Office of the Police and Crime Commissioner as a serious matter. I understand that if I become a volunteer with the OPCC, I must advise them of any convictions recorded against me in the future.

Signed: Date:

Name:

It is our policy to confirm the above information by requesting a DBS check for all volunteers.

**Monitoring Form**

*Please circle the correct answer*

**Gender:** Male Female Transgender

**Age:** under 16 16-24 25-34 35-49 50-64 65+

**Ethnicity:**

**Asian Black White Mixed Heritage Traveller Other Ethnicity**

Bangladeshi African British Please State Romany Please State

Chinese Caribbean Irish Irish Traveller

Indian Other Other Romany

Pakistani Other

Other

**Disability**

Do you consider yourself to have a disability? YES NO

If yes, please describe your impairment

**Sexual Orientation**

Bisexual Homosexual Heterosexual prefer not to answer

**Religion**

Buddhism Catholicism Hinduism Judaism

Islam Protestantism No religion prefer not to answer